SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 29, 2010
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

Senate Officers:

Carmen Dominguez, President: Present
Norman Weston, Vice President: Present
Bob Cosgrove, Past President: Present
Dan Walsh, President Elect: Present
Jo Ann Alford, Secretary: Present

Senators:

Advanced Technology & Applied Science
Robert Farnsworth (alt) Present
Blake Stephens (alt) Present
Arlene Thomas Absent
Suzanne Hewitt Absent

Business Science
Don Bowman Present
Rebecca Knapp Absent
Tony Teng (alt) Present

Counseling Services
Georgina Guy Present
Miki Mikolajczak Present
Kim d’Arcy Present

Fine Arts
Kimberly Stankovich Present
Scott Farthing Present

Emeritus Institute
Larissa Roostee (fall) Absent
Brad McReynolds (spring) Absent

Health Science
Linda Call Absent
Linda Gleason (fall) Absent
Susan Nawa Raridon Absent
Diane Pestolesi (spring) Absent

Liberal Arts
Janet Bagwell Present
Carol Ziehm Present
Bruce Gilman Present

Learning Resources
Wendy Gordon Present

Math, Science & Engineering
Larry Perez Present
Jeanne Smith Present
Sumaya McCleave Present
Karah Street Present

P.E./Kinesiology & Athletics
Nancy Bessette Present
Karen Jacobson Absent

Social and Behavioral Sciences
Alannah Rosenberg Absent
Howard Gensler Present

Shared Governance Group Representative
Catherine Ayad (alt) Present
1. CALL TO ORDER

The meeting was called to order at 2:03 pm.

2. INTRODUCE AND WELCOME GUESTS

Guests and new senators were introduced and welcomed.

3. ADOPTION OF AGENDA

Wendy Gordon moved, it was seconded by Carol Ziehm, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Dan Walsh moved, it was seconded by Wendy Gordon and affirmed that the minutes from September 1, 2010 be approved.

5. PUBLIC COMMENTS

Miki Mikolajczak announced that Transfer Day is on September 29th. University representative will be on campus meeting with students and conducting workshops.

An invitation was given by Kim d’Arcy to attend the Special Services LD Open House. It is to be held at their new location in SSE 224 on Monday, October 11th from 11-2 p.m.

Tony Teng commented on the vacant Dean of Business Science, Workforce and Economic Development position.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

See President’s report.

7. ADOPTION OF CONSENT CALENDAR ITEMS

A. Special Meeting of the Academic Senate, October 20th from 2 to 3 p.m.

Wendy Gordon moved, it was seconded by Susan Nawa Raridon and approved to hold a special meeting of the Academic Senate on October 20, 2010 from 2 to 3 p.m.

B. Program Review – Accept Program Reviews
Dan Walsh moved, it was seconded by Carol Ziehm and passed by a voice vote that the submitted list of program reviews, with the exception of Education and Economics, be approved. Economics and Education were tabled.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees
   
   Dan Walsh moved, it was seconded by Wendy Gordon and passed by voice vote that the list of faculty to sit on committees be approved.

B. Accreditation

C. Board Policy & Administrative Regulations

   Board Policy & Administrative Regulations were reviewed and the President was given the support of the senators to move forward.

D. Administrative Reorganization: ATEP

E. Administrative Reorganization: College
   
   • New Administrative Position – Discussion was held on the reorganization.

   The following resolution was passed unanimously.

   Whereas there is no clear and compelling evidence of exceptional or emergency circumstances requiring the immediate hire of a permanent Dean of the Business Science Division and Economic and Workforce Development; and

   Whereas Title §53420 requires one year of “formal training, internship, or leadership experience reasonably related to the administrator’s administrative assignment”; and

   Whereas the “administrative assignment” of an academic dean is an arena requiring education and experience within a family of academic disciplines;

   Therefore, be it resolved that, in the spirit of AB1725, following the language of Title 5 §53420, the South Orange County Community College District follow its standard hiring policies and procedures under Board Policy 4011 which states:

   “The hiring of highly qualified administrators and managers is essential to the Mission of the South Orange County Community College District. Therefore, the Chancellor and the College Presidents, with input through this process from administration, faculty and staff, have the responsibility to select highly qualified administrators and managers.”
This Board Policy must be followed with appropriate due diligence to secure the best possible leadership of Saddleback College and the Division of Business Science and Economic and Workforce Development.

F. Strategic Planning Update

Gretchen Bender made an announcement regarding the DKK Group coming to conduct interviews on the Facilities and Education Master Plan.

9. NEW BUSINESS

A. Tenure Review Mentoring Consultation
Postponed.

B. Disciplines List Revision Proposals - Handout
Document was presented and senators were asked to come back with info. Communication and Health will come back for later discussion.

C. TracDat
Claire Cesareo-Silva presented an overview of TracDat, a system that stores SLO assessment data and allows linkage to program review and strategic planning.

10. COMMITTEE REPORTS

A. Executive
No report.

B. Senate Standing Committee
No report.

C. College, Division & District Committee
No report.

11. DIVISION REPORTS
No report.

12. CONSTITUENCY GROUP REPORTS
A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A.1 Minutes from September 15, 2010
Agenda Item 6.A.1 Academic Senate President’s Report
Agenda Item 8.A.1 Approval of faculty to sit on the following committees
Agenda Item 8.B.1 Comprehensive Evaluation Visit Team Roster
Agenda Item 8.C.1 BP 5618, AR 5618, BP 6150, BP 4119, Board Policy & Administrative
Regulation Advisory Council Packet
Agenda Item 8.E.1 Dean, Business Science and Economic and Workforce Development Job Description
Agenda Item 8.E.2 Assistant Director, Economic and Workforce Development Job Description
Agenda Item 8.E.3 Dean, Distance Education and Learning Resources Job Description
Agenda Item 8.E.4 Excerpt from AB 1725
Agenda Item 9.B.1 Academic Senate for California Community Colleges Disciplines List Revision Proposals

KEYWORDS