# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

January 4, 2012
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 106

### Senate Officers:
- **Dan Walsh, President:** Absent
- **Kim Stankovich, Vice President:** Present
- **Bob Cosgrove, President Elect:** Present
- **Alanna Rosenberg, Past President:** Present
- **Bruce Gilman, Secretary:** Present

### Senators:
- **Advanced Tech & Applied Science** (2)
  - Suzanne Hewitt Present
  - Arlene Thomas Present
- **Business Science** (2)
  - Don Bowman Absent
  - Tony Teng Present
- **Counseling Services** (3)
  - Kim d’Arcy Present
  - Georgina Guy Absent
  - Larissa Roostee (fall) Absent
- **Emeritus Institute** (1)
  - Brad Reynolds (spring) Absent
  - Larissa Roostee (fall) Absent
- **Fine Arts** (2)
  - Heidi Ochoa Present
- **Health Science** (3)
  - Linda Call Present
  - Pat McGinley Present
  - Diane Pestolesi Present
- **Kinesiology & Athletics** (2)
  - Brandee Craig (spring) Absent
  - Karen Jacobsen Absent
- **Learning Resources** (1)
  - April Cunningham (fall) Absent
  - Elizabeth Horan (alt) (spring) Absent
- **Liberal Arts** (4)
  - Roni Lebauer Present
  - Gary Luke Present
  - Josh Pryor Absent
  - Carol Ziehm Present
- **Math, Science & Engineering** (4)
  - Jane Horlings (fall) Absent
  - Sumaya McCleave Present
  - Jeanne Smith Absent
  - Karla Westphal (spring) Present
- **Social and Behavioral Sciences** (3)
  - Howard Gensler Absent
  - Christina Russell Absent
  - Maureen Smith Absent

### Shared Governance Group Representative
- **Marlene Sais, Classified Senate** Present
- **Austin De Soto, ASG** Absent

### Visitors and Other Guests
1. CALL TO ORDER

The meeting was called to order at 2:07 p.m.

2. INTRODUCE AND WELCOME GUESTS

Karla Westphal will serve as Mathematics, Science and Engineering senator for Spring 2012.

3. ADOPTION OF AGENDA

Heidi Ochoa moved, it was seconded by Carol Ziehm, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Alannah Rosenberg moved, it was seconded by Tony Teng, and affirmed that the minutes from December 7, 2011 be approved.

5. PUBLIC COMMENTS

None.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

President-elect Bob Cosgrove reported that the Library renovation is scheduled for completion in April, with a summer move-in expected, and full academic use by fall. The ATAS facility is now under architectural review.

Faculty Hiring Committees for retirement replacement should now be in place.

Senators and faculty are asked to consider service on the midterm accreditation team. Don Busche and Bob Cosgrove will visit divisions to dispense information concerning the next round of accreditation.

The next Senate meeting will recognize contributors and consultants from the District who aided the recent accreditation report.

Current ethnicity statistics for Saddleback College were distributed.

Senators were reminded that the Academic Senate cannot advocate candidates for the Board of Trustees.
7. ADOPTION OF CONSENT CALENDAR ITEMS

Diane Pestolesi moved, it was seconded by Suzanne Hewitt, and passed by voice vote that the consent calendar items be tabled until the next Senate meeting.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Karla Westphal moved, it was seconded by Carol Ziehm, and passed by voice vote that the amended list of faculty to sit on Committees be approved.

B. Student Health Center

Center Director Jeanne Harris-Caldwell and her associates described the Crisis Intervention Team and introduced the new Crisis Intervention Center, which are now available for faculty and staff, as well as students. Faculty are encouraged to use these services for a variety of potential situations, including personal events, referrals, family or colleague outreach, or classroom management.

C. Board Policy 6160 - Final Examinations

Alannah Rosenberg moved, it was seconded by Sumaya McCleave, and passed by voice vote that BP 6160 be tabled until the next Senate meeting.

D. Accreditation

Bob Cosgrove reported that Saddleback administrators and the accreditation team anticipate a positive report for from WASC within the month; a positive outcome would allow the college to concentrate its efforts on the standard cycle of midterm and six-year reports.

9. NEW BUSINESS

A. New Faculty Hiring Process for 2012-2013

Alannah Rosenberg reported that as a result of procedural problems associated with the current hiring process, she will contact committee members to recommend an increased number of meetings, an end to presentations, and changes in voting procedures.

B. Reorganization

Vice President Juan Avalos described the developments of the past year that have led to the current reorganization plan, including Student Services’ response to the Master Plan and a three-month research process that considered the
implications of the planned Gateway Building for Counseling and Matriculation. Senators addressed their concerns over the anticipated division of these two entities.

Bruce Gilman moved, it was seconded by Suzanne Hewitt, and passed by voice vote that the following recommendation be adopted:

“The Academic Senate believes that more research must be been done to justify the proposed split between Matriculation and Counseling. Matriculation staff, faculty discipline experts, and Counseling faculty must be consulted when planning such an extensive reorganization, especially in light of the proposed recommendations by the Student Success Task Force.”

C. Drop Date Change 2012

Vice President of Instruction Don Busche reported that the “Drop Date without a W” will be changed in Summer 2012 to correlate with the Census date. The Vice President will correct the recently published academic calendar for 2012-2013, which fails to list Saddleback College’s final exams.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committees

No reports.

11. REPRESENTATIONAL AREA REPORTS

A. Advanced Technology and Applied Science

Suzanne Hewitt reported division concerns about a lack of communication concerning Senate committee membership and meetings.

B. Counseling Services and Special Programs

Special Services announced a free Math Workshop Series scheduled to begin January 27, continuing on Fridays through March 2.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.

13. ADJOURNMENT 4:09 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A Minutes from December 7, 2011
Agenda Item 6.A.1 President’s Report
Agenda Item 6.A.2 Ethnicity Data
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.C BP 6160 – Final Examinations (DRAFT)
Agenda Item 9.B – Reorganization (Response to the Proposed Reorganization of Matriculation and Counseling from the Saddleback College Academic Senate)
Agenda Item 9.C – Drop Date Change

KEYWORDS