SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

October 29, 2008
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

President Cosgrove called the meeting to order at 2:05 pm.

2. INTRODUCE AND WELCOME GUESTS

Sandy Marzilli, the Director of the Emeritus Institute Program

3. ADOPTION OF AGENDA

Dan Walsh moved, it was seconded by Carol Ziehm and was approved that the agenda be adopted with the following changes: pulled consent calendar; agenda items arranged according to arrival of speakers rather than set schedule.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Carol Ziehm moved, it was seconded by Jeanne Smith and affirmed that the minutes from October 15 be approved.

5. PUBLIC COMMENTS

Miki Mikolajczak thanked the college community for a successful Transfer Day.

Janet Bagwell encouraged Senators to remind their department chairs and deans about the Saddleback Basic Skills Initiative Luncheon being held on November 7. Department chairs and deans who cannot attend the luncheon are invited to send designees for this important conversation.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

The memo that was distributed included notes on the following:

- New Faculty Training
- Board of Trustees Meeting 10/27
- Accreditation Self Study
- Hiring Prioritization
7. ADOPTION OF CONSENT CALENDAR ITEMS

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Carmen Dominguez moved, it was seconded by Jeanne Smith and passed that the list of Faculty to Sit on Committees be approved.

B. On Going Bookstore Discussion

Emergency book loans, Library Reserves, and Rent-a-Text are all elements of the Students Development/Bookstore approach to alleviating the problem of high cost books for students. The rules and regulations for these programs are still being developed.

C. CDES/Sociology Ranking

Following the Hiring Prioritization, the Social and Behavioral Sciences Division sought clarification on the ranking of the CDES position. They hoped to have the option of re-ranking the position following the decision of a personnel matter by the Board of Trustees. Specifically, they sought to switch the ranking of the CDES and Sociology positions.

The procedure for making final hiring prioritization decisions will be discussed at the next Senate Executive Committee Meeting held on November 5.

D. Accreditation Self-Study

The Senate has submitted its preliminary plan for the Accreditation Self Study along with requests for reassigned time for Self Study chairs. The requested reassigned time has not yet been approved.

9. NEW BUSINESS

A. Cultural Diversity Requirement

The General Education Committee has finalized the revised Cultural Diversity Requirement. Fourteen courses now fulfill this requirement and thirteen more courses for this requirement will be processed by the Curriculum Committee.

B. Curriculum Update

Howard Adams will attend the next Academic Senate meeting to speak on this issue.
C. Plenary Session & Resolutions

The list of proposed State Academic Senate Resolutions was distributed to Senators. These resolutions will be considered at the State Academic Senate Plenary on Nov. 8. Senators were encouraged to share this list with their divisions. President Cosgrove will forward the full resolutions to divisions that request more information.

D. Smoking Issue

The Campus Beautification Committee is also considering the smoking issue. Senators were encouraged to discuss this issue with their divisions in order to return to the Senate with proposed actions.

E. IE/Information Competency Survey

In early November, the Institutional Effectiveness Committee will launch an online survey of faculty who are teaching courses that fulfill the Information Competency GE requirement this semester. The purpose of this survey is to begin a campus conversation about the Information Competency requirement and possible institutional SLOs and assessment of the requirement.

F. ASG Office Move in Student Services Building

The ASG office is scheduled to be moved to the current game room location in the Student Services Building. It is still being determined who will fund the necessary development of the new space to make it appropriate for ASG use.

Carmen Dominquez moved and it was seconded by Susan Nawa Raridon that, the Academic Senate recognizes ASG is a class offered by Saddleback College, therefore, any change in the learning and teaching environment should be fully funded by the Saddleback College budget. Additionally, the ASG should neither incur a one time nor ongoing expense for maintaining their learning environment. In accordance with CCR 5 and BP 4, the college will ensure the ASG has the opportunity to participate effectively in making the decision to relocate the ASG offices.

Jeanne Smith moved to table the motion and the motion was tabled.

17 yea, 1 nay, 0 abstain

G. Department Chair Responsibilities and Compensation

An ad hoc committee was formed of Senators to discuss the issue of Department Chair Responsibilities and Compensation.
10. COMMITTEE REPORTS

A. Executive
No report.

B. Senate Standing Committee
No report.

C. College, Division & District Committee
No report.

11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
No report.

B. Student Government
No report.

C. Classified Staff
No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 6.A.1 Memo to the Senate for October 29, 2008
Agenda Item 6.A.2 Fall 2007 FTES, FT Faculty, and Administrators by District
Agenda Item 8.A.1 Committees to be Approved
Agenda Item 8.D.1 Accreditation Reassigned Time/Stipends
Agenda Item 9.A.1 Criteria for Determining Appropriateness of Courses for General Education/ Criteria for Determining Appropriateness of Courses for General Education
Agenda Item 9.C.1 ASCCC Fall 2008 Executive Committee Resolutions for Discussion
Agenda Item 9.D.1 Campus Smoking e-mail

KEYWORDS

Accreditation
ASG
185  Bookstore
186  Department Chair Responsibilities and Compensation
187  Faculty Hiring Prioritization
188  Reassigned Time