SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

November 12, 2008
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

The meeting was called to order at 2:05 pm.

2. INTRODUCE AND WELCOME GUESTS

Terry Miller, Health Sciences
Rajen Vurdien, Vice President for Instruction
Ken Patton, Dean of Business Science
Robert Bramucci, Vice Chancellor of Learning & Technology Services
David Bugay, Vice Chancellor of Human Resources
Terri Whitt, Health Sciences

3. ADOPTION OF AGENDA

Carmen Dominguez moved and it was seconded by Jeanne Smith that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jody Cochrane moved, it was seconded by Ginny Giguere and affirmed that the minutes from October 29 be approved.

5. PUBLIC COMMENTS

Miki Mikolajczak announced that the deadline for CSU and UC transfer applications is November 30 and reminded faculty to tell their students they can receive help completing the online applications in the Transfer Center.

Paula Jacobs announced that Bob Cosgrove spoke to her AP 166 class.

Cheryl Altman announced that the BSI Luncheon on November 7 was a success. As part of the Basic Skills Initiative, paired classes are being planned as well as supplemental instruction.

Dan Walsh announced that new faculty are being asked to develop courses with a focus on “green” and environmental topics.
6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

The memo that was distributed included notes on the following:

New Faculty Training
State Academic Senate Plenary
Methods of distributing Senate information to faculty in Divisions

B. CDES/Sociology Ranking – Update

The position requested by CDES is now a replacement position and the original request has been removed from the ranked list.

7. ADOPTION OF CONSENT CALENDAR ITEMS

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Dan Walsh moved, it was seconded by Janet Bagwell and passed that the list of Faculty to Sit on Committees be approved.

B. Smoking Issue

Ginny Giguere moved, it was seconded by Cheryl Altman and passed that the Academic Senate recommend to ASG, District and College administration, Classified Senate, and FACC that these groups review the possibility of making Saddleback College a smoke-free campus.

C. Department Chair Responsibilities and Compensation

A meeting of Department Chairs will be arranged as soon as possible in order to discuss the Department Chair Handbook and the issue of equity in compensation for Chairs.

D. SSC Building Space Issues – Update

The ASG will update the Academic Senate regarding their position on a proposal to move the student government offices. There is no new information to answer the question of who will pay for the costs related to preparing the proposed space.

E. 6 Year Accreditation Report
The Academic Senate has made recommendations regarding reassignment for the Accreditation Chair and Co-Chairs for the Report due in 2010. These recommendations, made to the College administration and communicated to the Chancellor, have not been approved. Instead, a smaller request for reassignment has been proposed by the College/District to the Board of Trustees for their approval.

Discussion followed. Concerns expressed by Senators included: the damaging and costly results of the 2004 Accreditation Report, which resulted in several midterm reports and the Warning that Saddleback received from ACCJC; the disproportionately low number of LHE proposed by the College/District for reassignment when the work required for this report is not only important but also behind schedule due to inattention by the College; and the disincentive that this low amount of reassignment presents to faculty who would involve themselves in writing the Accreditation Report.

F. Faculty Hiring Prioritization

Two changes are being proposed to the Faculty Hiring Prioritization Process:
1) the terms of appointment on the committee will be 2 years
2) the first organizational meeting will take place the 2nd Monday in September and the oral presentations will take place the 1st Monday in October

This proposal will be considered at a future Senate meeting.

9. NEW BUSINESS

A. Senate Compensation Issues for Spring Semester

The Senate will consider action following the District’s rejection of a proposal for increased reassigned time to facilitate the function of the Senate Executive Committee in Spring 2009.

Senators are encouraged to share proposed motions with their Divisions:

Option 1: Moved: That the Academic Senate reduces the number of activities it takes up (such matters as sitting on District Committees, attending BOT meetings, working on curriculum that would benefit ATEP as examples of matching work with compensation).

Option 2: Moved: That the Academic Senate not meet during the Spring of 2009 because it is not compensated for work done or that needs to be done.

A vote on the issue is anticipated at the Senate meeting on 11/19.
B. Curriculum Update

Howard Adams reported on activities in progress in the Curriculum Committee. Most Divisions will be revising or adding curriculum. Health Sciences, Human Services will propose a new program, certificate, and award. Math, Science and Engineering will propose new prerequisites to BIO and CHEM and a new certificate. In Social and Behavioral Sciences, DE versions of Geography classes will be removed and changes in the Child Development/Educational Studies Curriculum will lead to a separation of Child Development from Educational Studies and the addition of Educational Technology.

Special Topics and DE curriculum for terms beginning this summer should be completed through CurricUNET. The login is through MySite.

C. Honorary Degrees

The Academic Senate will consider policies and procedures regarding Honorary Degrees granted by Saddleback College.

D. ATEP – Update

President Cosgrove will attend the special Board of Trustees meeting regarding ATEP on 11/12. Rapid Digital Manufacturing has been targeted as a program to move from Saddleback to ATEP.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.
B. Student Government
   No report.
C. Classified Staff
   No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 6.A.1 – Memo to the Senate for November 12, 2008
Agenda Item 8.A.1 – Approval of Faculty to Sit on the Following Committees
Agenda Item 8.E.1 – Shorter Plan for Accreditation Self Study for October of 2010
Agenda Item 8.F.1 – Proposed Additions to the Faculty Hiring Prioritization Process
Agenda Item 9.A.1 – Possible motions for 11/19/08 Academic Senate Meeting
Agenda Item 9.B.1 – Curriculum Committee Activities in Progress as of Nov 12, 2008

KEYWORDS
Accreditation
ASG
Department Chair Responsibilities and Compensation
Faculty Hiring Prioritization
Reassigned Time
Smoke Free Campus