**SADDLEBACK COLLEGE - ACADEMIC SENATE**

**Executive Board**
- Bob Cosgrove – President
- Norman Weston – Vice President
- Carmen Dominguez – President Elect
- Miki Mikolajczak – Past President
- Dan Walsh – Secretary

College Mission: Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.

**AGENDA**
November 18, 2009
2:00 p.m. to 4:00 p.m.

Saddleback College, Administration & Governance Building Conference Room AGB 107
28000 Marguerite Parkway, Mission Viejo, CA 92692
Senate Office Telephone/Voice: 949.582.4969  Email: acadsenate@saddleback.edu

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Time Allocation</th>
<th>Start Time</th>
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</thead>
<tbody>
<tr>
<td>1. CALL TO ORDER</td>
<td>1 minute</td>
<td>2:00</td>
</tr>
<tr>
<td>2. INTRODUCE AND WELCOME GUESTS &amp; NEW SENATORS</td>
<td>2 minutes</td>
<td>2:01</td>
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<td>3. ADOPTION OF AGENDA</td>
<td>2 minutes</td>
<td>2:03</td>
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<tr>
<td>4. APPROVAL OF MINUTES FROM November 11, 2009</td>
<td>5 minutes</td>
<td>2:05</td>
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<tr>
<td>5. PUBLIC COMMENTS</td>
<td>5 minutes</td>
<td>2:10</td>
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Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to three minutes.

**COMPLIANCE WITH BROWN ACT**
The Academic Senate is a legislative body which must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....”
6. **PRESIDENT’S REPORT**  
A. Board Meetings/ District / Chancellor

7. **ADOPTION OF CONSENT CALENDAR ITEMS**  
Items on the Consent Calendar are approved in one motion without discussion unless an AS board member or senator requests separate action. See Agenda Item Handout for details.

8. **OLD BUSINESS**

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>A.</td>
<td>Approval of Faculty to Sit on Committees</td>
<td>5 minutes</td>
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<tr>
<td></td>
<td>Bob Cosgrove</td>
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<tr>
<td>B.</td>
<td>Board Policies/Administrative Regulations</td>
<td>5 minutes</td>
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<td></td>
<td>Bob Cosgrove, Norm Weston, Carmen Dominguez, Miki Mikolajczak, Dan Walsh</td>
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<tr>
<td>C.</td>
<td>Classified and Management Hiring Prioritization Recommendation Process</td>
<td>20 minutes</td>
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<td></td>
<td>Bob Cosgrove, Norm Weston, Carmen Dominguez, Miki Mikolajczak, Dan Walsh</td>
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<td>D.</td>
<td>Substantive Change at ATEP</td>
<td>5 minutes</td>
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<td></td>
<td>Carmen Dominguez</td>
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<td>E.</td>
<td>Commencement Committee Report</td>
<td>5 minutes</td>
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<td></td>
<td>Miki Mikolajczak</td>
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9. **NEW BUSINESS**

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<tbody>
<tr>
<td>A.</td>
<td>H1N1</td>
<td>5 minutes</td>
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<td>Bob Cosgrove, Norm Weston, Carmen Dominguez, Miki Mikolajczak, Dan Walsh</td>
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<td>B.</td>
<td>Bookstore Committee/ISBN Codes</td>
<td>10 minutes</td>
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<td>Bob Cosgrove, Norm Weston, Carmen Dominguez, Miki Mikolajczak, Dan Walsh</td>
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<td>C.</td>
<td>BSI/Matriculation/Counseling</td>
<td>20 minutes</td>
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<td></td>
<td>Bob Cosgrove, Norm Weston, Carmen Dominguez, Miki Mikolajczak, Dan Walsh</td>
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### REPORTS AND DISCUSSION

No action for report items *except* that a recommendation can be made to place a specific issue on the next agenda as new business. Discussion on report items is permitted provided the agenda item specifically states the nature of the report. Discussion is not permitted on reports that are not noticed on the agenda.

<table>
<thead>
<tr>
<th>10. COMMITTEE REPORTS</th>
<th>20 minutes</th>
<th>3:40</th>
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<tbody>
<tr>
<td><strong>A. Executive</strong></td>
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<td><strong>B. Senate Standing Committee</strong></td>
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<td><strong>C. College, Division &amp; District Committee</strong></td>
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<tr>
<th>11. DIVISION REPORTS</th>
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<th>12. CONSTITUENCY GROUP REPORTS</th>
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<tbody>
<tr>
<td><strong>A. Faculty Association</strong></td>
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<td><strong>B. Student Government</strong></td>
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<td><strong>C. Classified Staff</strong></td>
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<th>13. ADJOURNMENT</th>
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