SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

November 18th, 2009
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

The meeting was called to order at 2:03 pm.

2. INTRODUCE AND WELCOME GUESTS

3. ADOPTION OF AGENDA

Jeanne Smith moved, it was seconded by Carol Ziehm, and was approved that the agenda be adopted with allowance for re-ordering of items.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Moved to December 2nd meeting.

5. PUBLIC COMMENTS

Miki Mikolajczak reminded faculty of the upcoming Mentor Teacher Workshop on January 8th 2010.

Miki Mikolajczak reminded faculty of pending deadlines for transfers for students.

Carmen Dominguez reminded faculty of the upcoming “A Feast of Lights” presented by the Department of Music on December 5th & 6th.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

See President’s Report.

Senators are asked to solicit feedback from faculty regarding the Senate SMART goals (distributed at meeting).

7. ADOPTION OF CONSENT CALENDAR ITEMS

No items.

8. OLD BUSINESS
A. Approval of Faculty to Sit on Committees

Jeanne Smith moved, it was seconded by Carol Ziehm and passed by voice vote that the list of faculty to sit on Committees be approved with additional names added.

B. Board Policies/Administrative Regulations

Directed to Curriculum Committee for review.

C. Classified and Management Hiring Prioritization Recommendation Process

No action at this time. Awaiting comments from Classified Senate.

D. Substantive Change at ATEP

Carmen Dominguez gave an overview of events relating to both the need for a Substantive Change Report for ATEP and related ATEP issues in a draft accreditation report.

Key questions remaining include:

- Who is responsible for filing report?
- What is ATEP as it is neither a campus nor a center?
- Who is responsible for course offerings – the campus or ATEP?

Other ATEP related issues:

- The District chancellor has potentially violated BP 5520 by meddling in the accreditation process by contacting ACCJC bypassing the school presidents.
- While the District claims to be fiscally responsible and allocates funds to the colleges based on established guidelines, ATEP falls outside of these rules. Approximately $44 to $54 million dollars has been allocated to ATEP.

Commencement Committee Report

Miki Mikolajczak reported back from the Commencement Committee. Though the Senate had voted to recommend holding the commencement outside, the committee seems intent on holding the event inside the gym. The committee was to some extent citing budget constraints which the Senate executive committee will look over before the next meeting. Representatives from the Commencement Committee will be invited to an upcoming Senate meeting to further discuss the issue.

9. NEW BUSINESS

A. H1N1

Faculty are asked to be flexible in accommodating students who have the H1N1 virus. Vaccines (in limited quantities) are available in the health center.
B. Bookstore Committee/ISBN Codes

Federal law requires ISBN codes for required course texts to be placed on schedule of courses. No additional discussion as no bookstore committee members present.

C. BSI/Matriculation/Counseling

BSI is pretty much finished as of December. School administration has not provided clear directions as to what the level of support will be from the school. Though stating “support” of BSI, the support appears to only be what the State provided funding will pay for with no additional funds available at this time. There is concern from the Senate that the lack of support for BSI & matriculation will cause the faculty to no longer support the programs in the future if funding is restored or even at the current level of funding & support.

- There will be no faculty in a BSI coordinator position in Spring 2010.
- Faculty have resigned positions as discipline experts.
- No faculty will be coordinating matriculation in Spring 2010.

The VPI stated he will take Senate concerns forward. Forward to where was not clear.

10. COMMITTEE REPORTS

A. Executive
   No report.

B. Senate Standing Committee
   No report.

C. College, Division & District Committee
   No report.

11. DIVISION REPORTS

   No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.

13. ADJOURNMENT

The meeting was adjourned at 4:12 pm.
Agenda Item 6.A.1 Memo to the Senate for November 18, 2009
Agenda Item 8.A.1 Approval of Faculty to Sit on the Following Committees
Agenda Item 8.B.1 Administrative Regulation 6XXX Course Approval
Agenda Item 8.B.2 Administrative Regulation 6XXX Articulation of Courses and Programs
Agenda Item 8.C.1 SC Classified and Management Hiring Prioritization Recommendation Process (Annual)
Agenda Item 8.D.1 Board Policy 5520 Accreditation
Agenda Item 8.D.2 Budget Development Guidelines
Agenda Item 8.D.3 Letter from ACCJC
Agenda Item 8.D.4 Administrator Positions- State Wide Comparison