**SADDLEBACK COLLEGE – ACADEMIC SENATE**

**MINUTES**

December 7, 2011  
2:00 p.m. to 4:00 p.m.  
AGB Conference Room – AGB 106

<table>
<thead>
<tr>
<th>Senate Officers:</th>
<th>Health Science</th>
<th>47</th>
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</thead>
<tbody>
<tr>
<td>Dan Walsh, President:</td>
<td>Present 48 Linda Call</td>
<td>Present</td>
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<tr>
<td>Kim Stankovich, Vice President:</td>
<td>Present 49 Pat McGINley</td>
<td>Present</td>
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<tr>
<td>Bob Cosgrove, President Elect:</td>
<td>Present 50 Diane Pestolesi</td>
<td>Absent</td>
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<tr>
<td>Alannah Rosenberg, Past President:</td>
<td>Present 51</td>
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<tr>
<td>Bruce Gilman, Secretary:</td>
<td>Present 52 Kinesiology &amp; Athletics</td>
<td>(2)</td>
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<tr>
<td>Senators:</td>
<td>Brandee Craig (spring)</td>
<td>Absent</td>
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<tr>
<td>Advanced Tech &amp; Applied Science</td>
<td>Nick Trani (fall)</td>
<td>Present</td>
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<tr>
<td>Suzanne Hewitt</td>
<td>Present 56</td>
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<tr>
<td>Arlene Thomas</td>
<td>Present 57 Learning Resources</td>
<td>(1)</td>
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<tr>
<td>Business Science</td>
<td>Present 58 April Cunningham (fall)</td>
<td>Present</td>
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<tr>
<td>Don Bowman</td>
<td>Present 60</td>
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<tr>
<td>Tony Teng</td>
<td>Present 61 Liberal Arts</td>
<td>(4)</td>
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<td>Counseling Services</td>
<td>Present 62 Roni Lebauer</td>
<td>Present</td>
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<td>Kim d’Arcy</td>
<td>Present 63 Gary Luke</td>
<td>Present</td>
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<td>Georgina Guy</td>
<td>Present 64 Josh Pryor</td>
<td>Present</td>
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<td>Emeritus Institute</td>
<td>Present 65 Carol ZIEHM</td>
<td>Present</td>
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<td>Brad Reynolds (spring)</td>
<td>Absent 66</td>
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<tr>
<td>Larissa Roostee (fall)</td>
<td>Present 67 Math, Science &amp; Engineering</td>
<td>(4)</td>
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<td>Fine Arts</td>
<td>Present 68 Jane Horlings (fall)</td>
<td>Present</td>
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<td>Heidi Ochoa</td>
<td>Present 69 Sumaya McCleave</td>
<td>Present</td>
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<td>Jeanne Smith</td>
<td>Present 70</td>
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<tr>
<td>Fine Arts</td>
<td>Present 71 Karla Westphal (spring)</td>
<td>Absent</td>
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<tr>
<td>Shared Governance Group Representative</td>
<td>Present 72</td>
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<tr>
<td>Marlene Sais, Classified Senate</td>
<td>Present 73 Social and Behavioral Sciences</td>
<td>(3)</td>
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<tr>
<td>Austin De Soto, ASG</td>
<td>Present 74 Howard Gensler</td>
<td>Present</td>
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<tr>
<td>Visitors and Other Guests</td>
<td>Present 75 Christina Russell</td>
<td>Present</td>
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<td>Present 76 Maureen Smith</td>
<td>Present</td>
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1. CALL TO ORDER

The meeting was called to order at 2:01 p.m.

2. INTRODUCE AND WELCOME GUESTS

None.

3. ADOPTION OF AGENDA

Don Bowman moved, it was seconded by Carol Ziehm, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Nick Trani moved, it was seconded by Carol Ziehm, and affirmed that the minutes from November 23, 2011 be approved.

5. PUBLIC COMMENTS

None.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

The 2013/2014 Academic Calendar was approved on December 6.

Hiring Committees should report their membership to the Academic Senate and Human Relations promptly.

The Board of Trustees will continue to consider the administration’s proposed reorganization plan.

BPARC will consider changes to the due dates for faculty paperwork on salary advancement. Details will follow in the spring.

7. ADOPTION OF CONSENT CALENDAR ITEMS

No items.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanne Smith moved, it was seconded by Carol Ziehm, and passed by voice vote
that the amended list of faculty to sit on Committees be approved.

B. Board Policies & Administrative Regulations
BP 6160 Final Examinations

Alannah Rosenberg moved, it was seconded by Roni Lebauer, and passed by voice vote that the policy be tabled pending information from Associated Student Government.

C. Accreditation

Bob Cosgrove reported that the final accreditation report from WASC is expected during the second week of January. Five slots for attendance at the accreditation workshop in February, 2012 have been filled.

D. Academic Dishonesty & Assignment of Grades

Alannah Rosenberg moved, it was seconded by Maureen Smith, and passed by voice vote that the following resolution be adopted:

In accordance with the 2011 report by a subcommittee of the Academic Senate, the Academic Senate supports the right of faculty to assign a failing grade for an entire course for any instance of academic dishonesty.

9. NEW BUSINESS

A. Reorganization
As Don Busche and Juan Avalos were absent, Dan Walsh summarized the administration’s two current plans for reorganization.

The Senate reached a consensus to request an analysis of these reorganization plans and their cost implications.

B. Commencement Recommendations
The college commencement committee will be meeting soon. The Senate Executive Committee will consult with members of the committee concerning prayer at commencement.

C. Drop Date Change 2012
Dan Walsh reported that the traditional gap between the census date and the last day to drop without record will be eliminated in summer 2012, when the two dates will be the same.
D. Saddleback Library

In order to facilitate the library renaming, the Academic Senate and ASG presidents will consult with the Saddleback administration and the Chancellor.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committees

Faculty Development/Flex Activities

Jane Horlings reported the highlights of Spring Flex Week 2012.

11. REPRESENTATIONAL AREA REPORTS

A. Transfer

The Transfer Center presented its list of upcoming events and programs, including the UCLA TAP Program, UC Success, CSU’s transfer guarantee for psychology and sociology, and EDUC 115.

B. Mathematics, Science and Engineering

Jeanne Smith reported her Dean’s reaction to the new Curriculum Committee by-laws.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

Austin De Soto reported that the Supermax Talent Show was scheduled for the evening of December 7. The Adopt-a-Family program will end December 8. The Student Senate has initiated its own Student Success Task Force.

C. Classified Staff

No report.
13. ADJOURNMENT 3:52 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A Minutes from November 23, 2011
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.B BP 6160 – Final Examinations (DRAFT)

KEYWORDS