SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

January 21, 2009
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Bob Bramucci, Vice Chancellor, Technology & Learning Services
Rajen Vurdien, Vice President of Instruction
Patti Flanigan, Dean of Social and Behavioral Sciences

3. ADOPTION OF AGENDA

Rich Potratz moved, it was seconded by Jeanne Smith, and approved that the agenda be adopted with the following revisions: move agenda item 9A to accommodate Bob Bramucci’s schedule.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Sumaya McCleave moved, it was seconded by Carol Ziehm and affirmed that the minutes from January 7 be approved.

5. PUBLIC COMMENTS

Miki Mikolajczak announced that Cal State Fullerton will stop accepting new applications for upper division transfer students on January 23. Students who have already applied must send their fall 2008 transcripts as soon as possible.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

The memo that was distributed to the Senators included notes on the following:

Smoke free campus
Delegation of Authority
Enrollment rates
Academic Senate Workshop on Accreditation
Area D Meeting at Orange Coast College on Mar 28
7. ADOPTION OF CONSENT CALENDAR ITEMS

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

The list of Faculty to Sit on Committees was approved with the addition of Tony Teng as Chair for Accreditation Standard 2.

B. 40th Fall Session Resolutions Approved at the Fall 2008 Plenary Session

The list of Resolutions was distributed to the Senators.

C. Faculty Chairs Needed for Curriculum, In-Service/Flex, IE/EPA, Honors Co-Chair, Standard I & II Chairs, BSI Co-Chairs, Possible Accreditation Steering Committee Chair

Bob Jacobsen will be the Curriculum and GE Chair this semester. Diane Pestolesi and Tony Teng will chair Accreditation Standards I and II, respectively. All other positions listed are still vacant. Senators were encouraged to find faculty who are interested to serve in these positions.

D. Strategic Planning – College Wide Meeting January, 28th 2pm to 5pm SSC 212

The report from the PBC Strategic Planning Retreat held on Dec 12, 2008 was distributed to the Senators.

E. Accreditation/Survey – Review Senate Committee Bylaws for Compliance as well as Senate Standing Committees’ Bylaws

The faculty survey being prepared to gather data for the Accreditation Report was distributed to Senators for review. Comments and questions will be welcome at the next meeting.

The Curriculum Committee Bylaws, last revised in 2002, are being revised in preparation for the Accreditation Report. The revisions to the Curriculum Committee Bylaws will be to bring them into compliance with Ed Code, Title 5 and SOCCCD Board Policy. All Senate Standing Committees’ bylaws will be reviewed for possible revision as part of preparing for Accreditation. The proposed revisions to the Curriculum Committee Bylaws were distributed to the Senators. The proposed changes were described and Senators should share this information with their divisions.

F. Senate Curriculum Committee (Brown Act – Cure and Correct)
Curriculum Committee agenda item #3 was discussed and acted upon out of order at the January 7 curriculum meeting. The process of curing and correcting the error is underway.

9. NEW BUSINESS

A. District IT Support of Student/Faculty Services

Bob Bramucci, Vice Chancellor, Technology and Learning Services, explained the causes and prognosis for the IT problem that severely affected enrollment processes in the past several weeks. The problem was identified as a bug in Microsoft and the District is considering some techniques for dealing with this and other IT problems in the long run. Under consideration are: emergency alert software, increased load capacity and load testing, and retaining an emergency IT response team.

Discussion followed.

B. Senate Elections – March 13th (Campus Vote Subscription Ends)

Because the contract for electronic voting for the Senate Elections will end on March 13th, the election will begin in late February. The Senate Elections committee has been formed and candidates are being identified.

C. 2009 Spring Session – April 16 to 18, 2009 SFO Westin, Milbrae, CA

Senate Executives will be attending the 2009 Spring Session from April 16-18.

D. Report on SC Curriculum to the BOT in February of Each Year (BP 6100)

A report will be made to the BOT on SC Curriculum.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.
11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A.1 Minutes from January 7, 2009
Agenda Item 6.A.1 Memo to the Senate for January 21, 2009 from the Senate President
Agenda Item 8.A.1 Approval of Faculty to Sit on the Following Committees
Agenda Item 8.B.1 40th Fall Session Resolutions Academic Senate for California
Agenda Item 8.D.1 Report from the PBC Strategic Planning Retreat
Agenda Item 8.E.1 Employee Survey 2007
Agenda Item 8.E.2 Curriculum Committee By-Laws
Agenda Item 9.C.1 2009 Spring Plenary Session
Agenda Item 9.D.1 Board Policy 6100
Agenda Item 9.D.2 Curriculum Form 2009-2010

KEYWORDS

Accreditation
Curriculum Committee
District IT
Standing Committee Bylaws
Strategic Planning