MINUTES

December 2nd, 2009
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

The meeting was called to order at 2:01 pm by Norm Weston.

2. INTRODUCE AND WELCOME GUESTS

3. ADOPTION OF AGENDA

Jeanne Smith moved, it was seconded by Jody Cochrane, and was approved that the agenda be adopted with allowance for re-ordering of items.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Carol Ziehm and affirmed that the minutes from November 11th, 2009 be approved.

Jeanne Smith moved, it was seconded by Carol Ziehm and affirmed that the minutes from November 18th, 2009 be approved.

5. PUBLIC COMMENTS

Miki Mikolajczak reminded faculty of pending deadlines for transfers for students.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

See President’s Report.

7. ADOPTION OF CONSENT CALENDAR ITEMS

No items.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanne Smith moved, it was seconded by Carol Ziehm and passed by voice vote that the
list of faculty to sit on Committees be approved.

B. Strategic Planning & Goal Development

Provided for senators to solicit feedback. Will approve at next meeting.

C. Board Policies/Administrative Regulations

Provided as information item. Please provide any additional feedback to Bob Cosgrove before next meeting.

D. Classified and Management Hiring Prioritization Recommendation Process

Tabled to later in meeting.

E. Commencement Committee Report

Potential cost savings for holding the commencement outside were presented by Carmen Dominguez. Miki Mikolajczak will go back to the Commencement Committee with Senate recommendations. Discussion continued on the issue that the committee may have already decided on holding it in the gym.

F. BSI/Matriculation/Counseling

Discussion tabled until January Senate meeting because the plans, position and level of support from administration are not yet clear.

Carmen Dominguez recommended that those who had worked so diligently in developing the Saddleback College Basic Skills Initiative program be nominated by the Academic Senate for the President's Award for Leadership and Innovation.

Carmen Dominguez moved and it was seconded by Jo Ann Alford that Cheryl Altman, Janet Bagwell, Bruce Gilman, and Ronnie Lebauer be nominated by the Academic Senate for the President's Award for Leadership and Innovation.

9. NEW BUSINESS

A. Partnering with Colleges & Universities/Developing Criteria for MOUs

Miki Mikolajczak discussed the current process for determining if schools are appropriate for establishing a partnership between them and Saddleback College. Discussion ensued as to the need for written guidelines. Some faculty expressed a concern over which schools we entered into an agreement with. The executive board of the Senate was directed to work toward establishing guidelines.

8. OLD BUSINESS (out of order)
Russ Hamilton spoke to the concerns of the Classified Senate about the draft Classified and Management Hiring Prioritization Recommendation Process. Main concerns relate to the college president having final say (Item 9) over ranking of positions. No action taken at this time.

9. NEW BUSINESS

B. Higher Education Opportunity Act/ISBN Codes
Information item only

C. Hayward Award for “Excellence in Education”
By a show of hands, Larry Perez was voted on by the senate to be recommended for the Hayward Award for “Excellence in Education”.

D. Form for Senators to Recommend Agenda Items for AS Meetings
Information item on form to be used if Senators want an item placed on the agenda. No formal process exists now. Please look over and respond with suggestions at next meeting.

10. COMMITTEE REPORTS

A. Executive
No report.

B. Senate Standing Committee
No report.

C. College, Division & District Committee
No report.

11. DIVISION REPORTS
No report.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
No report.

B. Student Government
No report.

C. Classified Staff
No report.
13. ADJOURNMENT

The meeting was adjourned at 3:34 pm. Thank you Norm Weston.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A.1 Minutes from November 11, 2009 and November 18, 2009
Agenda Item 6.A.1 Memo to the Senate for December 2, 2009
Agenda Item 8.A.1 Approval of Faculty to Sit on the Following Committees
Agenda Item 8.B.1 Senate Smart Goals
Agenda Item 8.C.1 AR 6XXX Course Approval
Agenda Item 8.C.2 AR 6XXX Articulation of Courses and Programs
Agenda Item 8.D.1 SC Classified and Management Hiring Prioritization
   Recommendation Process (Annual)
Agenda Item 8.E.1 Commencement Budget
Agenda Item 8.E.2 Commencement Proposed Budget
Agenda Item 9.C.1 State Academic Senate Hayward Award
Agenda Item 9.D.1 SC Academic Senate Agenda Item for Consideration Form