1. **CALL TO ORDER**

   The meeting was called to order at 2:30 pm.

2. **INTRODUCE AND WELCOME GUESTS**

   Rajen Vurdien, Vice President of Instruction  
   Ana Maria Cobos, Chair of Learning Resources  
   Morgan Barrows, ATAS  
   Lesley Lowe, New Senate Rep for Emeritus Institute  
   Claudia Cline, Emeritus Institute

3. **ADOPTION OF AGENDA**

   Carmen Dominguez moved, it was seconded by Karla Westphal, and approved that the agenda be adopted with the following revisions: agenda item 8D is corrected to read 8C.

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**

   Susan Nawa Raridon moved, it was seconded by Carol Ziehm and affirmed that the minutes from December 3 be approved.

5. **PUBLIC COMMENTS**

   Cheryl Altman announced the grant awards for Basic Skills Initiative pilot projects in Spring 09. The deadline to apply for funding for 2009-10 will be March 1. The Basic Skills Initiative website will be launched next week.

6. **PRESIDENT’S REPORT**

   A. Board Meetings/ District/ Chancellor

      The memo that was distributed to the Senators included notes on the following:

      Chancellor’s Cabinet Meeting  
      ATEP

   B. Faculty Development Flex/In-service
Faculty are needed to fill the following positions: Curriculum Chair, In-service/Flex Chair, and Institutional Effectiveness Chair.

Faculty are also needed to serve on each of the accreditation self-study standards committees.

7. ADOPTION OF CONSENT CALENDAR ITEMS

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

*The list of Faculty to Sit on Committees was approved.*

B. Strategic Planning (Connected to our Self Study) Retreat Held on 12/12/08

Participants in this retreat reported that it had a good turn out and that many constituencies were represented. Documents generated at the meeting will be shared with Senators at the next Senate meeting.

On January 28 from 2-5pm in SSC 212 there will be a campus-wide meeting to review/revise the vision and mission statements for the college.

C. Accreditation Self Study

Senators received copies of the ACCJC standards, the college’s accreditation time line and the proposed reassignment/stipends for self-study participants.

People interested in working on Standards 2 & 4 will meet 1/20 from 3:30-4:30pm in the AGB Conference Rooms. Those interested in working on Standards 1 & 3 will meet 1/27 from 3:30-4:30pm in the AGB Conference Rooms.

On January 23-25, representatives from Saddleback, including the Academic Senate President, will attend the State Academic Senate meeting in San Jose regarding Self Study preparation.

*Miki Mikolajczak moved, it was seconded by Susan Nawa Raridon and passed that Carmen Dominguez be approved as the Chair of Standard IV for the Self Study.*

9. NEW BUSINESS

A. Curriculum, In-Service and Institutional Effectiveness
Each of these committees needs a chair beginning this semester. This issue will be discussed further at the next Senate meeting.

B. The Stanback-Stroud Diversity Award
   The announcement and call for nominations was distributed.

10. COMMITTEE REPORTS
    A. Executive
       No report.
    B. Senate Standing Committee
       No report.
    C. College, Division & District Committee
       No report.

11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS
    A. Faculty Association
       No report.
    B. Student Government
       No report.
    C. Classified Staff
       No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A.1 Minutes from December 3, 2008
Agenda Item 6.A.1 Memo to the Senate for January 7, 2009 from the Senate President
Agenda Item 8.D.1 Introduction to the Accreditation Standards
Agenda Item 8.D.2 Accreditation Reassigned Time/Stipends
Agenda Item 8.D.3 Accreditation Time Line
Agenda Item 9.B.1 The Stanback-Stroud Diversity Award
KEYWORDS

Accreditation
ATEP
Strategic Planning