MINUTES

March 21, 2012
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 106

Senate Officers:
1. Dan Walsh, President – Present
2. Kim Stankovich, Vice President – Present
3. Bob Cosgrove, President Elect – Absent
4. Alannah Rosenberg, Past President – Present
5. Bruce Gilman, Secretary – Present

Senators:
10. Fine Arts: Thomas O’Leary (spring) – Present, Heidi Ochoa – Present
11. Health Science (3): Linda Call – Absent, Pat McGinley – Present, Diane Pestolesi – Present
13. Learning Resources (1): April Cunningham (fall) – Absent, Elizabeth Horan (alt) (spring) – Present
17. Shared Governance Group Representative: Marlene Sais, Classified Senate – Present, Austin De Soto, ASG – Absent
18. Visitors and Other Guests

Visitors and Other Guests
1. CALL TO ORDER

The meeting was called to order at 2:02 p.m.

2. INTRODUCE AND WELCOME GUESTS

None.

3. ADOPTION OF AGENDA

Karla Westphal moved, it was seconded by Carol Ziehm, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Arlene Thomas, and affirmed that the minutes from February 29, 2012 be approved.

5. PUBLIC COMMENTS

None.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

No report.

7. ADOPTION OF CONSENT CALENDAR ITEMS

Karla Westphal moved, it was seconded by Maureen Smith, and was approved that the agenda be adopted subject to changes.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Karla Westphal moved, it was seconded by Carol Ziehm, and passed by voice vote that the amended list of faculty to sit on Committees be approved.

Jenny Langrell volunteered to serve as alternate for the Basic Skills Initiative panel that will approve proposed projects for 2012-13.

B. Senate Bylaw Changes

Alannah Rosenberg moved, it was seconded by Patricia McGinley, and passed by
voice vote that the changes, which include the election of a second Vice President, be adopted.

C. Emeritus Positions
Vice President for Instruction Don Busche reported that the status of state funding for Emeritus positions remains unchanged, so there is no administrative update on replacement positions. A discussion reflected the Senate’s concern that these positions be addressed soon.

D. Library Update
Don Busche reported that the Library will be completed in April 2012. Move-in for Learning Resources is expected this summer, and the building should be in full operation during fall semester. A walk-through for department chairs is expected within the month.

E. Program Review and Efficiencies
Elizabeth Horan moved, it was seconded by Georgina Guy, and passed by voice vote that the following resolution be adopted:

“If the Program Review Committee determines that pursuing efficiencies is relevant, they may choose to identify any such efficiencies. Efficiencies are acts that enable a program to minimize waste, expense, or unnecessary efforts.”

F. Academic Senate Executive Officers Elections
Kim d’Arcy reported that the following candidates submitted their names for Senate Executive positions in 2012-13:

President-elect: Dan Walsh
Vice President: Bruce Gilman
Secretary: Kim d’Arcy, Lisa Montagne

Bob Cosgrove will serve as President and Alannah Rosenberg as Past President.

9. NEW BUSINESS

A. Board Policies & Administrative Regulations
AR 5210 Enrollment Limitations and Priorities
Matriculation Coordinator Penny Skaff asked for Senate recommendations concerning new regulations proposed by a collaborative committee from IVC and
Saddleback, which reflect strategies endorsed by the Student Success Task Force. The proposed regulations will be reviewed at the next Senate meeting.

BP 5500 Student News Media
BP 6110/AR6110 Articulation of Courses and Programs

Dan Walsh reported that these policies and regulations have been reviewed by BPAARC; Senate comments are requested.

B. Saddleback College Statement of Values and Ethical Behavior

Dan Walsh reviewed the background of the statement, reminding the Senate that the document was composed as a District response to WASC accreditation recommendations.

Bruce Gilman moved, it was seconded by Alannah Rosenberg, and passed by voice vote that the Senate form a committee to review the statement and report to the President.

C. Spring Plenary Update

Dan Walsh distributed resolutions for the Spring Plenary session. Faculty recommendations are encouraged.

10. COMMITTEE REPORTS

A. Executive

Bob Cosgrove’s accreditation report was read by Bruce Gilman. Claire Cesareo-Silva and Bob Cosgrove will author the October 2012 follow-up report. Recommendations for research, authorship, and compensation for the October 2013 midterm report will be forwarded by VPI Don Busche to the college President and the Accreditation Steering Committee.

B. Senate Standing Committees

Distance Education: Elizabeth Horan reported that CIDDE will offer classes in the spring to prepare faculty for Blackboard changes scheduled for May 2102.

Faculty Development/Flex Activities: Georgina Guy reported due dates for faculty development applications.

Honors Board: Alannah Rosenberg reported that two students will represent Saddleback at the Bay Area Honors Consortium.
11. REPRESENTATIONAL AREA REPORTS

Counseling Services and Special Programs: Jennifer Golden presented a list of recommendations from the Transfer Center that faculty can make to students who have applied to UC and CSU schools.

Pam Barr reported that the number of Saddleback transfer A.A. degrees will be increased in the fall, helping students who apply to CSU campuses.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.

13. ADJOURNMENT 3:47 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from February 29, 2012
Agenda Item 8.A.1 Approval of Faculty to Sit on Committees
Agenda Item 8.B Senate Bylaw Change – Addition of second Vice President
Agenda Item 8.E Program Review and Efficiencies
Agenda Item 9.A.1 AR 5210 Enrollment Limitations and Priorities
Agenda Item 9.A.2 BP 5500 Student News Media
Agenda Item 9.A.3 AR 6110/BP 6110 Articulation of Courses and Programs
Agenda Item 9.B Saddleback College Statement of Values and Ethical Behavior
DRAFT: February 14, 2012

KEYWORDS