SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

April 22, 2009
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Tamera Rice, Dean Health Sciences/Human Services
Rajen Vurdien, Vice President of Instruction

3. ADOPTION OF AGENDA

Jeanne Smith moved, it was seconded by Janet Bagwell, and approved that the consent calendar be pulled and the agenda be adopted with the following provision: that items be discussed in the order that will accommodate guests’ schedules and that item 9A be postponed until the next meeting.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Carol Ziehm and affirmed that the minutes from April 7 be approved.

5. PUBLIC COMMENTS

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

The President’s memo was distributed and items covered included:

Caps on growth
ATEP
Senate Elections
Student Government Elections
Honors Chairs
Strategic Planning
Accreditation
Fall In-Service
B. Curriculum Chair

The position of Curriculum Chair has not yet been filled for the 2009-2010 academic year. There will be 9LHE and 6LHE for the new curriculum chair as well as summer time OSH. There is also a training session this July.

7. ADOPTION OF CONSENT CALENDAR ITEMS

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

The list of Faculty to Sit on Committees was approved.

B. General Education/Cultures in the United States

Ana Maria Cobos presented a list of the 23 courses that have already been approved to meet the requirement as it has been revised. The new requirement would go into effect in fall of 2010. Discussion followed the presentation.

Carmen Dominguez moved that the revised definition of the General Education requirement for Cultures in the United States should be approved, Jeanne Smith seconded and the motion passed.

Tally: 13 Yea, 6 Nay, 0 Abstain.

C. Department Chairs – Survey Draft

The draft will be reviewed by the researchers and then launched. The survey will identify issues of importance to the department chairs.

D. By-Laws Changes: Standing Committee IE/Program Review/ EPA

Miki Mikolajczak moved, it was seconded by Dan Walsh and approved that the Institutional Effectiveness Committee be renamed the Educational Planning and Assessment (EPA) Committee and that the EPA include the oversight of Program Review.

E. By-Laws Curriculum Attendance Policy

Anyone who is not in attendance at 3 consecutive meetings may be dropped from the committee by the chair. An alternate should be designated in advance by each representative.

F. Faculty Hiring Prioritization
By May 1, the justifications for new positions must be submitted. By May 6, committee members from FA, BS and LA need to be identified for approval.

G. ATEP

The ATEP information meeting held on April 7 was discussed.

9. NEW BUSINESS

A. Basic Skills Initiative

Postponed until the next meeting.

B. Transfer Update

Miki Mikolajczak reported on the current status of the Transfer Center and Transfer Program and outlined the minimum program standards for the Transfer Center. The foremost need is improved facilities. The standing committee of the Senate for Transfer met on April 3.

C. BP/AR’s

A Board Policy on Energy and Sustainability has been developed for consideration by the Senate. Initial discussion focused on the lack of provisions for recycling and weakness in the face of cost concerns.

D. State Academic Senate Spring Plenary

Britnee Holmes, assistant to the Academic Senate, has been asked to present at the next Senate Plenary in a session for classified support staff for local Senates.

President Cosgrove, Miki Mikolajczak, and April Cunningham reviewed the information that they gathered at the Plenary.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee
No report.

11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A.1 Minutes from April 8, 2009
Agenda Item 6.A.1 Memo to the Senate for April 22, 2009
Agenda Item 8.A.1 Approval of faculty to sit on the following committees
Agenda Item 8.B.1 General Education: Cultures in the United States
Agenda Item 8.C.1 Department Chair Survey: Draft
Agenda Item 9.B.1 Transfer Center Packet
Agenda Item 9.C.1 AR Energy and Sustainability draft, BP Sustainability

KEYWORDS

Accreditation
ATEP
Department Chairs
Faculty Hiring Prioritization
General Education
Institutional Effectiveness