# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

August 17, 2011

2:00 p.m. to 4:00 p.m.

AGB Conference Room – AGB 107

### Senate Officers:

- **Dan Walsh**, President: Present
- **Kim Stankovich**, Vice President: Present
- **Bob Cosgrove**, President Elect: Present
- **Alannah Rosenberg**, Past President: Absent
- **Bruce Gilman**, Secretary: Present

### Senators:

**Advanced Tech & Applied Science**

- **Arlene Thomas**: Present
- **Suzanne Hewitt**: Present

**Business Science**

- **Don Bowman**: Present
- **Rebecca Knapp**: Absent
- **Tony Teng (alt)**: Present

**Counseling Services**

- **Pam Barr**: Absent
- **Miki Mikolajczak**: Absent
- **Kim d’Arcy**: Present

**Fine Arts**

- **Kimberly Stankovich**: Present
- **Heidi Ochoa**: Present
- **New Members**: Present

**Emeritus Institute**

- **Brad McReynolds (spring)**: Absent

**Health Science**

- **Linda Call**: Absent
- **Susan Nawa Raridon**: Absent
- **Diane Pestolesi (spring)**: Present
- **Christina Bowles (alt)**: Present
- **Bruce Gilman**: Present

**Liberal Arts**

- **Janet Bagwell**: Absent
- **Basil Smith**: Absent
- **Bruce Gilman**: Present

**Learning Resources**

- **Wendy Gordon**: Present

**Math, Science & Engineering**

- **Jeanne Smith**: Absent
- **Sumaya McCleave**: Absent
- **Karah Street**: Absent
- **Lisa Silveira (alt)**: Present
- **Karla Westphal (alt)**: Present

**Kinesiology & Athletics**

- **Nancy Bessette**: Absent
- **Karen Jacobsen**: Absent

**Social and Behavioral Sciences**

- **Alannah Rosenberg**: Absent
- **Bill Billingsley**: Absent
- **Howard Gensler**: Present
- **Maureen Smith**: Present

### Shared Governance Group Representative

- **Marlene Sais**: Present

### Visitors and Other Guests

- **Ana Maria Cobos**, Liberal Arts
- **Ray Zimmerman**, Liberal Arts
1. CALL TO ORDER

The meeting was called to order at 2:02 pm.

2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS

Christina Bowles, Nursing instructor, was welcomed.

3. ADOPTION OF AGENDA

Karla Westphal moved, it was seconded by Heidi Ochoa, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM AUGUST 3, 2011

Suzanne Hewitt moved, it was seconded by Heidi Ochoa, and affirmed that the minutes from August 3, 2011 be approved.

5. PUBLIC COMMENTS

None

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

A recapitulation of summer actions by the Senate was provided.

7. ADOPTION OF CONSENT CALENDAR ITEMS

No items

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

No approvals necessary

B. Senate Meeting Guidelines

Roberts Rules of Order
Brown Act
Meeting Format
Senate Purview
10+1
Suzanne Hewitt moved, it was seconded by Kim d’Arcy, and passed by voice vote that all items for discussion except the Brown Act be postponed until the next Senate meeting.

C. Accreditation

Bob Cosgrove reported that the Chancellor has acted prudently to educate District Services and the colleges concerning the shared responsibilities of planning and governance.

The Board of Trustees will ask for increased faculty participation at its future meetings.

Claire Cesareo-Silva presented the current accreditation report to faculty during Flex Week on Tuesday, August 17, 2011.

Faculty are encouraged to visit the District website to offer feedback concerning the current proposed responses to ACCJC recommendations.

D. Course Repetition: Three Takes

To ensure student success and to minimize reimbursement funding, the CCC Board of Governors has adopted the policy that credit courses may only be taken three times (including W’s and F’s) in a district. The rule will take effect in Spring 2012. Faculty are asked to advise their students of the new rule.

9. NEW BUSINESS

A. Board Policies

Information, AR 6125, BP 2100, BP 2100.1, BP 2100.2

Action on these items was postponed until the next Senate meeting.

B. CTE Honors Designation

Matthew Miller requested that student transcripts show affiliation with the NTHS. The proposal will be revised and submitted for consideration at the next meeting.

10. COMMITTEE REPORTS

A. Executive

Bob Cosgrove reported that the accreditation report must be approved at the next Senate meeting.

President Burnett’s announced “Top Ten Projects,” presented during Flex Week, were not discussed with faculty.
B. Senate Standing Committee

The Calendar Committee seeks input from the college community and representation from Emeritus, Business, and Health Sciences.

C. College, Division & District Committee

11. REPRESENTATIONAL AREA REPORTS

Karla Westphal clarified issues related to the observation of prayer at college functions.

Representatives from the Transfer Center provided its list of activities for the fall semester. Representatives are available for class visits to inform students about the transfer process.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

None

B. Student Government

None

C. Classified Staff

None

13. ADJOURNMENT – The meeting was adjourned at 3:16 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from August 3, 2011
Agenda Item 6.A President’s Report
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.B Academic Senate Primer
Agenda Item 9.A.1 AR 6125 Field Trips and Field Study Courses
Agenda Item 9.A.2 BP 2100 Delegation of Authority to the Chancellor
Agenda Item 9.A.3 BP 2100.1 Delegation of Authority to the Academic Senate
Agenda Item 9.A.4 BP 2100.2 Role and Scope of Authority of the Academic Senate
Agenda Item 9.B CTE Honors Designation (National Technical Honor Society – Transcript Notation Approval Request)

KEYWORDS