SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 14, 2011
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 106

Senate Officers:
- Dan Walsh, President: Present
- Kim Stankovich, Vice President: Present
- Bob Cosgrove, President Elect: Present
- Alannah Rosenberg, Past President: Present
- Bruce Gilman, Secretary: Present

Senators:
- Advanced Tech & Applied Science (2)
  - Suzanne Hewitt: Present
  - Arlene Thomas: Present
- Business Science (2)
  - Don Bowman: Present
  - Tony Teng: Present
- Counseling Services (3)
  - Kim d’Arcy: Absent
  - Georgina Guy: Present
- Emeritus Institute (1)
  - Brad McReynolds (spring): Absent
  - Larissa Roostee (fall): Present
- Fine Arts (2)
  - Heidi Ochoa: Present
- Health Science (3)
  - Linda Call: Present
  - Pat McGinley: Present
  - Diane Pestolesi: Present
- Kinesiology & Athletics (2)
  - Brandee Craig (spring): Absent
  - Karen Jacobsen: Absent
- Learning Resources (1)
  - April Cunningham (fall): Present
  - Elizabeth Horan (alt) (spring): Absent
- Liberal Arts (4)
  - Roni Lebauer: Present
  - Gary Luke: Present
  - Josh Pryor: Present
  - Carol Ziehm: Present
- Math, Science & Engineering (4)
  - Jane Horlings (fall): Absent
  - Sumaya McCleave: Present
  - Jeanne Smith: Present
  - Karla Westphal (spring): Absent
- Social and Behavioral Sciences (3)
  - Howard Gensler: Present
  - Cristina Russell: Present
  - Maureen Smith: Present

Shared Governance Group Representative
- Marlene Sais, Classified Senate: Present
- Austin DeSoto, ASG VP: Present

Visitors and Other Guests
- Collette Chattopadhyay, HSHS
1. CALL TO ORDER

The meeting was called to order at 2:02 p.m.

2. INTRODUCE AND WELCOME GUESTS

No guests.

3. ADOPTION OF AGENDA

Roni Lebauer moved, it was seconded by Carol Ziehm, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Don Bowman moved, it was seconded by Carol Ziehm, and affirmed that the minutes from August 31, 2011 be approved.

5. PUBLIC COMMENTS

None

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

Summer session 2012 will be an 8-week session, with an imbedded 6-week term.

Volunteers are needed for two new committees: the Accessibility Task Force and the Associate Faculty Support Task Force.

The “3 Takes” rule will not take effect until summer 2012.

A parking task force has been created.

Several campus logistical problems became apparent due to the recent blackout; faculty are encouraged to make use of the campus cell phone tree.

7. ADOPTION OF CONSENT CALENDAR ITEMS

Jeanne Smith moved, it was seconded by Linda Call, and was approved by voice vote that Honors program items be adopted to the calendar.

A. Approval of Honors Program Review

Action tabled.
8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanne Smith moved, it was seconded by Carol Ziehm, and passed by voice vote that the amended list of Faculty to Sit on Committees be approved.

B. Senate Meeting Guidelines

Questions concerning Senate procedures were solicited.

C. Accreditation

Bob Cosgrove reported a faculty and administration meeting on September 14, 2011 to review the latest accreditation document.

Concerning the upcoming Midterm Report, more reassigned time for faculty will secure improved participation.

D. Board Policies BP 2100.1, BP 2100.2

Alannah Rosenberg moved, it was seconded by Jeanne Smith, and passed by voice vote that BP 2100.1 and BP 2100.2 be approved, with the addition of the 1999 Board Policy concerning mutual agreement and changes of policy.

E. Program Review Process

Action tabled.

9. NEW BUSINESS

A. Faculty Replacement Positions

Linda Call moved, it was seconded by Carol Ziehm, and passed by voice vote that the list of faculty replacement positions be approved, pending clarification of titles.

B. New Faculty Hires

Alannah Rosenberg will convene the next meeting of the Full-Time Faculty Hiring Prioritization Committee on Monday, September 26th at 3:00 in the AGB Conference Room.

C. Faculty Tenure Review

Action tabled.
D. Board Policy AR 4306 – Calendar preparation

Dan Walsh presented a revised regulation for calendar preparation, which ensures a timely process for, and faculty input in, the creation of a 12-month calendar.

E. Senate Snacks

Volunteers will provide snacks for future Senate meetings.

10. COMMITTEE REPORTS

A. Executive

Bob Cosgrove led a discussion of textbook pricing and availability.

B. Senate Standing Committees

No report.

C. College, Division & District Committees

No report.

11. REPRESENTATIONAL AREA REPORTS

The Transfer Center reminded faculty of the TAG program, which is available for admission to all UC campuses, except for UCLA and Cal. Transfer Day is scheduled for Wednesday, September 21.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

Saddleback Homecoming is scheduled for September 24, and the Blood Drive for September 27 and 28. A study area has been requested for students during the library renovation. A revised smoking policy will be considered by the ASG.

C. Classified Staff

No report.
13. ADJOURNMENT

The meeting was adjourned at 3:34 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from September 14, 2011
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.D.1 BP 2100.1 Delegation of Authority to the Academic Senate
Agenda Item 8.D.2 BP2100.2 Role and Scope of Authority of the Academic Senate
Agenda Item 9.A Faculty Replacement Positions List
Agenda Item 9.D.1 AR 4306 Calendar Preparation
Agenda Item 9.D.2 AR 4306 Calendar Preparation Academic Senate Draft

KEYWORDS