### Senate Officers:
- Bob Cosgrove, Ph.D., President [Present](#)
- Bruce Gilman, Ph.D., Vice Pres. [Present](#)
- Kim Stankovich, Vice Pres. [Absent](#)
- Dan Walsh, President Elect [Present](#)
- Alannah Rosenberg, Ph.D., Past Pres. [Present](#)
- Kim d’Arcy, Psy.D., Secretary [Present](#)

### Senators:
- Advanced Tech & Applied Science (2) [Present](#)
  - Suzanne Hewitt [Present](#)
  - Arlene Thomas [Present](#)
- Business Science (2) [Present](#)
  - Rebecca Knapp [Absent](#)
- Counseling Services (2) [Present](#)
  - Don Bowman [Present](#)
  - Pam Barr [Present](#)
- Liberal Arts (4) [Present](#)
  - Michel le Duffy [Present](#)
  - Roni Lebauer [Present](#)
  - Gary Luke [Present](#)
- Learning Resources (1) [Present](#)
  - Ana Maria Cobos (Fall) [Absent](#)
- Math, Science & Engineering (4) [Present](#)
  - Jane Horlings (Fall) [Present](#)
  - Sumaya McCleave [Present](#)
- Social and Behavioral Sciences (3) [Present](#)
  - Howard Gensler [Present](#)
  - Maureen Smith [Present](#)
  - Jeanne Smith [Present](#)
- Transfer, Career & Special Programs (1) [Present](#)
  - Georgina Guy [Present](#)
  - Orlantha Nin (Alt) [Absent](#)
- Shared Governance Group Representative [Present](#)
  - Chelsea Goossens, ASG [Absent](#)
  - Eric Bremen, ASG [Absent](#)

### Visitors and Other Guests
- Ralph Meza, Counseling Services
- Steven Jung & Christian Bonin, Lariat

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**Minutes**

November 28, 2012

2:00 p.m. to 4:00 p.m.

AGB Conference Room – AGB 106

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1. CALL TO ORDER

The meeting was called to order at 2:01 pm.

2. INTRODUCE AND WELCOME GUESTS

Juan Avalos; Christian Bonin; Steven Jung; Ralph Meza; Chris Wilkinson

3. ADOPTION OF AGENDA

Jeanne Smith moved, it was seconded by Carol Ziehm, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Sumaya McCleave and affirmed that the minutes from November 7th, 2012 be approved.

5. PUBLIC COMMENTS

None.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor. Please see handouts.

7. ADOPTION OF CONSENT CALENDAR ITEMS

Program Review: Speech - Dan Walsh moved, it was seconded by Jeanne Smith and passed by voice vote that the Speech Program Review be approved.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanne Smith moved, it was seconded by Sumaya McCleave and passed by voice vote that the list of faculty to sit on Committees be approved.

B. Accreditation

Bob Cosgrove reported each of the four standards have enough members to begin work. They will meet in early December, with the goal of having a first draft after the spring break. They would like to have editing occur during the summer session, in which they will take the final draft to the board in September.
C. Chris Wilkinson, Interim Chief of Police

Officer Wilkinson provided background information and an introduction of himself to the Senate body.

D. Academic Senate Student Success

Bruce Gilman discussed trying to weave three points of views within the committee: implications of SB 1456, State Senate issues, and campus-wide student success efforts. He reported on implications with the Matriculation process and priority registration. He announced there will be a spring flex week presentation on this topic, which will include Deans Flanigan and O’Connor.

Please submit any suggestions to Bob Cosgrove or Bruce Gilman.

E. Curriculum/CurricUNET/CurrSIS

Bob Cosgrove reported the hiring committee for Linda Bashor’s position is underway, in which Kris Leppien-Christensen will serve on. Jim Gaston from District IT will be meeting with the Senate bodies at IVC/SC to discuss issues with CurricUNET and will discuss past/current District IT projects.

F. Academic Calendar 2014-2015

Jenny Langrell discussed the difficulties with the calendar process and the need to select one calendar to serve both colleges. She discussed issues with IT and Admissions and Records. Diane Pestolesi reported the Nursing Program no longer has issues with the calendar scheduling.

Jeanne Smith moved, and it was seconded by Jane Horlings to recommend the Option 1 calendar.

Alannah Rosenberg moved, and it was seconded by Elizabeth Horan and passed by voice vote to table the motion to the next Senate meeting on Dec 12th.

G. Program Discontinuance

Bob Cosgrove reported that the program review process is not designed to set-up program discontinuance. He discussed CTE program positions and faculty issues. Dan Walsh discussed trying to establish a planning protocol (please see handout).

He provided additional information/clarification on the meaning of “costly” CTE programs and legal issues.

Bruce Gilman moved, and it was seconded by Elizabeth Horan and passed by voice vote that the White Paper on Program Discontinuance be approved.
H. Board Policies/Administrative Regulations

BP 180 Mutual Respect- Dan Walsh reported consensus on BP 180 should be at the college level.

Jeanne Smith moved, with the language changed to read, “mutual respect and a climate of cooperative civility.” It was seconded by Maureen Smith and passed by voice vote that BP 180 be approved.

AR 4420 Enrollment Fee Reimbursement – Dan Walsh reported on the small change in enrollment fee reimbursement. This has already been approved and is solely an information item.

AR 5XXX Student Rights and Grievances – Dan Walsh reported The CCLC has a master book of policies, which was used as a template for this AR. BPARC wants faculty input on this version and then it will come back to Senate for further discussion. Email questions or edits to Dan Walsh. Once questions/edits come in, he will investigate if a taskforce is needed.

9. NEW BUSINESS

A. AA-T/AS-T Degrees Presentation

Ralph Meza (handout provided) presented information on the AS-T and AA-T degrees moving forward for approval from the State in early spring, in which students would be able to add these degrees in spring pending approval. Need to revise the online catalog. Handout provides a summary of the changes that will be made to the online catalog. The goal is for the changes to be implemented before the winter break. Please submit questions to Ralph Meza. He will be coming back to the Senate body in spring to provide updated information.

B. Transfer Degrees: AS-T Geology; AS-T Kinesiology; AA-T History

Ralph Meza discussed the various AA-T/AS-T degrees needing approval. He will be coming back to the Senate body in spring to provide updated information.

Elizabeth Horan moved, and it was seconded by Dan Walsh and passed by voice vote that the following transfer degrees be approved: AS-T Geology, AS-T Kinesiology, and AA-T History.
B. Fall Plenary Session Reports

Dan Walsh reported on statewide issues with hiring administrators. He discussed the need to encourage faculty to move into administration. Bruce Gilman reported on issues with BSI across the state.

C. Environmental Scan Scope Matrix

Bob Cosgrove tabled to the next Senate meeting on December 12th.

10. COMMITTEE REPORTS

A. Executive

Alannah Rosenberg reported that the signage for the emergency evacuation plans in the Library/LRC have “James B. Utt” on them.

Bob Cosgrove discussed whether or not the college is hiring new faculty members, in which we had already missed a critical posting announcement within the Chronicle. He also discussed the VPI position needing faculty members on the hiring committee.

B. Senate Standing Committee

Jane Horlings (Faculty Development/Flex Activities) reported the flex schedule for spring is online. Please let her know of any errors online.

Alannah Rosenberg (Honors Board) reported the Honors offices would like locks on the doors and walls that extend to the ceiling.

C. College, Division & District Committee

No report.

11. DIVISION REPORTS

Maureen Smith (Social and Behavioral Sciences) reported students on campus smoking vapor cigarettes inside the buildings, which may become a potential issue in the future.

Elizabeth Horan (Learning Resources) pointed out the handout that Ralph Meza passed out with regards to changes to the catalog does not say, “Library.” She also reported that Library Drive is no longer denoted as Library Drive.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
   No report.

B. Student Government
   No report.

C. Classified Staff
   No report.

13. ADJOURNMENT – The meeting was adjourned at 3:50 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from November 7, 2012
Agenda Item 6.A President’s Report
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.E Academic Calendar 2014-2015 DRAFT – Option 1 & Option 2
Agenda Item 8.F Program Discontinuance DRAFT
Agenda Item 8.G BP 180 – Mutual Respect
Agenda Item 8.G AR 4420 – Enrollment Fee Reimbursement for Eligible Employees
Agenda Item 8.G AR 5XXX – Student Rights and Grievances
Agenda Item 8.G Information Security AR Overview
Catalog – Transfer Supplement
Agenda Item 9.B Transfer Degrees: AS-T Geology, AA-T Kinesiology, AA-T History

KEYWORDS