# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

February 2, 2011
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

### Senate Officers:
- Carmen Dominguez, President: Present
- Norman Weston, Vice President: Present
- Bob Cosgrove, Past President: Present
- Dan Walsh, President Elect: Present
- Jo Ann Alford, Secretary: Present

### Senators:
- Advanced Tech & Applied Science (2) 55
  - Arlene Thomas Present 56
  - Suzanne Hewitt Present 57
  - Don Bowman Present 58
  - Rebecca Knapp Present 61
  - Tony Teng (alt) Absent 62
- Business Science (2) 59
  - Carol Ziehm Present 58
  - Basil Smith Absent
- Counseling Services (3) 64
  - Miki Mikolajczak Present 66
  - Kim d’Arcy Absent 67
  - Georgina Guy (alt) Present 68
- Emeritus Institute (1) 70
  - Larissa Roostee (fall) Absent 71
  - Brad McReynolds (spring) Present 72
- Fine Arts (3) 74
  - Kimberly Stankovich Present 75
  - Scott Farthing Absent 76
  - Heidi Ochoa (alt) Present 77
- Health Science (3)
  - Linda Call Present
  - Linda Gleason (fall) Present
  - Diane Pestolesi (spring) Present
- Learning Resources (1)
  - Wendy Gordon Present
- Liberal Arts (4)
  - Janet Bagwell Absent
  - Carol Ziehm Present
  - Basil Smith Absent
  - Cheryl Altman (alt) Present
- Math, Science & Engineering (4)
  - Larry Perez Present
  - Jeanne Smith Absent
  - Sumaya McCleave Present
  - Jenny Clark (alt) Present
- P.E./Kinesiology & Athletics (2)
  - Nancy Bessette Present
  - Karen Jacobson Present
- Social and Behavioral Sciences (3)
  - Alannah Rosenberg Present
  - Bill Billingsley Absent
  - Howard Gensler Present

### Shared Governance Group Representative
- Classified Senate
  - Marlene Sais Present
1. **CALL TO ORDER**
   The meeting was called to order at 2:03 pm.

2. **INTRODUCE AND WELCOME GUESTS**
   None

3. **ADOPTION OF AGENDA**
   Wendy Gordon moved, it was seconded by Jenny Clark, and was approved that the agenda be adopted.

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**
   Wendy Gordon moved, it was seconded by Carol Ziehm and affirmed that the minutes from January 19, 2011 be approved.

5. **PUBLIC COMMENTS**

6. **PRESIDENT’S REPORT**
   A. Board Meetings/ District/ Chancellor
      See President’s Report

7. **ADOPTION OF CONSENT CALENDAR ITEMS**
   None

8. **OLD BUSINESS**
   A. Approval of Faculty to Sit on Committees
      *Dan Walsh moved, it was seconded by Norm Weston and passed by voice vote that the list of faculty to sit on committees be approved.*
   B. Board Policy and Administrative Regulation (Carmen Dominguez)
      No new information to report.
   C. Blackboard – Support for Students (Claire Cesareo-Silva)
      *If students are having problems with Presidium send the specifics to Claire Cesareo-Silva.*
• Students can get on campus help between the hours of 8:30 a.m. and 4:30 p.m. by contacting John McCotter at the student help desk x4357.

• Presidium will assist students after hours.

• Long term solution is to have a student help desk in all of the labs.

D. Implementation of the Tutoring Referral System (Bob Cosgrove, Norm Weston)

According to a State Academic Senate representative, the new procedure for referring students to tutoring is in violation of Title V. Don Busche has asked district IT to take off the check that would automatically refer all of the students on a class roster to the LAP. Faculty will now need to check the box to refer the students on their roster to the LAP.

E. Accreditation (Carmen Dominguez)

No news to report.

9. NEW BUSINESS

A. EPA Re-organization (Claire Cesareo-Silva)

Commendation was given for the work of the Educational Planning and Assessment Committee (EAP) by the visiting accreditation team. To keep moving the committee forward recommendations for EPA reorganization and institutionalization was presented and discussed.

B. Academic Calendar Committee Bylaws (Dan Walsh)

The academic calendar committee bylaws were presented for review.

C. Hiring Committee (Carmen Dominguez)

• Information on streamlining the hiring process was presented.

• It was recommended that the discipline experts be identified on the documentation given to H.R.

• Suggestion was made to have an equivalency committee to monitor a policy regarding how minimum qualifications are evaluated.

D. Curriculum, Certificates and Degrees (Linda Bashor and Kris Leppien-Christensen)
Alannah Rosenberg moved, it was seconded by Wendy Gordon and passed by voice vote to approve the changes to the curriculum.

E. College Strategic Plan Process (Carmen Dominguez)

No Report

10. COMMITTEE REPORTS

A. Executive

Senators were reminded to take a copy of the Academic Senate for California Community Colleges newsletter Senate Rostrum. Additional copies are available in the senate office.

B. Senate Standing Committee

Honors Board: Wants to know where the program will move to when the library opens.

C. College, Division & District Committee

No report.

11. DIVISION REPORTS


Advanced Technology & Applied Science: Express concerns regarding the changes in how the Technology, Equipment, and Facilities committees make decisions. It was noted that PBSC will be the group making the recommendations from the committees to Consultation Council.

Counseling Services and Special Programs: February 15th is on High School Counselor Day.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.
C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 3:43 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A.1 Minutes from January 19, 2011
Agenda Item 6.A.1 President’s Report for February 2, 2011
Agenda Item 8.A.1 Approval of Faculty to Sit on Committees
Agenda Item 9.A.1 EPA Re-organization
Agenda Item 9.B.1 Academic Calendar Committee By-Laws Draft
Agenda Item 10.A.1 The Academic Senate for California Community Colleges Newsletter, Senate Rostrum December 2010

KEYWORDS