SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

February 4, 2009
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

The meeting was called to order at 2:05 pm.
A moment of silence was observed for Howard Adams.

2. INTRODUCE AND WELCOME GUESTS

Rajen Vurdien, Vice President of Instruction
Shawn Heavlin-Martinez, Lariat Reporter

3. ADOPTION OF AGENDA

Jeanne Smith moved, it was seconded by Carol Ziehm, and approved that the agenda be
adopted with the following revision: item 9F will be postponed until the meeting on Feb
18.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Dan Walsh moved, it was seconded by Jeanne Smith and affirmed that the minutes from
January 21 be approved.

5. PUBLIC COMMENTS

Paula Jacobs announced that the Faculty Association made a donation to the American
Cancer Society in honor of Howard Adams.

April Cunningham announced that the College Library now offers 24/7 Chat Reference
Service for students in preparation for the Library’s move into temporary buildings
during the renovation.

Cheryl Altman announced that she had been informed of upcoming efforts at the District
level to identify a single matriculation test to be used at both Irvine Valley College and
Saddleback College.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor
B. New Academic Senate Website
The new website was demonstrated. The link will be sent to Senators so that they can share it with their departments and return feedback and suggestions to Britnee Holmes.

7. ADOPTION OF CONSENT CALENDAR ITEMS

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

The list of Faculty to Sit on Committees was approved with the addition of Jo Ann Alford on Standard 1; Jody Cochrane on Standard 2; Terri Whitt on Faculty Hiring; Bob Cosgrove, Carmen Dominguez, Miki Mikolajczak, and April Cunningham on Vision & Mission.

B. Accreditation

Report from Accreditation Institute

Rubrics for gauging progress on SLOs, Program Review, and College Planning will be distributed to Senators at the next meeting. The central themes of the institute were the necessity of giving evidence for any claims made in the report, the importance of faculty involvement in preparing the report and faculty’s responsibility for SLOs, and the potential for problems in budgeting, planning and governance structures to create red flags for the accreditors.

Survey

After review, it has been determined that a new survey will be developed rather than slightly revising a version of the previous survey. Senators are encouraged to discuss the old survey with faculty and share feedback with the Senate and with their division representatives on the Accreditation Standards Committees. The survey is to be launched after spring break and will run for three weeks.

C. Curriculum Approval of Courses

Dan Walsh moved to table the item, Rich Potratz seconded the motion and it was passed.

D. Senate Elections

Contact Bob Cosgrove, Miki Mikolajczak, or Britnee Holmes if you would like to nominate yourself or someone else for a Senate Executive position.

9. NEW BUSINESS
A. Gatlin Education Services/Community Education

Estella Garrison explained the purpose and structure of a proposed contract with Gatlin Education Services to offer online courses in cooperation with Community Education. These courses are run entirely by Gatlin and are advertised in Community Education materials. A portion of the proceeds from each course attended by a student through Community Education will be returned to the program and, by extension, the college. Community Education can select from the list of courses that Gatlin offers, so faculty with concerns about specific items should contact Estella.

Discussion followed.

B. Mission and Vision Statements

Carrie Blyn’s report to the President and PBC will be among the information used by the Mission and Vision Taskforce to continue its discussions and planning.

C. District Goals

Eight goal recommendations from the college to the district were approved by PBC. The district will hold two meetings to receive additional input from the colleges at 8:30am on 2/12 and 3/19 in SSC 212.

Discussion followed.

D. 2009 Transfer Rankings

Miki Mikolajczak reported on the recent adjustments in freshman and transfer admissions to the UCs and CSUs.

Current data shows Saddleback College ranks 12 in transfers to CSUs, 22 in transfers to UCs and 19 in combined total transfers among community colleges in California. Data on transfer rates to in-state private and out of state schools will come later this semester.

E. State Academic Senate Disciplines List Revision

Senators were directed to share the list with their divisions. Concerns or questions should be forwarded to the Senate leaders so they can be shared and clarified at the Academic Senate Plenary in April.

F. BP Under Consideration -- Sustainability

Postponed until next Senate meeting.
April Cunningham updated the Senate on the efforts begun fall semester to create a taskforce that will plan and implement SLO assessment for the Information Competency General Education requirement. Senators were invited to participate and encouraged to share the information about the taskforce with faculty in their divisions who teach classes that fulfill the IC requirement.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

Basic Skills Initiative Committee – Cheryl Altman reported that efforts are underway to create First Year Academy, a learning community for students who matriculate into basic skills classes in math, reading and English. The Academy will provide additional counseling and tutoring support for students who will also be enrolled in courses in Applied Psychology and Information Competency.

11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Martin Welc provided an update on the contract.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A.1 Minutes from January 21, 2009
Agenda Item 8. A.1 Approval of Faculty to Sit on the Following Committees
Agenda Item 8. B.1 Employee Survey 2007
Agenda Item 8.C.1 Curriculum Form 2009-2010
Agenda Item 9.A.1 Gatlin Education Services
Agenda Item 9.C.1 District Goal Recommendations 2009/2010
Agenda Item 9.D.1 2008 Transfer Rankings
Agenda Item 9.E.1 Disciplines List Revisions

KEYWORDS

Accreditation
Community Education
Curriculum Committee
Information Competency
Senate Elections
Strategic Planning
Transfer