SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

February 18, 2009
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 107

1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Rajen Vurdien, Vice President of Instruction
Camille D’Esopo, Counseling

3. ADOPTION OF AGENDA

Jeanne Smith moved, it was seconded by Dan Walsh, and approved that the consent calendar be pulled and the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Sumaya McCleave moved, it was seconded by Jeanne Smith and affirmed that the minutes from February 4 and 11 be approved.

5. PUBLIC COMMENTS

Camille D’Esopo announced that she is the dedicated counselor for students whose goals are certificates or AA/AS degrees. She would like to be invited to classrooms to give a 5-10 minute presentation about the topic of certificates and degrees and she has flyers for faculty to distribute.

Miki Mikolajczak announced findings of the CSU Sacramento study on California Community Colleges.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor

The President’s memo was distributed and items covered included:

Climate Survey for Accreditation
District Goals
College Strategic Planning
7. ADOPTION OF CONSENT CALENDAR ITEMS

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

The list of Faculty to Sit on Committees was approved with the addition of Karen Taylor on the Scholarship Committee.

B. Curriculum Committee By-laws

Proposed changes to the Curriculum Committee By-laws to harmonize with Title 5, BP 2100.1, BP 2100.2, and BP 6100 were presented for review and discussion. Results of a survey on the membership of Curriculum Committees across the state were shared. 70% of the 109 colleges responded to the survey, 40% of respondents had no deans as members of the Curriculum Committee and 30% of respondents limited the number of deans that could be members of the Curriculum Committee.

Curriculum Committee Procedures will be reviewed when a permanent Curriculum Chair is in place.

C. Gatlin Education Services/Community Education

The class list was reviewed. Senators indicated the classes that were in conflict with college programs. The revised list will be given to Community Education.

D. State Academic Senate Disciplines List Revision

The Disciplines List will be subject to a vote at the April Academic Senate Plenary. The Math Department has expressed opposition to items 6 and 7. Senators were encouraged to share this list with their divisions so that any other concerns can be represented by the Senate Leadership at the Plenary.

E. DE: Regular Effective Contact

Regular Effective Contact in Distance Education courses is required by Title 5 and is an Accreditation issue. The District is responsible for ensuring this is happening in DE classes, but, as an instructional issue, Regular Effective Contact is the purview of the Academic Senate. It is the view of the Distance Education Committee that the Academic Senate should proactively approve a policy for Regular Effective Contact and it has made a proposal. The Senators will receive a draft policy at the next meeting for their review.
F. Accreditation Update

A Chair is in place in each of the standards and the process of conducting a Climate Survey and compiling other evidence is underway.

G. IE/EPA Update

Postponed.

H. Senate Elections

Postponed to the next meeting.

9. NEW BUSINESS

A. BP Under Consideration – Sustainability & Faculty Reassigned Time and Stipends

Postponed.

B. Program Review – Changes to the Process

Postponed.

C. DE Student Survey

Postponed.

10. COMMITTEE REPORTS

A. Executive

No report.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. DIVISION REPORTS

12. CONSTITUENCY GROUP REPORTS
A. Faculty Association
No report.

B. Student Government
No report.

C. Classified Staff
No report.

13. ADJOURNMENT – The meeting was adjourned at 4:10 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A.1 Minutes from February 4, 2009 and February 11, 2009
Agenda Item 6.A.1 Memo to the Senate for February 18, 2009
Agenda Item 8. A.1 Approval of Faculty to Sit on the Following Committees
Agenda Item 8. B.1 Draft of Curriculum Committee By-laws
Agenda Item 8. B.2 Curriculum Committee Structure Survey
Agenda Item 8.B.3 Board Policies 6100, 2100.1, 2100.2, 104 and Title 5
Agenda Item 8.C.1 Gatlin Education Services
Agenda Item 8.D.1 State Academic Senate Disciplines List Revisions
Agenda Item 8.E.1 Draft of Regular Effective Contact in Distance Education
Courses Policy
Agenda Item 9.A.1 Board Policy XXXX on Sustainability and Board Policy 4XXX
Faculty Reassigned Time and Stipends

KEYWORDS

Accreditation
Community Education
Curriculum Committee
Distance Education
Regular Effective Contact