# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

January 16, 2013  
2:00 p.m. to 4:00 p.m.  
AGB Conference Room – AGB 106

### Senate Officers:
- **Bob Cosgrove, Ph.D.** President  
- **Bruce Gilman, Ph.D.,** Vice Pres.  
- **Kim Stankovich,** Vice Pres.  
- **Dan Walsh,** President Elect  
- **Alannah Rosenberg, Ph.D.,** Past Pres  
- **Kim d’Arcy, Psy.D.,** Secretary

### Advanced Tech & Applied Science (2)
- **Suzanne Hewitt** Absent  
- **Arlene Thomas** Present

### Business Science (2)
- **Don Bowman** Present  
- **Rebecca Knapp** Present

### Counseling Services (2)
- **Pam Barr** Present  
- **Mike Engels** Absent  
- **Howard Gensler** Present

### Emeritus Institute (1)
- **Brad McReynolds (Spring)** Absent  
- **Larissa Roostee (Fall)** Absent

### Fine Arts (3)
- **Scott Farthing** Absent  
- **Stephen Robertson** Present  
- **Norm Weston (Fall)** Absent

### Health Science (3)
- **Kim Branch-Stewart** Present  
- **Pat McGinley** Present  
- **Diane Pestolesi** Present

### Kinesiology & Athletics (2)
- **Brandee Craig (Fall)** Absent  
- **Karen Jacobsen** Absent  
- **Jennifer Higginson (Spring)** Absent

### Learning Resources (1)
- **Ana Maria Cobos (Fall)** Absent  
- **Wendy Gordon (Spring)** Absent

### Liberal Arts (4)
- **Michelle Duffy** Present  
- **Roni Lebauer** Present  
- **Carol Ziehm** Absent  
- **Janet Bagwell (alt)** Present

### Math, Science & Engineering (4)
- **Jane Horlings (Fall)** Absent  
- **Sumaya McCleave** Present  
- **Kia Shafe (Fall)** Absent  
- **Karla Westphal (Spring)** Present

### Social and Behavioral Sciences (3)
- **Bill Billingsley** Present  
- **Howard Gensler** Present  
- **Maureen Smith** Absent  
- **Georgina Guy** Absent

### Transfer, Career & Special Programs (1)
- **Georgina Guy** Absent

### Shared Governance Group Representative
- **Marlene Sais, Classified Senate** Present  
- **Chelsea Goossens, ASG** Absent  
- **Eric Bremen, ASG** Absent

### Visitors and Other Guests
- **Gary Poertner, Juan Avalos, Penny Skaff,**  
- **Kathryn Damm, Kris Leppien-Christensen,**  
- **Amara Aguilar, Angie L. Pineda**
1. CALL TO ORDER

The meeting was called to order at 2:04 pm.

2. INTRODUCE AND WELCOME GUESTS

Juan Avalos; Kris Leppien-Christensen; Gary Poertner; Penny Skaff; Kathryn Damm, Karla Westphal (Senator for the spring semester); Amara Aguilar, Angie L. Pineda (Lariat Editor)

3. ADOPTION OF AGENDA

Jeanne Smith moved, it was seconded by Karla Westphal, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Patricia McGinley and affirmed that the minutes from December 12, 2012 be approved.

5. PUBLIC COMMENTS

Chancellor Gary Poertner provided information on District Services.

6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor. Please see handout.

7. ADOPTION OF CONSENT CALENDAR ITEMS

Dan Walsh moved, it was seconded by Diane Pestolesi and passed by voice vote that the Accounting and Photography Program Reviews be approved.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Jeanne Smith moved, it was seconded by Karla Westphal and passed by voice vote that the list of faculty to sit on Committees be approved.

B. Accreditation

Bob Cosgrove discussed the accreditation process and some potential difficulties in gathering supporting data. Bob discussed the various Standards and the need for faculty to work on the upcoming six year report. Interested parties should
contact Bob. Tony Teng provided additional information on the general focus of Standards 3 and 4.

C. Academic Senate Student Success Committee

Bruce Gilman reported that the first informational meeting was on Tuesday, Jan 15, 2013, in which Matriculation Coordinator Penny Skaff and VPSS Juan Avalos discussed various issues with the state level student success initiative. There was also discussion on what the committee would be focused on throughout the academic year.

D. Curriculum/CurricUNET/CurrSIS

Bob Cosgrove reported that there will be a meeting tomorrow (Jan 17, 2013) on the curriculum process. He discussed issues with CurrSIS and CurricUNET. Kris Leppien-Christensen provided additional information on the issues, reporting that it is a labor intensive process to try to catch and correct errors made within the systems. Kris reported that the replacement position for Linda Bashor was getting fast-tracked, in which they were currently accepting applications to move forward to the paper screening.

E. New and Replacement Faculty Hires, 2013-2014

Bob Cosgrove tabled the topic.

F. Budget Update

Bob Cosgrove tabled the topic.

G. Board Policies and Administrative Regulations

Dan Walsh reported on the following BP/AR issues:

AR 1600 (Public Communications) – reported there were subtle changes to the language.

AR 2125 (Weapons on Campus) – reported issues with the language of the AR, with regard to who can authorize weapons to be allowed on campus.

AR 4306 (Calendar Preparation) – There is a request from District offices to allow for more members to be on the committee, which would contradict the Senate approved committee make-up.
Dan Walsh also discussed there was limited movement with the BP/ARs on Department Chair duties and Honorary Degrees. He also reported that there will be additional discussion on BP 4301.

9. NEW BUSINESS

A. Report on District IT Projects

Jim Gaston (handout provided) discussed District IT projects, goals, and the vetting process for future projects. Jim requested that faculty contact him if there are any questions or suggestions they may have with regards to IT issues. Several faculty members suggested ideas surrounding student registration dates, announcements, and sharing information on SharePoint.

B. New Faculty Survivors

Kimberly Stankovich reported training and mentoring will continue on throughout the spring semester for new faculty members. She reported that Fridays at Noon, brown bag style lunch will be the new meeting time, in which the focus of the meetings will be geared more towards faculty members’ experiences during the year.

C. CIDDE

Valerie Senior discussed what CIDDE can do for faculty members and encouraged faculty to check out their website. Valerie requested that faculty contact her with questions or any feedback/ideas they may have for CIDDE. Several faculty provided feedback on classes surrounding various technologies and applications.

D. HR Activities Related to Hiring

Bob Cosgrove tabled the topic to the next Senate meeting, but did provide a handout on HR related costs.

E. DRAC

Bob Cosgrove tabled the topic.

F. Protocols for Senators’ Sharing Information with their Divisions

Bob Cosgrove and Kim d’Arcy discussed the issue of Senators’ disseminating Senate information to their respective divisions. Bob and Kim provided suggestions and examples of ways to do so.
10. COMMITTEE REPORTS
A. Executive

Bob Cosgrove highlighted a link on the accreditation website, which provides more information on the accreditation process.

B. Senate Standing Committee
No report.

C. College, Division & District Committee
No report.

11. DIVISION REPORTS
Pam Barr (Counseling Division) reported that there will be training on January 18th on the program Kognito, which is designed to help faculty identify and work with high-risk students.

12. CONSTITUENCY GROUP REPORTS
A. Faculty Association
No report.

B. Student Government
No report.

C. Classified Staff
No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A Minutes from December 12, 2012
Agenda Item 6.A.1 President’s Report
Agenda Item 6.A.2 PressDemocrat.com - Governor Brown calls for more online courses at CA colleges
Agenda Item 6.A.3 CentralValleyBusinessTimes.com - Study: College students with parental support dial down academic efforts
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.B ACCJC/WASC - Accreditation Basics
Agenda Item 8.G.1 AR 1600 - Public Communications
Agenda Item 8.G.2 AR 2125 - Weapons on Campus
Agenda Item 8.G.3 AR 4306 - Calendar Preparation
Agenda Item 9.B District IT Project Report

KEYWORDS