## SADDLEBACK COLLEGE – ACADEMIC SENATE MINUTES

**January 30, 2013 - 2:00 p.m. to 4:00 p.m.**  
AGB Conference Room – AGB 106

### Senate Officers:
- Bob Cosgrove, Ph.D., President  
- Bruce Gilman, Ph.D., Vice Pres.  
- Kim Stankovich, Vice Pres.  
- Dan Walsh, President Elect  
- Alannah Rosenberg, Ph.D., Past Pres  
- Kim d’Arcy, Psy.D., Secretary

### Senators:
- Advanced Tech & Applied Science  
  - Suzanne Hewitt  
  - Arlene Thomas  
  - Associate Faculty  
  - Bruno Passarelli, MSE  
- Business Science and Econ & Wkfc Dev  
  - Rebecca Knapp  
  - Counseling Services  
  - Pam Barr  
  - Mike Engels  
- Emeritus Institute  
  - Brad McReynolds (Spring)  
  - Larissa Roostee (Fall)  
- Fine Arts & Media Technology  
  - Scott Farthing (Fall)  
  - Tom O’Leary (Spring)  
  - Stephen Robertson  
  - Norm Weston  
- Health Sciences & Human Services  
  - Kim Branch-Stewart  
  - Pat McGinley  
  - Diane Pestolesi  
- Transfer, Career & Special Programs  
  - Georgina Guy

### Kinesiology & Athletics  
- Brandee Craig (Fall)  
- Jennifer Higginson (Spring)

### Online Educ & Learning Resources
- Ana Maria Cobos (Fall)  
- Wendy Gordon (Spring)

### Liberal Arts  
- Michelle Duffy  
- Roni Lebauer  
- Gary Luke  
- Carol Ziehm  
- Janet Bagwell (alt)

### Math, Science & Engineering  
- Jane Horlings (Fall)  
- Sumaya McCleave  
- Kia Shafe (Fall)  
- Jeanne Smith  
- Steve Teh (Spring)  
- Karla Westphal (Spring)

### Social and Behavioral Sciences  
- Bill Billingsley  
- Howard Gensler  
- Maureen Smith

### Shared Governance Group Representative  
- Marlene Sais, Classified Senate  
- Chelsea Goossens, ASG  
- Eric Bremen, ASG

### Visitors and Other Guests  
- Don Busche; Juan Avalos; Dave Anderson;  
- Roopa Mathur; Kris Leppien-Christensen;  
- Angie L. Pineda (Lariat); David Bugay;  
- Teddi Lorch
1. CALL TO ORDER
The meeting was called to order at 2:02 pm.

2. INTRODUCE AND WELCOME GUESTS
Wendy Gordon; Bruno Passarelli; Steve Teh

3. ADOPTION OF AGENDA
Jeanne Smith moved, it was seconded by Karla Westphal and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING
Dan Walsh moved, it was seconded by Carol Ziehm and affirmed that the minutes from January 16, 2013 be approved.

5. PUBLIC COMMENTS
Norm Weston announced a choreographed performance of Stravinsky’s Rite of Spring at 7 p.m. on February 4th and 5th at the McKinney Theater.
Wendy Gordon reported that the Library has won an NEH grant pertaining to Muslim culture, which will lead to the creation of reading and discussion groups.
Jeanne Smith raised the issue of online office hours for classroom instructors.
Howard Gensler noted the occurrence of the first false fire alarm of the semester and urged preventative measures be taken by administration.
Roopa Mathur invited members of the Saddleback Senate to attend Irvine Valley College Academic Senate meetings and educational forums.

6. PRESIDENT’S REPORT
A. Board Meetings/ District/ Chancellor. Please see handouts.

7. ADOPTION OF CONSENT CALENDAR ITEMS
A. 2013-2014 Curriculum Changes Approval
Dan Walsh moved, it was seconded by Kimberly Stankovich and passed by voice vote that the 2013-2014 Curriculum Changes be approved.
8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Dan Walsh moved, and Alannah Rosenberg seconded, that the question be divided:

1) The Senate approves all committee memberships excluding the Discontinuance Committee.
2) The Discontinuance Committee membership issue is tabled for 2 Senate meetings.

Wendy Gordon moved, and it was seconded by Karla Westphal and passed by voice vote that the list of faculty to sit on Committees be approved with the aforementioned changes.

B. Accreditation

Bob Cosgrove noted that a letter of approval from ACCJC is expected on February 1st. Five faculty members will attend the upcoming Accreditation Institute. Changes are expected in the standards for General Education.

C. Academic Senate Student Success

Bruce Gilman reported on the first committee meeting for the spring semester, when three subcommittees were formed to address the creation of a “center” for Student Success. The committees will define Student Success for Saddleback, create a plan for institutionalization of a center, and study best practices.

D. Curriculum Update

Kris Leppien-Christensen reported that the hiring process for a new Curriculum administrator has been stopped; the job description will be revised and the hiring notice reposted. 1160 course changes have been approved for certificates and degrees. New regulations will affect Special Topics offerings. The advisability of discontinuing the use of CurricUNET is under discussion.

9. NEW BUSINESS

A. HR Activities Related to Hiring

David Bugay discussed Human Resources’ efforts towards transparency, exemplified by the current uses of technology that provide up-to-date accounts of hiring and staffing procedures.
Teddi Lorch addressed the recruitment expenses encumbered by HR in its annual review of more than 18,000 applications for the District. Electronic screening will soon be available for screening applications. Legal complexities for hiring procedures may result from anticipated court rulings.

B. Great Teachers Seminar

Maureen Smith introduced several participants in the recent 3-day seminar held during Flex Week. All expressed their appreciation to the Senate for funding opportunities to increase professional contacts and share teaching strategies in an intellectually stimulating environment.

C. Wait List – Investigation of Wait List Procedures

Bob Cosgrove presented a request from IVC Senate President Kathy Schmeidler that Saddleback faculty consider the renewed use of wait lists for class. A discussion followed concerning possible scenarios and implementation.

Dan Walsh moved and Howard Gensler seconded a motion to appoint Karla Westphal chair of a committee that will explore wait list options and secure diverse faculty opinion.

10. COMMITTEE REPORTS

A. Executive

Dan Walsh reported the availability of a District-Wide Technology Plan.

B. Senate Standing Committee

Alannah Rosenberg announced that the Honors Board will sponsor a day-long seminar on Friday, February 22nd, 9-3 p.m., which will address Honors teaching strategies, as well as discipline-oriented pedagogical issues.

C. College, Division & District Committee

No report.

11. DIVISION REPORTS

No report.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 3:38 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from January 16, 2013

Agenda Item 6.A President’s Report

Agenda Item 6.A.1 CA Community Colleges Chancellor’s Office – New Grant Opportunities: 2013-2014 RFA – Regional Consortia Grant

Agenda Item 6.A.2 CA Community Colleges Chancellor’s Office – New Grant Opportunities: 2013-2014 RFA – Sector Navigator

Agenda Item 6.A.3 The Curious Birth and Harmful Legacy of the Credit Hour – The Chronicle 1/29/13


Agenda Item 6.A.5 Report Calls for Renewed Focus on Raising College Completion Rates – The Chronicle 1/24/13

Agenda Item 8.A Approval of Faculty to Sit on Committees


Agenda Item 9.A HR Recruitment Expenses & HR SharePoint


KEYWORDS