February 13, 2013 – 2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 106

6 Senate Officers: 47 Kinesiology & Athletics (2)
7 Bob Cosgrove, Ph.D. President Present 48 Brandee Craig (Fall & Alt) Present
8 Bruce Gilman, Ph.D., Vice Pres. Present 49 Karen Jacobsen Present
9 Kim Stankovich, Vice Pres. Absent 50 Jennifer Higginson (Spring) Absent
10 Dan Walsh, President Elect Present 51
11 Alannah Rosenberg, Ph.D., Past Pres Present 52 Liberal Arts (4)
12 Kim d’Arcy, Psy.D., Secretary Present 53 Michelle Duffy Present
13 Dan Walsh, President Elect Present 54 Roni Lebauer Present
14 Senators: 55 Gary Luke Present
15 Advanced Tech & Applied Science (2) 56 Carol Ziehm Present
16 Suzanne Hewitt Present 57
17 Arlene Thomas Present 58 Math, Science & Engineering (4)
18 59 Jane Horlings (Fall) Absent
19 Associate Faculty (4) 60 Sumaya McCleave Present
20 Bruno Passarelli, MSE Present 61 Kia Shafe (Fall) Absent
21 62 Jeanne Smith Present
22 Business Science and Econ & Wkfc Dev (2) 63 Steve Teh (Spring) Present
23 Don Bowman Present 64 Karla Westphal (Spring) Present
24 Rebecca Knapp Present 65 Karah Street (Alt) Present
25 66
26 Counseling Services (2) 67 Online Educat & Learning Resources (1)
27 Pam Barr Present 68 Ana Maria Cobos (Fall) Absent
28 Mike Engels Absent 69 Wendy Gordon (Spring) Present
29 70
30 Emeritus Institute (1) 71 Social and Behavioral Sciences (3)
31 Brad McReynolds (Spring) Absent 72 Bill Billingsley Absent
32 Larissa Roostee (Fall) Absent 73 Howard Gensler Present
33 74 Maureen Smith Present
34 Fine Arts & Media Technology (3) 75 Transfer, Career & Special Programs (1)
35 Scott Farthing (Fall) Absent 76 Georgina Guy Absent
36 Tom O’Leary (Spring) Absent 77 Howard Gensler Present
38 Norm Weston Present 79 Maureen Smith Present
39
40 Health Sciences & Human Services (3) 80 Marlene Sais, Classified Senate Present
41 Kim Branch-Stewart Absent 81 Chelsea Goossens, ASG Absent
42 Pat McGinley Present 82 Eric Bremen, ASG Absent
43 Diane Pestolesi Present 84
44 Esther Gravis (Alt) Present 85 Juan Avalos, Dave Anderson, Don Busche,
45 86 Jenny Langrell, Jeff Dorsz, Mark Schiffelbein,
46 87 John Wilson (Lariat)
1. **CALL TO ORDER**

The meeting was called to order at 2:00 pm.

2. **INTRODUCE AND WELCOME GUESTS**

Dave Anderson; Juan Avalos; Don Busche; John Wilson (Lariat), Jenny Langrell, Jeff Dorsz, Mark Schiffelbein

3. **ADOPTION OF AGENDA**

Bruce Gilman moved, it was seconded by Wendy Gordon, and was approved that the agenda be adopted.

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**

Jeanne Smith moved, it was seconded by Wendy Gordon and affirmed that the minutes from January 30, 2013 be approved.

5. **PUBLIC COMMENTS**

Wendy Gordon reported that the surrounding sidewalks and paths across campus, especially down to the village were not conducive for students with disabilities.

Jeanne Smith expressed concern with the academic calendars, in which she only counted 15 Mondays and 15 Fridays, which will affect M/W/F and M/F courses. She encouraged the Calendar Committee to review.

Karla Westphal proposed ideas for the Technology Wish List with regards to course waitlists (i.e. when a student is dropped from a course, both student and faculty member be notified).

Roni Lebauer reported there was a faculty member who could not get into her office during the evening hours, in which they were told they needed Dean’s approval.

Diane Pestolesi discussed campus police issues, in which no officers were on duty on upper campus between 9-10PM. This is a concern for the courses that get out at 9:50PM.

6. **PRESIDENT’S REPORT**

   A. Board Meetings/ District/ Chancellor. Please see handout.

7. **ADOPTION OF CONSENT CALENDAR ITEMS**

   Dan Walsh moved, it was seconded by Maureen Smith and passed by voice that the Political Science, English, and Humanities Program Reviews be approved.
8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Wendy Gordon moved, it was seconded by Karla Westphal and passed by voice vote that the list of faculty to sit on Committees be approved.

B. Accreditation

Bob Cosgrove provided information from the Accreditation Institute, which included items on ways to alleviate pressure on multi-college districts, the importance of transparency and the focus on metrics. Dan Walsh provided additional information from the institute conference.

Don Busche reported that the Commission accepted and approved our accreditation report with no further recommendations.

C. Wait List

Karla Westphal reported on the issue of wait lists and provided several suggestions to alleviate some of the obstacles (i.e. wait list by section). She reported that the committee will be working with Jim Gaston. She also reported that there are many divisions and departments where the current wait list system is fine. Karla reported that the committee needs membership from the various divisions. If interested, please contact Karla. Please bring back the issue to your divisions for feedback.

D. Curriculum

Bob Cosgrove reported that the search for a Curriculum Specialist has been shut down due to an inadequate job description. Bob reported there is growing concern with meeting curriculum deadlines due to issues with CurricUNET and CurrSIS.

Don Busche reported that Suzie Bugay and an assistant will be working in the Curriculum Office to offset some of the workload issues. He reported that he is confident that the curriculum will be processed. They will be requesting for 2 FT employees.

E. BP/AR

Dan Walsh reported that BP 5601 and 6100 are being reviewed, no changes at this time. He reported that they are in the process of updating some of the existing policies.
9. NEW BUSINESS

A. District-Wide Technology Plan Taskforce, Proposed 2013-2014 Basic Aid Technology Projects

Bob Cosgrove discussed some of the challenges faculty were having making any decisions based on the proposed list without adequate information, especially since we do not have a Technology Committee. The “Project Charter” handout is helpful to understand the scope of the project, but there is not a Project Charter for all items requested.

Jenny Langrell also discussed several issues with the proposed list, indicating there was no identification of new projects versus ongoing projects, etc. Mark Schiffelbein discussed projects that were extremely needed on campus.

Several faculty members brought up concerns with the proposed list having no ties to program reviews, AUOs and accreditation. There were concerns with the lack of a District technology plan. The issue will come back in two weeks, in which during that time Mark Schiffelbein will bring the feedback from the Senate back to the District.

B. Selection of 2013-2014 Academic Senate Officers

Bob Cosgrove encouraged faculty to run for Senate Exec positions, reminding them that PT faculty can run for the secretary position. He also requested a new Senate Elections Chair and to contact him if interested.

10. COMMITTEE REPORTS

A. Executive

Bob Cosgrove provided additional handouts from the last Senate meeting (more copies were needed).

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.
11. DIVISION REPORTS

Karla Westphal (Math, Science and Engineering) discussed state level issues with funding being based more on completion then enrollment. Dan Walsh reported that the state-wide Academic Senate was against the proposed plan.

Don Bowman (Business Science/Workforce Development) encouraged faculty to keep CTE programs in mind with regards to Student Success and transferring. He also reported that there were safety issues with regards to telephones being located in the back of classroom, which makes them difficult to access in an emergency.

Maureen Smith (Social and Behavioral Sciences) expressed her disappointment with the cuts made to the Library Workshops (i.e. limited times), which were an integral part of her course.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

No report.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 3:51 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from January 30, 2013
Agenda Item 6.A.1 President’s Report
Agenda Item 6.A.2 Technical college puts job readiness and attendance scores on transcripts – Inside Higher Ed 2/13/13
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.E.1 Board Policy 5601 – Certificate Programs
Agenda Item 8.E.2 Board Policy 6100 – Curriculum
Agenda Item 9.A Proposed 2013-2014 Basic Aid Technology Projects DRAFT (Revised 1/30/13, 2/11/13)
SOCCCD Project Charter – Student Success Dashboard DRAFT (Revised 2/12/13)
Student Success Initiative – Implementation of Student Success Task Force
Recommendations - Approved by Board of Governors in January 2012