# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES

September 12, 2012
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 106

### Senate Officers:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>President</td>
<td>Bob Cosgrove, Ph.D.</td>
<td>Present</td>
</tr>
<tr>
<td>Vice Pres.</td>
<td>Bruce Gilman, Ph.D.</td>
<td>Present</td>
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<tr>
<td>Vice Pres.</td>
<td>Kim Stankovich</td>
<td>Present</td>
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<tr>
<td>President Elect</td>
<td>Dan Walsh</td>
<td>Present</td>
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<tr>
<td>Past Pres.</td>
<td>Alannah Rosenberg, Ph.D.</td>
<td>Absent</td>
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<tr>
<td>Secretary</td>
<td>Kim d’Arcy, Psy.D.</td>
<td>Present</td>
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### Senators:

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Status</th>
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<tr>
<td>Advanced Tech &amp; Applied Science</td>
<td>Suzanne Hewitt</td>
<td>Present</td>
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<td></td>
<td>Arlene Thomas</td>
<td>Present</td>
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<tr>
<td>Business Science</td>
<td>Pam Barr</td>
<td>Present</td>
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<td></td>
<td>Mike Engels</td>
<td>Absent</td>
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<tr>
<td>Emeritus Institute</td>
<td>Larissa Roostee</td>
<td>Present</td>
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<tr>
<td>Fine Arts</td>
<td>Scott Farthing</td>
<td>Present</td>
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<td></td>
<td>Norm Weston</td>
<td>Present</td>
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<tr>
<td>Health Science</td>
<td>Esther Gravis</td>
<td>Present</td>
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<tr>
<td>Kinesiology &amp; Athletics</td>
<td>Brandee Craig</td>
<td>Absent</td>
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<td></td>
<td>Karen Jacobsen</td>
<td>Present</td>
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<tr>
<td>Liberal Arts</td>
<td>Roni Lebauer</td>
<td>Present</td>
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<td></td>
<td>Gary Luke</td>
<td>Present</td>
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<td></td>
<td>Michelle Duffy</td>
<td>Present</td>
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<td></td>
<td>Carol Ziehm</td>
<td>Present</td>
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<tr>
<td>Math, Science &amp; Engineering</td>
<td>Jane Horlings</td>
<td>Present</td>
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<td></td>
<td>Sumaya McCleave</td>
<td>Present</td>
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<td></td>
<td>Jeanne Smith</td>
<td>Present</td>
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<td></td>
<td>Kia Shafe</td>
<td>Present</td>
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<tr>
<td>Social and Behavioral Sciences</td>
<td>Howard Gensler</td>
<td>Present</td>
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<td></td>
<td>Bill Billingsley</td>
<td>Present</td>
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<td></td>
<td>Maureen Smith</td>
<td>Present</td>
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<tr>
<td>Transfer, Career &amp; Special Programs</td>
<td>Georgina Guy</td>
<td>Present</td>
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<tr>
<td>Shared Governance Group Representative</td>
<td>Marlene Sais, Classified Senate</td>
<td>Present</td>
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<td></td>
<td>Chelsea Goossens, ASG</td>
<td>Present</td>
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<tr>
<td>Visitors and Other Guests</td>
<td>Caroline Gee, Wendy Gordon, Elizabeth Horan, Jan Duquette, Lydia Welhan, Jenny Langrell, Claire Cesareo-Silva, Joseph Espiritu (Lariat), Don Busche</td>
<td>Present</td>
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Alternate: Jan Bagwell
1. CALL TO ORDER

The meeting was called to order at 2:03 pm.

2. INTRODUCE AND WELCOME GUESTS

Don Busche, Claire Cesareo-Silva, Jan Duquette, Joseph Espiritu, Caroline Gee, Chelsea Goosens, Wendy Gordon, Esther Gravis, Jenny Langrell, Kris Leppien-Christensen, Penny Skaff, and Lydia Welhan.

3. ADOPTION OF AGENDA

Don Bowman moved, it was seconded by Ana Maria Cobos, and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Ana Maria Cobos and affirmed that the minutes from August 29, 2012 be approved.

5. PUBLIC COMMENTS

Rebecca Knapp discussed the IT delays with reimaging the computers for the CIM courses and the negative impact this has had on staff and students. At this point (4 weeks) into the semester, most of the computers in the CIM courses have yet to be reimaged.

Don Bowman provided additional support on the matter.

Ana Maria Cobos discussed computer lab staffing issues within the LRC/Library building and the proposal from Don Busche to move the Library computer lab tech to the second floor lab area, which would be a detriment to the Library. Elizabeth Horan provided additional support on the matter by reporting on the labs’ usage, number of computers and need for staffing. Elizabeth expressed concern over having a better understanding of the decision making process.

Carol Ziehm asked for the Senate to acknowledge the recent passing of fellow faculty member, Darrell Deeter.

Roni Lebauer asked the Senate to consider following up with Carmenmara Hernandez Bravo with regards to the computer lab issues, especially the language lab within the LRC/Library.

Jan Duquette discussed faculty hiring issues regarding the Kinesiology replacement position.
6. PRESIDENT’S REPORT

A. Board Meetings/ District/ Chancellor
   a. Please see handout.

7. ADOPTION OF CONSENT CALENDAR ITEMS

None.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

*Rebecca Knapp moved, it was seconded by Susan Hewitt and passed by voice vote that the list of faculty to sit on Committees by approved.*

B. Curriculum

Kris Leppien-Christensen reported there are not enough people to process the curriculum workload and changes with the District scheduling software have also created significant issues. There may be a possible increase in the 29 hr employee to 40 hrs; however, there will still be a significant delay.

Don Busche reported that the district has hired a consultant to review the process of how Currinet interfaces with the system, hopefully resolving some of the issues at hand with the current curriculum backlog.

C. BP 4073 and Other Information

Dan Walsh discussed that the board policy on faculty reassigned time and stipends is up for review. Recommendations by BPARC were to leave the policy as it, but it came back to Senate for review. No changes proposed at this time.

D. New Faculty Orientation Reminder

Kimberly Stankovich reported that the New Faculty Workshop will be held on Tuesday, September 18th from 2-3:30 in BGS 255.

E. Accreditation

Bob Cosgrove discussed accreditation and thanked Claire Cesareo-Silva for her work. The accreditation report was presented to Consultation Council yesterday and will be available online. There will be a meeting next Tuesday with the Steering Committee on the mid-term report. Faculty are welcome to attend, for it is not a closed meeting.
F. Student Success

Bruce Gilman (handout provided) discussed the Academic Senate Student Success Committee by-laws. This committee would be in addition to the BSI committee. The committee would keep abreast of all student success related issues on-campus, on a state level, etc.

Dan Walsh discussed the need for faculty involvement with the committee. Dan reported that the district is putting together a committee on Student Success, called the Student Completion Committee. Faculty need to be involved in the creation of any student success task force committee.

Georgina Guy moved to approve the Saddleback College Academic Senate Student Success Committee by-laws with one addition, 2 advisory (non-voting) students be added to the committee make-up, it was seconded by Scott Farthing and approved by voice vote, with one abstention.

G. Senators assigned for next year in the spring.

Bob Cosgrove moved to postpone agenda item 8F – senators elected for the next year in the spring semester, it was seconded by Ana Maria Cobos and approved by voice vote.

9. NEW BUSINESS

A. MOU – BP 176

Dan Walsh discussed BP 176 on College Services Areas. Dan reported that ATEP would be for joint use between the two colleges, and would not be included in the service areas outline. Dan discussed the MOU between SC and IVC and potential programmatic issues that may arise at ATEP. Bob Cosgrove provided clarification on how Saddleback will utilize the ATEP land. Howard Gensler expressed concern with ATEP. Dan reported that the issue will be brought back to Senate for further discussion.

B. Status of Linking Ticket Numbers under Blackboard

Caroline Gee discussed combining ticket numbers within Blackboard. Caroline reported that the Distance Education program was asked by Don Busche to put a hold on the faculty’s ability to combine ticket numbers.

Don Busche spoke of workload issues, with regards to prep time assigned to labs and lectures which is why the ability to combine ticket numbers was postponed.
Claire Cesareo-Silva provided additional support with regards to combining ticket numbers. Claire also stated that the Faculty Association has no problem with faculty doing so.

Dan Walsh reminded the Senate body that this issue was brought to the Senate last year and was voted on by the Senate. Administration cannot say no to the combining of ticket numbers without providing justification.

Howard Gensler moved to pursue the issues of combining ticket numbers on Blackboard further in order to get an ultimate resolution, it was seconded by Dan Walsh and passed by unanimous voice vote.

10. COMMITTEE REPORTS

A. Executive

Dan Walsh made an announcement about the Great Shake Out, which is to occur on October 18th.

Dan Walsh also reported on Curriculum Committee issues, which included alleged pressure some Deans may have placed on Curriculum faculty members on the committee for Deans to be reinstated as voting members. Bruce Gilman discussed the research that was presented last year at Academic Senate, which provided supportive information on Deans as non-voting members. Bob Cosgrove also reported that the State Office concurred that Deans also be non-voting members.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. DIVISION REPORTS

Pam Barr (Counseling Services) reported the filing period for Cal State Universities is October 1st - November 30th; TAG into UCs needs to be completed this month and the UC application period is in November.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Bob Cosgrove reported the Faculty Association would like to start attending the Academic Senate meetings again.

B. Student Government

Chelsea Goosens reported there will be a Blood Drive on September 25th and 26th.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 4:00 p.m.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from August 29, 2012
Agenda Item 6.A.1 President’s Report
Agenda Item 6.A.2 L.A.NOW Article - Community College Reforms Headed to Governor
Agenda Item 6.A.3 AAUP Advocacy Member Newsletter Article – First They Came for the Undergraduates
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.D ATEP Function Map DRAFT 8-29-2012
Agenda Item 8.E Saddleback College Student Success Committee By-Laws
Agenda Item 9.A Irvine Valley College and Saddleback College MOU DRAFT
Agenda Item 9.A BP 176
Agenda Item 9.B DE Committee Proposal – Combining Online Course Ticket Numbers in Blackboard REVISED VERSION 2-15-12

KEYWORDS