SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

September 26, 2012
2:00 p.m. to 4:00 p.m.
AGB Conference Room – AGB 106

Senate Officers:

Bob Cosgrove, Ph.D. President  Present 47  Kinesiology & Athletics  (2)
Bruce Gilman, Ph.D., Vice Pres.  Present 48  Jennifer Higginson (spring)  Absent
Kim Stankovich, Vice Pres.  Present 49  Karen Jacobsen  Present
Dan Walsh, President Elect  Present 50  Brandee Craig (fall)  Absent
Alannah Rosenberg, Ph.D., Past Pres Absent 51  Learning Resources  (1)
Kim d’Arcy, Psy.D., Secretary  Present 52  Ana Maria Cobos (fall)  Present
Elizabeth Horan (alt) (spring)  Absent

Senators:

Advanced Tech & Applied Science  (2) 56  Liberal Arts  (4)
Suzanne Hewitt  Present 57  Roni Lebauer  Absent
Arlene Thomas  Present 58  Gary Luke  Present
Michelle Duffy  Present
Business Science  (2) 60  Carol Ziehm  Present
Don Bowman  Present 61  Alternate: Jan Bagwell  Present
Rebecca Knapp  Present 62
Alternate: Tony Teng  Present 63  Math, Science & Engineering  (4)
64  Jane Horlings (fall)  Present
Counseling Services  (2) 65  Sumaya McCleave  Present
Pam Barr  Present 66  Jeanne Smith  Present
Mike Engels  Present 67  Kia Shafe  Present
68
Emeritus Institute  (1) 69  Social and Behavioral Sciences  (3)
Brad McReynolds (spring)  Absent 70  Howard Gensler  Present
Larissa Roostee (fall)  Present 71  Bill Billingsley  Present
Maureen Smith  Present
Fine Arts  (3) 73  Transfer, Career & Special Programs  (1)
Scott Farthing  Present 74  Georgina Guy  Present
Norm Weston  Absent 75
Stephen Robertson  Present 76
Alternate: Georgios Kouritis  Present 77  Shared Governance Group Representative
Health Science  (3) 78  Marlene Sais, Classified Senate  Present
Kim Branch-Stewart  Present 80  Chelsea Goossens, ASG  Absent
Pat McGinley  Present 81  Visitors and Other Guests
Diane Pestolesi  Present 82  Barbara Cox, Carolyn Gillay, Rocky Cifone,
83  Dave Anderson, Joseph Espiritu (Lariat), Joyce
84  Quade, Pat Sullivan, Martin Welc
1. CALL TO ORDER

The meeting was called to order at 2:00 pm.

2. INTRODUCE AND WELCOME GUESTS

Juan Avalos, VP of Student Services; Dave Anderson, Emeritus; Rocky Cifone, Dean of BS; Barbara Cox, BS; Joseph Espiritu, Lariat; Carolyn Gillay, BS; Lee Haggerty, Faculty Association; Carol Hilton, VP of College Administrative Services; Mark Schiffelbein, Director of Technology Services; Penny Skaff, Matriculation Coordinator; Pat Sullivan, BS; Joyce Quade, BS; Martin Welc, BS.

3. ADOPTION OF AGENDA

Ana Maria Cobos moved, it was seconded by Jeanne Smith and was approved that the agenda be adopted.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jeanne Smith moved, it was seconded by Carol Ziehm and affirmed that the minutes from 9/12/12 be approved.

5. PUBLIC COMMENTS

Ana Maria Cobos – Expressed gratitude for the faculty’s support on the naming of the Library. She also reported that there was a solution in progress to the issue of computer lab coverage within the LRC.

Don Bowman – Expressed faculty concerns with the curriculum process and with the Curriculum office being under staffed. He requested that the issue be placed on the agenda for the next Senate meeting for further discussion.

Pam Barr – Introduced Mike Engels as a new Senator for the CS Division.

Larissa Roostee – Requested faculty support for the replacement positions within the Emeritus Institute. She reported that the positions have been placed on hold twice now. She also provided information on full-time versus part-time faculty ratios.

Orly Nin – Announced Transfer Day is Sept 27th.

Carol Ziehm – Introduced Michelle Duffy as a new Senator member.

Diane Pestolesi – Introduced Kim Branch as a new Senator.

Scott Farthing – Introduced Georgios Kouritas as a new faculty member within the Fine Arts Division.
6. PRESIDENT'S REPORT

A. Board Meetings/ District/ Chancellor
   a. Please see handouts.

B. Don Busche spoke about current issues the Calendar Committee faces, in which the number of Mondays and Fridays do not meet current state requirements.

7. ADOPTION OF CONSENT CALENDAR ITEMS

None.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Rebecca Knapp moved, it was seconded by Ana Maria Cobos and passed by voice vote that the list of faculty to sit on Committees be approved.

B. AR 4073; 4306; 6200

Dan Walsh – (AR 4073) President and Chancellor recommend eliminating the policy. (AR 4306) was approved, with the important addition that the academic calendar is a 12 month calendar, which means that the Calendar Committee would be handling the summer schedule. (AR 6200) will be coming back to the Senate for review. There was discussion whether or not the Senate had purview over this area. Howard Gensler and Stephen Robertson provided additional discussion on the topic.

Howard Gensler moved to amend AR 6200 1C, which shall state that, "Honorary Degrees will be conferred by the respective college faculty," Georgina Guy seconded and passed by voice vote.

Howard Gensler moved to amend AR 6200 VC, which shall state that, "No honorary degree shall be awarded without the approval of the respective Academic Senate," it was seconded by Georgina Guy and passed by voice vote.

C. Accreditation

Bob Cosgrove – Expressed gratitude to Claire Cesareo-Silva for her work on the accreditation follow-up report. He reported the college will have two visitors on October 9th who will be reviewing the report and making sure that the college has done what it reported in the report.
D. Academic Senate Student Success Committee

Bob Cosgrove - Reported that Consultation Council had shared the idea of having a “Student Completion Committee,” which appears to be similar to the Academic Senate Student Success Committee. Bob proposed at Consultation Council that the Senate be given 6 weeks to establish their committee prior to the development of the Student Completion Committee.

Bruce Gilman – Discussed the meeting date for the Academic Senate Student Success Committee, which will be on Tuesday, Oct 30th. Two representatives from each instructional area are required. Please let Bruce or Jeanise Bartiromo know if you or fellow faculty are interested.

E. MOU – BP 176

Dan Walsh – Reported that the MOU needs to be established before the BP 176. Although not the same, the two items are related. Dan provided several concerns on the two items, such as: creating programs at ATEP, first right of refusal, boundary lines, and competition issues. Dan recommended that the issue come back for further discussion in two weeks.

Howard Gensler – Suggested the need to establish a subcommittee to do research on ATEP regarding these issues and others that may surface.

Bob Cosgrove – Expressed possible long term implications on the aforementioned issues. He requested Dan write up a formal position response that the Senate body can endorse.

F. Table Item E Select and Vote for fall 2013 Senators in spring 2013

Don Bowman moved that Agenda Item E – Select and Vote for fall 2013 Senators in spring 2013 be tabled, it was seconded by Jeanne Smith and approved by voice vote.

9. NEW BUSINESS

A. Business Science Division - Concerns about IT Challenges

Rebecca Knapp deferred to Business Science attendees – Reported on the following IT issues that were affecting the CIM instructors and students: lack of completion of IT work orders (some dating back to Spring semester), lack of software set-up, having to rearrange class schedules, and the impact on students. The division has recommended that they have their own IT staff member that would solely be dedicated to their labs and classrooms. Several faculty members shared their perspectives on the issues.
Ana Maria Cobos – Expressed IT issues with the LRC set-up as well, indicating that the LRC was not ready until mere hours before the opening. She expressed that there seems to not be enough IT staff to meet the tech infrastructure needs on our campus.

Carol Hilton – Reported that an IT position has been approved for hire. Carol reported on the timeline the IT Department had to set-up the LRC. She also reported that students who had to drop CIM courses due to issues outside of the student’s control (such as IT issues), would be eligible to receive a refund. They need to go to Carol’s office.

Mark Schiffelbein – Reported that his highest priority was to be the LRC, in which unexpected issues arose causing delays in various projects. He reported that IT staff were overwhelmed and encountered more problems than usual. He recommended the need for more staff, possible job shadowing and cross training.

Howard Gensler, Rebecca Knapp, Janet Bagwell, Diane Pestolesi and Bruce Gilman provided additional concerns with regards to IT issues across campus and the need for more staff and resources within the IT Department.

Kia Shafe – Discussed faculty having administrative rights to their computers. Bob Cosgrove questioned the possibility of having protocol in place for faculty to have administrative rights. Bob suggested that Mark Schiffelbein and his department make a recommendations and proposal to the Strategic Planning Committees.

B. Kinesiology Full-time Replacement Position

Jan Duquette – Requested to withdraw her statement on the topic of the Kinesiology replacement position, because she had been recently informed that the position will be released for the fall semester. Don Busche reported that Administration has no intention of hiring the position mid-year.

Howard Gensler moved that the Kinesiology full-time replacement position move forward as quickly as possible to the administration, it was seconded by Don Bowman and approved by voice vote.

C. Barriers to Mutual Respect, Cooperation and Collaboration

Dan Walsh – Reported that District Services came up with the proposed five barriers. He reported District has created five new working groups which need faculty involvement. An email requesting faculty participation will be sent out.
10. COMMITTEE REPORTS

A. Executive

Bob Cosgrove – Shared several articles and reports produced by the LA Times, former Chancellor Jack Scott, and issues on matriculation.

B. Senate Standing Committee

No report.

C. College, Division & District Committee

No report.

11. DIVISION REPORTS

Christina Hinkle (Social and Behavioral Sciences) – Reported that the Associate Faculty Support Committee and College President will be presenting a workshop on “Innovative Teachers,” on October 12th and November 9th (please see handout). She also announced that the LRC will be hosting several workshops (please see handout), and to please encourage students to attend.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Bob Cosgrove – Expressed concerns with the Emeritus Program. He reported that the Emeritus Program needs to work with the Faculty Association on the issues of workload and replacement positions being hired.

Lee Haggerty – Reported that Dental Implants have been approved starting October 1st. He reported that the Faculty Association is still working on the Chair compensation issues. He encouraged that faculty members get involved with the upcoming election.

B. Student Government

No report.

C. Classified Staff

No report.

13. ADJOURNMENT – The meeting was adjourned at 4:02 p.m.
HANDOUTS DISTRIBUTED WITH AGENDA
Agenda Item 4.A Minutes from September 12, 2012
Agenda Item 6.A President’s Report
Agenda Item 8.A Approval of Faculty to Sit on Committees
Agenda Item 8.B.1 AR 4073 Limitations on Total Expenditures for Reassigned Time and Stipends
Agenda Item 8.B.2 AR 4306 – Calendar Preparation
Agenda Item 8.B.3 AR 6200 – Honorary Degrees
Agenda Item 8.D Academic Senate Student Success Committee – Faculty Members Needed for New Senate Committee
Agenda Item 8.G MOU (Memo of Understanding) and BP 176 College Service Areas Boundaries and ATEP Campus Use
Agenda Item 9.B Kinesiology FT Faculty Replacement Position Resolution
Agenda Item 9.C SOCCCD Barriers to Mutual Respect, Cooperation and Collaboration

KEYWORDS