SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES
January 16, 2019
2:00 PM to 4:00 PM
President’s Conference Room AGB 106

Senate Officers:
8 Blake Stephens, AIA, President  Present
9 Bruce Gilman, Ph.D., Vice President  Present
10 Scott Fredrickson, Vice President  Present
11 Dan Walsh, President Elect/Past Pres.  Present
12 Michelle Duffy, Ed.D., Secretary  Present

Advanced Tech & Applied Science  (2)
13 Morgan Barrows  Absent
14 Ken Lee  Present
15 Lori Hoolihan (Alternate)  Absent
16 Ari Grayson (Alternate)  Present

Associate Faculty  (4)
17 Maryam Azary  Present
18 Dana Jean Smith  Absent
19 Michelle Weckerly  Absent

Econ & Wkforce Dev and Bus Science  (2)
20 Don Bowman  Present
21 Brock Shermerhorn  Absent

Counseling Services  (3)
22 Jan Ventura  Present

Community Ed, Emeritus Inst & K-12  (1)
23 Jill Ibbotson  Present
24 Anne Gilbert (Alternate)  Absent
25 Pamme Turner (Alternate)  Absent

Fine Arts & Media Technology  (3)
26 Kim Stankovich  Present
27 Barbara Holmes  Absent
28 Maria Mayenzet  Present

Health Sciences & Human Services  (3)
29 Jodi Caggiano  Present
30 Carrie Danko (Alternate)  Absent
31 Jackie Novak  Present

Kinesiology & Athletics  (2)
32 Deidre Cavazzi (Spring)  Present

Liberal Arts  (4)
33 Jennifer Hedgecock  Present
34 Femia Scarfone  Present
35 Daniel Barlow  Present
36 Carrie Goulding  Absent

Math, Science & Engineering  (4)
37 Jonathan Luque (Spring)  Present
38 Jim Repka  Present
39 Jacob Tracy (Spring)  Present
40 Michele Rousseau  Absent

Online Education & Learning Resources  (1)
41 Jenny Langrell  Present

Social and Behavioral Sciences  (4)
42 Christina Smith  Present
43 Erica Vogel  Present
44 Margot Lovett  Present
45 Howard Gensler  Absent

Student Equity & Special Programs  (2)
46 Ann Marie Breslin  Present
47 Efren Rangel  Present

Shared Governance Group Representative
48 Kurt Meyer, Faculty Assoc. Pres.  Absent
49 Darren England, Class. Senate Pres.  Present
50 Bret Landen, ASG Student Rep.  Present

Visitors and Other Guests
51 Penny Skaff, Dean, Counseling Services
52 Elliot Stern, Saddleback College President
1. CALL TO ORDER
The meeting was called to order at 2:00pm.

2. INTRODUCE AND WELCOME GUESTS
Margot Lovett (SBS), Erica Vogel (SBS) Pat McGinley (HSHS), and Deidre Cavazzi (KNES) all introduced themselves as new (but technically returning) senators.

3. ADOPTION OF AGENDA
Dan Walsh moved to adopt the agenda with flexibility to move items to accommodate guests. Ann Marie Breslin seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING
Dan Walsh moved to adopt the minutes from the previous meeting. Jodi Caggiano seconded. The Academic Senate approved the adoption of the minutes by majority. Pat McGinley abstained.

5. PUBLIC COMMENTS
None.

6. PRESIDENT’S REPORT
Blake Stephens shared the success of the Great Teacher’s Conference in Arrowhead that occurred during Professional Development Week. Sara Gonzales and Ari Grayson echoed Blake’s positive remarks. Scott Fredrickson noted how he appreciated being able to spend time with part-time faculty.

7. ADOPTION OF CONSENT CALENDAR ITEMS
None.
8. OLD BUSINESS

A. Approval of Faculty to sit on Committees
Pat McGinley motioned to approve the Saddleback College Academic Senate Approval of Faculty to Sit on Committees for Senate and Curriculum, amending for attendees’ suggestions on adds, deletions, and edits. Kim Stankovich seconded the motion. The Academic Senate voted to approve unanimously.

B. BPARs
Nothing to present at this time.

C. Progress Report and Waitlist
Penny Skaff distributed a Student Success Progress Report and Waitlist Update. She highlighted the growth in the use of Progress Report by faculty since fall of 2016. District IT is working on linking Progress Report to Canvas for easier access. Currently, 12.4% of Saddleback students are receiving these reports. Penny requested that we think about setting a goal for the college of increasing the use of Progress Report in the next year. The counselors present spoke to the helpfulness of the Progress Report feedback when working with students. If you would like to be on the Progress Report workgroup, contact her.

D. Curriculum Update
Michelle Duffy reminded Senators that new course/programs intents are due by January 30th. There is a Non-credit CDCP workshop in BGS 235 on Thursday, January 17th from 2-5 facilitated by Jan Young and Craig Rutan. It will repeat on Friday, January 18th from 9-noon.

E. Study Abroad
The Study Abroad Committee gave a work update (see Item 8E in packet). Blake Stephens read summary of the update written by Jed Mularski and Marcelo Pires. Interested faculty should contact either one of these committee chairs.

9. NEW BUSINESS

A. Welcome New Saddleback College President, Dr. Elliot Stern
Blake Stephens introduced Dr. Stern and had the senators and guests introduce themselves. Dr. Stern expressed his happiness in being the President of Saddleback and discussed his background, interest in faculty issues, and belief in the value of shared governance. He also commented that seeing such an involved and robust Academic Senate “Warms his cockles.” ☺
B. Faculty Development Funding Reimbursement Travel Limit Change

Blake Stephens noted that there is currently a $500 limit (out of the $700/$1400) on travel. The Academic Senate Funding Development Funding Committee would like to remove this limitation with proof of registration at the conference to be submitted with reimbursement paperwork. Deidre Cavazzi noted that the language of the item needs to be broadened as registration is not all encompassing. Dan Walsh suggested a modification to “Proof of participation in, and/or registration for, the professional development approved by the Faculty Development Funding Committee, must be included.”

Dan Walsh motioned to approve the request of the Academic Senate Funding Development Committee to remove the $500 limit with the amendment of the language to include “Proof of participation in, and/or registration for, the professional development approved by the Faculty Development Funding Committee, must be included.” Deidre Cavazzi seconded the motion. The Academic Senate voted to approve unanimously.

10. COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Committees

Bruce Gilman shared that the ITL met during Professional Development week and showcased professional opportunities on campus. They also conducted a SWOT analysis to examine progress and identify opportunities. He also shared that our VPI, Tram Vo Kumamoto is committed to supporting PD and is meeting with campus faculty leaders to get something tangible in place to support such activities.

11. REPRESENTATIONAL AREA REPORTS

Ann Marie Breslin reported that the SESP division met and wanted to voice some concerns at Senate. First, the division is concerned that there may be a lack of focus on age 24+ reentry students and noted that the needs of this population different greatly from younger students. Second, there is a concern that the SSC building facilities are poorly meeting students’ needs and the Gateway building is far from being complete. This includes ADA compliance issues and the temporary housing in portables is not working.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association
Blake Stephens shared that contract negotiations have been completed. The contract agreement is going to the BOT for a vote at the end of the February. If approved, we should see the new pay scale effective in March with retroactive pay around May.

B. Student Government

Bret Landen, Director of Academic Affairs for ASG, shared that they are working on student housing and transportation issues. Professor of the Year nomination forms will go out in the near future.

C. Classified Staff

Darren England shared that the Classified Staff Development Day is scheduled to be held at SOKA University on March 20th. Also, the Classified Staff Luncheon is scheduled for Friday, March 1st.

13. ADJOURNMENT –

Blake Stephens adjourned the meeting at 3:10pm.

HANDOUTS DISTRIBUTED WITH AGENDA AND/OR AVAILABLE ON SADDLEBACK SHAREPOINT

Agenda Item 4A - Minutes from 12-5-2018 - Draft
Agenda Item 8A - Approval of Faculty to Sit on Committees 1-16-2019
Agenda Item 8C.1 - Student Success Progress Report and Waitlist Updates
Agenda Item 8C.2 - Progress Report: Update
Agenda Item E - Study Abroad Update
Agenda Item 9B – Faculty Development Funding Reimbursement Travel Limit Change

KEYWORDS