SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES
September 25, 2019
2:00 PM to 4:00 PM
President’s Conference Room AGB 106

Senate Officers:
12 Dan Walsh, President Present
13 Margot Lovett, Ph.D., Vice Pres. Present
14 Scott Fredrickson, D.A., Vice Pres. Present
15 Blake Stephens, AIA, Pres. Elect Present
16 Michelle Duffy, Ed.D., Secretary Present
17 Brett Myhren, Co-Chair ITL Absent
18 Claire Cesareo, EPA Chair; CoChr ITL Present

Advanced Tech & Applied Science (2)
21 Ari Grayson Absent
22 Farida Gabdrakhmanova Present
23 Chad Shaw (Alternate) Present

Associate Faculty (4)
26 Holly Pittaway Present
27 Kendrick Kim Present
28 Laszlo MariaHazy Present

Counseling Services (3)
31 Jan Ventura Present
32 Maryam Azary Present

Econ & Wkforce Dev and Bus Science (2)
35 Brock Shermerhorn Present
36 Emily Quinlan Present

Extended Learning (1)
39 Jill Ibbotson Present

Fine Arts & Media Technology (3)
42 Heidi Ochoa Present
43 Maria Mayenzet Present
44 Ryan Even Present

Health Sciences & Human Services (3)
47 Jodi Caggiano Present
48 Jackie Novak Present
49 Pat McGinley Present

Kinesiology & Athletics (2)
51 Brandon Craig Absent
52 Deidre Cavazzi Present

Liberal Arts (4)
55 Carrie Goulding Present
56 Daniel Barlow Absent
58 Femia Scarfone Absent
59 Jennifer Hedgecock Present

Math, Science & Engineering (4)
62 Jacob Tracy Present
63 Jim Repka Present
64 Jonathan Luque Present
65 Karah Street Present

Online Education & Learning Resources (1)
67 Jenny Langrell Present

Social and Behavioral Sciences (4)
70 Christina Smith Present
72 Erica Vogel Present
73 Kris Leppien-Christensen Present

Student Equity & Special Programs (2)
75 Ann Marie Breslin Present
76 Efren Rangel Present

Shared Governance Group Representative
80 Kurt Meyer, Faculty Assoc. Pres. Absent
81 Darren England, Class. Senate Pres. Present
82 Suzette Quinlan, ASG Student Rep. Present

Visitors and Other Guests
84
1. CALL TO ORDER

The meeting was called to order at 2:00pm.

2. ADOPTION OF AGENDA

Blake Stephens moved to adopt the agenda with flexibility to move items to accommodate guests. Scott Fredrickson seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Karah Street moved to adopt the minutes from the previous meeting. Blake Stephens seconded. The Academic Senate unanimously approved the adoption of the minutes.

4. PUBLIC COMMENTS

None.

5. PRESIDENT’S REPORT

See attached Item 5A.

6. ADOPTION OF CONSENT CALENDAR ITEMS

Blake Stephens motioned to approve the adoption of the Consent Calendar Items. Karah Street seconded the motion. The Academic Senate voted to approve the Consent Calendar items unanimously.

7. OLD BUSINESS

A. Approval of Faculty to sit on Committees

Blake Stephens motioned to approve the Faculty to sit on Committees. Karah Street seconded the motion. The Academic Senate voted to approve the changes to Faculty to sit on Committees unanimously.
B. BPARs: 4500

BP/AR 4500 (Harassment and Discrimination)- Dan Walsh shared that this policy is coming back; lawful was added to the title since apparently there is lawful harassment (Dan is bald- not harassment). One thing that might result is the addition of “Faculty are prohibited from engaging in consensual relationships with students in their class.” Margot Lovett emphasized that this needs to be taken seriously and a zero-tolerance policy should be taken. Jim Repka suggested adding “enrolled” so the sentence would read “… students enrolled in their class.” Dan Walsh requested any additional feedback. Deidre Cavazzi asked why Title 7 was struck from the document. Dan shared that Title 7 was struck since Ed Code shouldn’t be cited within the text, but instead be added at the end. Emily Quinlan questioned the listing of types of harassment and discrimination and the inclusion of “veteran or military status.” Kris Leppien-Christensen asked if there is anything about prevention in the document. If not, the title could be considered misleading since it includes prevention.

C. Curriculum Update

Michelle Duffy reminded senators that new course and program proposals are due by September 30th. Forms can be found on the Curriculum website. Please contact your division’s lead for assistance.

A discussion about updating SLOs occurred in response to a presentation made at the Deans and Department Chairs meeting early in the month. Michelle Duffy shared that VPI made the decision to allow faculty to update their SLOs in Improve this fall with the understanding that for a short period of time the SLOs in Improve would not match the state approved/chaptered ones on the CORs. Once the new curriculum inventory system, Meta, is brought online in the spring, the SLOs will no longer be housed on the CORs and instead will be an addendum item that can be updated without a curriculum review. Karah Street raised a concern with the mismatches making us out of compliance with what Accreditation wants and Michelle echoed those concerns. Ultimately, the decision was made above curriculum by the VPI.

D. Faculty Hiring Update

Blake Stephens shared that the committee has gone through the process and made a prioritized list that was delivered to Academic Senate President, Dan Walsh and Saddleback College President, Elliot Stern; they agreed to the prioritization that was provided. The bigger question is how many faculty will be hired. President Stern announced that we will only hire to the FON. It was suggested to the college president that we are supposed to be moving towards 70% full-time faculty, but have not moved about 50% in the past decade.

Dan Walsh added that he and the president reviewed the scores and noted that there was consistency in the scores (no outliers) which is a good sign. Dr. Stern will be meeting with his executive team to see what the FON would allow us to hire. At this point his
guess was 2-4; however, that does not include any retirements. The list will be made public in the near future.

Blake Stephens added that a survey will be given to committee members to determine ways in which the process can be improved. Margot Lovett shared that the next meeting will be Oct 1st. Ann Marie Breslin requested that clear language for what happens with replacement positions that were ranked, BOT approved, and then not hired. What happens? The board policy is not clear. At what point do you lose your ranking? Dan Walsh referred to it as an “off cycle” request that goes to Consultation Council and the administration of the division needs to stay on top of it.

Emily Quinlan questioned what happens when the rankings are done and then a retirement takes place from a department that was not in the top ranked positions. Who does that position go to? Shouldn’t a Math retirement be a Math position? Claire Cesareo shared that this was discussed at Consultation Council and Dr. Stern is interested investigating any policies we have documented on how to handle new hires versus replacement positions. Do we allow for shifting of positions outside of divisions? Margot Lovett emphasized that faculty hiring is a faculty decision. Discussion to be continued.

8. NEW BUSINESS

A. Spring Flex Week

Theme

Dan Walsh shared that he has worked with the ITL to develop themes for Flex week scheduling. Themes to be used: Equity and Access, Online Education, High Engagement Practices, Building Leadership, and other. No more than three presentations will be scheduled at a time.

Great Teachers

Blake Stephens announced there are 28 slots for faculty to attend. An email will be going out at the end of October. Priority goes to new full-time faculty. Part-timers are welcome. It will run Wednesday evening through Friday of Flex week. Teachers teaching teachers.

B. Peer Intensive Course Review (PICR)

Claire Cesareo shared information about an opportunity for faculty to participate in Peer Intensive Course Review (PICR) a peer mentoring program for face-to-face classes (hybrid will work). Funding is available for 10 pairs. An email has already been sent out to those who have been active with AVID. Participants will be given a stipend, meet with partner, view classes, provide feedback etc…this is a confidential process meant to improve your teaching. Participants will be trained prior to being their reviews.

9. COMMITTEE REPORTS
C. Executive

Dan Walsh got a text from Pat Higa in response to his inquiry about using CBD on campus. No THC allowed.

Blake Stephens attended the Districts Facilities Planning meeting and he was not impressed with our administrations understanding of our facilities. Faculty and students need to be the priority when discussing facilities.

D. College/Senate Committees

Kris Leppien-Christenson shared the preliminary Guided Pathways workgroup program placements; requesting feedback; contact Kris or attend a meeting; This will be discussed more in depth at the Oct 4th Deans and Department Chairs meeting.

Dan Walsh shared that the GE Pathways group is evaluating if enough GE courses are being offered at the right times. No representation from Liberal Arts or Business.

10. REPRESENTATIONAL AREA REPORTS

None.

11. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Jenny Langrell shared that the Faculty Association is doing a cleanup to accurately list who is full-time and who is part-time. Charis will be receiving a list to note which part-time are active and who is retired.

B. Student Government

Suzette Quinlan, Director of Academic and Division Affairs, reported ASG leadership will be attending Q4 Summit at UCLA on Oct 6th. Ad Hoc Judiciary committee was created to revise ASG bylaws and constitution. Also, they created a veteran’s student council to better assist vets.

C. Classified Staff

Darren England updated on activities of the Classified Staff and shared that their luncheons and dinners went well. He also shared that the night crew is down 14 crew members and they need additional help. Please be patient and understanding if things are not being completed up to expectations. They are really trying.
12. ADJOURNMENT –

Dan Walsh adjourned the meeting at 3:41.

HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT WEBSITE

Agenda for 9-25-2019

Agenda Item 3A - Minutes from 9-11-2019 DRAFT
Agenda Item 5A - President's Report 9-25-2019
Consent Calendar Items 6A.1-4
Agenda Item 6A.1 Proposed program revisions for academic year 2020-21
Agenda Item 6A.2 Proposed Spring 2020 Comparable Course Changes
Agenda Item 6A.3 Proposed course revisions for academic year 2020-21
Agenda Item 6A.4 Proposed Course Revisions for Academic Year 2019-20
Agenda Item 7A - Approval of Faculty to Sit on Committees
Agenda Item 7B - BPAR 4500 Harassment and Discrimination

KEYWORDS