SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

January 30, 2019
2:00 PM to 4:00 PM
President’s Conference Room AGB 106

Senate Officers:
8 Blake Stephens, AIA, President  Present
9 Bruce Gilman, Ph.D., Vice President  Present
11 Scott Fredrickson, Vice President  Present
12 Dan Walsh, President Elect/Past Pres.  Present
13 Michelle Duffy, Ed.D., Secretary  Present
14

Advanced Tech & Applied Science  (2)
15 Morgan Barrows  Absent
17 Ken Lee  Absent
18 Lori Hoolihan (Alternate)  Absent
19 Ari Grayson (Alternate)  Present
20

Associate Faculty  (4)
21 Karyn Bower  Absent
23 Sara Gonzalez  Present
24 Dana Jean Smith  Absent
25 Michelle Weckerly  Absent
26

Econ & Wkforce Dev and Bus Science  (2)
27 Don Bowman  Present
29 Brock Shermerhorn  Present
30

Counseling Services  (3)
31 Maryam Azary  Present
33 Jan Ventura  Present
34

Community Ed, Emeritus Inst & K-12  (1)
35 Jill Ibbotson  Present
37 Annie Gilbert (Alternate)  Absent
38 Pamme Turner (Alternate)  Absent
39

Fine Arts & Media Technology  (3)
41 Kim Stankovich  Absent
42 Barbara Holmes  Present
43 Maria Mayenzet  Present
44

Health Sciences & Human Services  (3)
46 Jodi Caggiano  Present
47 Carrie Danko (Alternate)  Absent
48 Jackie Novak  Present
49 Pat McGinley  Present
50

Kinesiology & Athletics  (2)
51 Deidre Cavazzi (Spring)  Present
53 Lindsay Steinriede  Present
54 Steve Rosa (Fall)  Absent
55

Liberal Arts  (4)
56 Jennifer Hedgecock  Present
58 Femia Scarfone  Present
59 Daniel Barlow  Absent
60 Carrie Goulding  Present
61

Math, Science & Engineering  (4)
62 Jonathan Luque (Spring)  Present
64 Jim Repka  Present
65 Jacob Tracy (Spring)  Present
66 Karah Street  Present
67

Online Education & Learning Resources  (1)
68 Jenny Langrell  Absent
70

Social and Behavioral Sciences  (4)
71 Christina Smith  Present
73 Erica Vogel  Present
74 Margot Lovett  Present
75 Howard Gensler  Absent
76

Student Equity & Special Programs  (2)
77 Ann Marie Breslin  Present
79 Efren Rangel  Present
80 Michael Hoggatt (Alternate)  Absent
81 Orlantha Nin (Alternate)  Absent
82

Shared Governance Group Representative
84 Kurt Meyer, Faculty Assoc. Pres.  Absent
85 Darren England, Class. Senate Pres.  Present
86 Citlali Perez, ASG Student Rep.  Present
87

Visitors and Other Guests
88 Chief Higa
90 Tram Vo-Kumamoto, VPI
91 Juan Avalos, VPSS
92 Jennifer Klein, Promise/OPRA

Last update: 1-30-2019; 5 pm
1. CALL TO ORDER

The meeting was called to order at 2:00pm.

2. INTRODUCE AND WELCOME GUESTS

Karah Street (MSE division, BIO instructor) identified herself as a new, yet returning, senator.

3. ADOPTION OF AGENDA

Margot Lovett moved to adopt the agenda with flexibility to move items to accommodate guests. Don Bowman seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Margot Lovett moved to adopt the minutes from the previous meeting. Jim Repka seconded. The Academic Senate unanimously approved the adoption of the minutes.

5. PUBLIC COMMENTS

None.

6. PRESIDENT’S REPORT

(see attached Item 6A)

7. ADOPTION OF CONSENT CALENDAR ITEMS

Dan Walsh moved to adopt the consent calendar items. Jodi Caggiano seconded. The Academic Senate unanimously approved the adoption of the consent calendar items.

8. OLD BUSINESS

A. Approval of Faculty to sit on Committees

Pat McGinley motioned to approve the Saddleback College Academic Senate Approval of Faculty to Sit on Committees for Senate and Curriculum, amending for attendees’
suggestions on adds, deletions, and edits. Ari Grayson seconded the motion. The Academic Senate voted to approve unanimously.

B. BPARs

Dan Walsh reported that BPARC is quiet this week. More information about changes to Board Policies and/or Administrative Regulations will be presented at upcoming Senate meetings.

C. Curriculum Update

Michelle Duffy shared dates for the upcoming 2020-2021 scheduled review cycle. Scheduled review course lists to be released on March 1st with a due date (launch date) of April 30th. She also reminded faculty that the intents for new courses and programs are due by tomorrow, January 31st, in order to be considered during the upcoming cycle.

D. DRAC

Blake Stephens updated in his President’s report.

E. Promise Update

Jennifer Klein walked senators through a PowerPoint presentation that showed how Promise students did during the first year and a summary handout was given in the packet. Topics included: the percentage of students passing (59% of cohort earned 15 or more units; 73% earned 12 or more units), who enrolled in 2019 (83% enrolled in 15 for spring; 94% enrolled in 12 or more), persistence rates (98% of students persisted to the next term), how many on track to be below the 30 unit/year requirement (86/270 are on-track to be below the 30 units and the workgroup is deciding how to address this issue), cohort GPAs etc… Efren Rangel raised concerns over the comparison of EOPS students to other student populations since EOPS students have a set of barriers different than the other groups. Juan Avalos suggested that the research office identify a subgroup of Promise students that match EOPS student profiles so that they can be appropriately compared. Bruce Gilman asked about the support systems provided to students who are involved in the Promise program. Juan Avalos responded.

(see attached Item 8E)

9. NEW BUSINESS

A. Safety Update

Chief Higa introduced himself and opened the floor for a Q&A about campus safety. Blake Stephens shared that an active shooter on campus was brought up as a concern at the Great Teachers conference. In response, Chief Higa reported that keypad door locks (that use cards for entry) are due to be installed on classrooms beginning in the fall starting with the BGS building. Access cards will be distributed to faculty before the building is redone. Project should be completed by 2020.
Dan Walsh inquired about the attempted robbery reported by a nonstudent who lives in
the apartments. Further investigation with the victim resulted in the discovery that the
report was false and unwarranted. The college is required to push out a notification
(timely warning) whenever a crime is reported on campus whether or not it has been
confirmed. There have also been a few recent reports of theft of IT equipment on campus
and a warning was distributed about these as well. Statistically our crime rates on campus
have not increased.

B. PRT – Strategic Enrollment Management

Julie Lanthier Bandy discussed a document that was distributed via email which gave an
update on our Strategic Enrollment Management Plan and PRT progress. A retreat with
Consultation Council members helped identify thematic priorities including: retention,
planning, outreach to programs, schedule, marketing, barriers, and non-traditional
students. The focus of SEM work will be to help students stay in class throughout a given
semester as well as stay in the college for at least a year. Julie also reviewed results of our
Drop Survey highlighting common issues of life being stressful, different scheduling
desires, financial needs, etc…

Deidre Cavazzi noted that faculty needs should be considered when discussing marketing
across the college including needs of marketing for different programs. Additionally,
Deidre asked whether department chairs would be included in the discussion of resources
and marketing opportunities. Tram Vo-Kumamoto responded that the discussions with
department chairs have already begun.

10. COMMITTEE REPORTS

A. Executive

Bruce Gilman shared that senators should have received an email invite from Ryan Brook
asking for their attendance at a forum to discuss the strengths and weaknesses of the
college. The discussion will help determine the goals for the college’s strategic plan. The
gathering is being held on Friday, February 8th from 8:30-10 in HS 104. Senators were
asked to attend and invite other colleagues to be in attendance as well.

B. College/Senate Committees

None.

11. REPRESENTATIONAL AREA REPORTS

Deidre Cavazzi inquired about the issue with Brain (Resource Allocation tool). Several
faculty have run into issues with information being entered and not saved. Tram Vo-
Kumamoto responded that administration is aware of the issue and a conversation is
being held about extending the deadline due.

Jim Repka announced that the Science Lecture series has returned and will be held on
Wednesday nights at 6pm. The first one is next week on Feb 6th in the Math/Science
lecture hall.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

None.

B. Student Government

Citlali Perez, ASG rep, shared that the ASG is continuing to focus their energies on a housing and transportation plan. Additionally, ASG is in the process of accepting and reviewing Professor of the Year nominations.

C. Classified Staff

Darren England passed out a flyer about the upcoming Classified Day. A second flyer was distributed for a Classified Employee of the Year nomination.

13. ADJOURNMENT –

Blake Stephens adjourned the meeting at 3:17pm.

HANDOUTS DISTRIBUTED WITH AGENDA AND/OR AVAILABLE ON SADDLEBACK SHAREPOINT

Agenda Item 4A – Minutes from 1-16-2019 – Draft
Agenda Item 6A – President’s Report: 1-30-2019
Agenda Item 7A.1 – Proposed Course Revisions for Academic Year 2019-19
Agenda Item 7A.2 – Proposed Program Revisions and Deletions for Academic Year 2019-19
Agenda Item 7A.3 – Proposed Emeritus Course Revisions for Academic Year 2020-20
Agenda Item 7A.4 – Online Addenda: ART 4 FUNDAMENTALS OF ART; ESL 346 ADVANCED WRITING FOR WORK; ESL 347 ADVANCED GRAMMAR REVIEW
Agenda Item 8A – Approval of Faculty to Sit on Committees 1-30-2019
Agenda Item 8E – Promise Update
Agenda Item 9B – PRT – Strategic Enrollment Management

KEYWORDS