# SADDLEBACK COLLEGE – ACADEMIC SENATE

## MINUTES
October 24, 2018
2:00 PM to 4:00 PM
President’s Conference Room AGB 106

### Senate Officers:
- Blake Stephens, AIA, President [Present](#)
- Bruce Gilman, Ph.D., Vice President [Present](#)
- Scott Fredrickson, Vice President [Present](#)
- Dan Walsh, President Elect/Past Pres. [Present](#)
- Michelle Duffy, Ed.D., Secretary [Present](#)

### Advanced Tech & Applied Science (2)
- Morgan Barrows [Absent](#)
- Ken Lee [Present](#)
- Lori Hoolihan (Alternate) [Absent](#)
- Ari Grayson (Alternate) [Absent](#)

### Associate Faculty (4)
- Karyn Bower [Absent](#)
- Sara Gonzalez [Absent](#)
- Dana Jean Smith [Absent](#)
- Michelle Weckerly [Absent](#)

### Econ & Wkforce Dev and Bus Science (2)
- Don Bowman [Absent](#)
- Brock Shermernhorn [Present](#)

### Counseling Services (3)
- Maryam Azary [Present](#)
- Jan Ventura [Present](#)

### Community Ed, Emeritus Inst & K-12 (1)
- Jill Ibbotson [Present](#)
- Annie Gilbert (Alternate) [Absent](#)
- Pamme Turner (Alternate) [Absent](#)

### Fine Arts & Media Technology (3)
- Kim Stankovich [Present](#)
- Barbara Holmes [Present](#)
- Maria Mayenzet [Present](#)

### Health Sciences & Human Services (3)
- Jodi Caggiano [Absent](#)
- Carrie Danko (Alternate) [Present](#)
- Jackie Novak [Present](#)
- Barbara Huggins [Absent](#)

### Kinesiology & Athletics (2)
- Deidre Cavazzi (Spring) [Absent](#)
- Lindsay Steinriede [Present](#)
- Steve Rosa (Fall) [Present](#)
- Liberal Arts (4)
  - Jennifer Hedgecock [Present](#)
  - Femia Scarfone [Absent](#)
  - Daniel Barlow [Absent](#)
  - Carrie Goulding [Present](#)

### Math, Science & Engineering (4)
- Jonathan Luque (Spring) [Present](#)
- Jim Repka [Absent](#)
- Jacob Tracy (Spring) [Present](#)
- Michele Rousseau [Present](#)

### Online Education & Learning Resources (1)
- Jenny Langrell [Present](#)

### Social and Behavioral Sciences (4)
- Christina Smith [Present](#)
- Erica Vogel [Absent](#)
- Caroline Gee [Present](#)
- Howard Gensler [Present](#)
- Maureen Smith (Alternate) [Absent](#)

### Student Equity & Special Programs (2)
- Ann Marie Breslin [Present](#)
- Efren Rangel [Present](#)
- Michael Hoggatt (Alternate) [Absent](#)

### Shared Governance Group Representative
- Kurt Meyer, Faculty Assoc. Pres. [Absent](#)
- Darren England, Class. Senate Pres. [Present](#)
- Bret Landen, ASG Student Rep. [Present](#)

### Visitors and Other Guests
- Deanna Valdez, Math/MSE; FLEX Coordinator [Present](#)
- Kari Irwin, Assistant Dean, CTE [Present](#)
- Emily Quinlan, Business Law Instructor [Present](#)
- Israel Dominguez, Director, EWD [Present](#)
1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

2. INTRODUCE AND WELCOME GUESTS

Israel Dominguez - Director, Economic and Workforce Development
Kari Irwin - Assistant Dean Career and Technical Education
Deanna Valdez - Flexible Calendar Program Coordinator

3. ADOPTION OF AGENDA

Kim Stankovich moved to adopt the agenda with flexibility to move items to accommodate guests and tabling of Item 9C. Dan Walsh seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Lindsay Steinriede moved to adopt the minutes from the previous meeting. Kim Stankovich seconded. The Academic Senate unanimously approved the adoption of the agenda with a correction of Darren England’s name.

5. PUBLIC COMMENTS

Israel Dominguez announced that he is present to answer question about agenda items pertaining to EWD.

Emily Quinlan shared that the Orange County registrar of voters is coming to Saddleback on October 31st for students to vote early from 7am to 8pm in Lot 9. “Don’t Ghost the Vote” flyers detailed the food, festivities, and voting.

Carrie Goulding shared that the Guided Pathways Townhall will be held in SSC 212 from 12-2pm on Wednesday, October 31st. She invited all to attend.

Barbara Holmes from Fine Arts announced the Day of the Dead event in the Fine Arts quad from 3-6 on Wednesday, October 31st. Flyers were left on the back counter.
Kari Irwin shared her role in co-chairing the CTE Committee with Ken Lee. Their focus is on CTE initiatives and programming. She invited faculty to get involved.

6. PRESIDENT’S REPORT

(see attached Item 6)

7. ADOPTION OF CONSENT CALENDAR ITEMS

Dan Walsh moved to adopt the consent calendar items. Kim Stankovich seconded. The Academic Senate unanimously approved the adoption of the consent calendar items.

8. OLD BUSINESS

A. Approval of Faculty to sit on Committees

No changes made.

B. BPARs

Dan Walsh shared our most recent BP and AR drafts.

AR/BP 6114- Contract Education; Last chance for input- none given.

AR/BP 3006- Energy and Sustainability; Both are new policies and rewording will most likely happen on the AR. Dan requested that any input be sent to him. The AR/BP will come back again at our next meeting since the wording is still not solidified. Committee to start up in the spring.

BP 3700- Instructional and Course Materials Fees Policy; Seeking feedback. Please email Dan if you have any questions or concerns.

C. Curriculum Update

Michelle Duffy shared that the 2019-2020 Curriculum Cycle is nearing its end. The moratorium on new courses and programs is over and the committee is accepting new proposals beginning immediately. January 31st is the due date for new course and proposal intents for the 2020-2021 cycle. The list of scheduled review courses will be published March 1st with a launch date of April 30th. The 2020-2021 cycle dates have been moved up to make sure that the new catalog and addendum are published in a timely manner most appropriate to student registration.

D. College Mission Statement

Blake Stephens reviewed the previous meetings’ wordsmithing done on the College Mission Statement. Dan Walsh moved to approve the revised Mission Statement. Kim Stankovich seconded. The Academic Senate unanimously approved the adoption of the revised College Mission Statement.
9. NEW BUSINESS

A. Flex Week Spring 2019

Deanna Valdez announced that the call for presentations went out last Friday. There is a Google form on the professional development website that will be used to schedule presentations using a block schedule; The VPI meeting and division and department meetings have been moved to earlier in the week and are all scheduled for Tuesday; Dan Walsh questioned the difference between in-service trainings and workshops as delineated on the calendar. Deanna responded that in-service trainings refers to updates school wide/statewide while Workshops are individual presentations. The Welcome Back breakfast is on Tuesday and will be co-hosted by the college President and AS President.

B. Tribute to Faculty Members

Blake Stephens met with the Chancellor and June McLaughlin from IVC to discuss a Wall of Honor for Emeritus Faculty. It was suggested that perhaps faculty who had passed should be remembered in addition to those who retired. One additional category was discussed- honored, for those who received awards (faculty of the year…). At this point three categories are being entertained: Emeritus, Honored, and Remembered. This is an open discussion.

C. Honors Faculty

Tabled until the next Academic Senate meeting.

D. DRAC

Blake Stephens reported that a change in the DRAC funding model was being discussed. The district is resisting this. The goal is trying to get the district to realize that the colleges feel underfunded while the BOT feels the colleges are overfunded. Jenny Langrell questioned of how this can even be a topic of discussion. All finances are reported. The philosophy of the BOT is that colleges should not spend more than the state allots to the colleges as it would be a misuse of taxpayer money.

10. COMMITTEE REPORTS

A. Executive

None.
B. College/Senate Committees

Dan Walsh shared that the Calendar Committee will be meeting to discuss Summer 2020 start dates. Carrie Danko submitted the 2020-2021 calendar and we will be seeing it in the near future.

Bruce Gilman shared that the college Presidential candidates all noted that with funding cuts the first thing that goes is Professional Development. He informed the senators that the ITL will host a PD session on Wednesday, from 2-4pm during Flex Week. He requested that everyone make a note of it and to plan on attending.

Blake Stephens announced a new committee for facilities is in the process of being formed. Contact him if interested.

11. REPRESENTATIONAL AREA REPORTS

Bruce Gilman reported that there will be a CPR survey sent to faculty about critical thinking next week; It should take about 10 min and inquires about what you do to promote critical thinking, how you define it, what types of PD you would like to see in the future.

Ann Marie Breslin announced that there is staff member who is facing a long-term illness and is running out of sick leave; She asked the Senate for support to send an email to all faculty to request a donation of sick time; Michelle Rosseau questioned if the days were being gathered for anyone in need or just one person. Jenny Langrell clarified that the request needed to be specific to one person that the days are being gathered for- it cannot be a general request. No formal approval is needed, but the Senate was supportive of the email.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Blake Stephens discussed in President’s report. Please attend the Board of Trustees meeting on Monday, October 29th.

B. Student Government

Bret Landen, Director of Academic Affairs for ASG, shared that on Oct. 29th individuals from the League of Women Voters will give a Power Point presentation to review the pros and cons of all the propositions. Two sessions: 1:30 and 6pm; food will be served, not pizza - Chipotle burritos!

On November 5th, there will be charter busses taking students to Mission Viejo City Hall to vote. Also, on November 6th, Uber and Lyft will give free rides to polling stations for students.
Ann Marie Breslin commended ASG for their hard work and requested flyers for the October 29th event. Bret is on it!

C. Classified Staff

Darren England reported that classified has an event on Oct 31st. Potluck and costume contest for staff in AGB 106 from 12-1:30pm.

13. ADJOURNMENT –

Blake Stephens adjourned the meeting at 3:20pm.

HANDOUTS DISTRIBUTED WITH AGENDA

- Agenda Item 4.A - Minutes from 10-10-2018 DRAFT
- Agenda Item 6 - Presidents Report 10-24-2018
- Agenda Item 7A.1 - Proposed program revisions for academic year 2018-19
- Agenda Item 7A.2 - Proposed new Emeritus courses for academic year 2019-20
- Agenda Item 7A.3 - Proposed course revisions and deletions for academic year 2019-20
- Agenda Item 7A.4 - Proposed new program for academic year 2019-20
- Agenda Item 7A.5 - Proposed program revisions for academic year 2019-20
- Agenda Item 8A - Approval of Faculty to Sit on Committees 10-24-2018
- Agenda Item 8B.1 - Contract Education – BP 6114
- Agenda Item 8B.2 - Contract Education – AR 6114
- Agenda Item 8B.3 - Sustainability – BP 3006
- Agenda Item 8B.4 - Sustainability - AR 3006
- Agenda Item 8B.5 - Instructional and Course Materials Fees Policy – BP 3700
- Agenda Item 8D - College Mission

KEYWORDS