SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES
April 8, 2020
2:00 PM to 4:00 PM
Zoom Teleconference

Senate Officers:
11 Dan Walsh, President Present
12 Margot Lovett, Ph.D., Vice Pres. Present
13 Scott Fredrickson, D.A., Vice Pres. Present
14 Blake Stephens, AIA, Pres. Elect Present
15 Michelle Duffy, Ed.D., Secretary Present
16 Pete Murray, Co-Chair ITL Present
17 Claire Cesareo, EPA Chair; CoCh ITL Present
18 Senate Officers:
20 Advanced Tech & Applied Science (2)
21 Ari Grayson Present
22 Farida Gabdrakhmanova Absent
23 Associate Faculty (4)
25 Anwar Hijaz Present
26 Holly Pittaway Absent
27 Laszlo MariaHazy Present
29 Counseling Services (3)
30 Jan Ventura Present
31 Maryam Azary Present
33 Econ & Wkforce Dev and Bus Science (2)
34 Brock Shermerhorn Present
35 Emily Quinlan Present
36 Extended Learning (1)
38 Jill Ibbotson Present
39 Rebecca Zaino Present
41 Fine Arts & Media Technology (3)
42 Heidi Ochoa Present
43 Maria Mayenzet Present
44 Ryan Even Present
45 Barbara Holmes Absent
47 Health Sciences & Human Services (3)
48 Jodi Caggiano Present
49 Jackie Novak Present
50 Pat McGinley Present
52 Kinesiology & Athletics (2)
53 Deidre Cavazzi Present
54 Lindsay Steinriede Present
56 Liberal Arts (4)
57 Carrie Goulding Present
58 Daniel Barlow Absent
59 Femia Scarfone Present
60 Jennifer Hedgecock Present
62 Math, Science & Engineering (4)
63 Jacob Tracy Present
64 Jim Repka Present
65 Jonathan Luque Present
66 Karah Street Present
68 Online Education & Learning Resources (1)
69 Jenny Langrell Present
71 Social and Behavioral Sciences (3)
72 Christina Smith Present
73 Erica Vogel Present
74 Poly Zweigle Present
75 Caroline Gee Absent
77 Student Equity & Special Programs (2)
78 Ann Marie Breslin Present
79 Efren Rangel Present
81 Shared Governance Group Representative
82 Jenny Langrell, Faculty Assoc. Rep. Present
83 Darren England, Class. Senate Pres. Present
84 Suzette Quinlan, ASG Student Rep. Present
86 Visitors and Other Guests
87 Kristine Brooks, SBS
88 Reza Veganehshakib, SBS
89 Michael Bennett, KNEA
90 Tram Vo-Kumamoto, VPI
91 Juan Avalos, VPSS
92

Approved 4-22-2020
SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

April 8, 2020
2:00 p.m. to 4:00 p.m.

Teleconference via Zoom Videoconferencing at https://cccconfer.zoom.us/j/744573256 consistent with the provisions of Executive Order N-25-20

1. CALL TO ORDER

The meeting was called to order at 2:01pm.

2. ADOPTION OF AGENDA

Jim Repka moved to adopt the agenda. Lindsay Steinriede seconded. The Academic Senate unanimously approved the adoption of the agenda.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jim Repka moved to adopt the minutes from the previous meeting. Deidre Cavazzi seconded. The Academic Senate unanimously approved the adoption of the minutes.

4. PUBLIC COMMENTS

None.

5. PRESIDENT’S REPORT

Dan Walsh shared that the faculty hiring prioritization will be discussed later in the agenda. He also addressed the rumor that the college saving money is the reason for the lockdown. This is not the case. Additionally, the district is not ready to Zoom all the interviews so only those that are on the second interview or further will continue. The Dean hiring for Fine Arts is delayed and we have moved to looking for an interim Dean of Health Sciences and Human Services.

6. ADOPTION OF CONSENT CALENDAR ITEMS

Pat McGinley motioned to approve the adoption of the Consent Calendar items. Ann Marie Breslin seconded the motion. The Academic Senate voted to approve the adoption of the Consent Calendar items.

7. OLD BUSINESS
A. Approval of Faculty to sit on Committees
Heidi Ochoa motioned to approve the Faculty to sit on Committees. Jodi Caggiano seconded the motion. The Academic Senate voted to approve the changes to Faculty to sit on Committees unanimously.

B. Board Policies/Administrative Regulations
None at this time.

C. Curriculum Update
Michelle Duffy shared that she is pleased with the number of faculty who have been working on getting their scheduled review courses launched in a timely manner. She also shared the plans for courses without approved online addenda being taught online in the summer and potentially in the fall. The college is submitting a blanket addendum to cover courses being taught online (without an approved addendum) due to the current CO-VID situation. Part of the information submitted for the blanket addendum is our plan to get online addenda approved for courses that currently do not have them. Looking to the spring first, courses that have been moved online without approved addenda need to have addenda submitted to the Distance Education (DE) Committee for approval by May 15th. For courses being taught in the Fall that do not have approved addenda, their addenda need to be submitted to the DE Committee by September 4th. The online addendum form can be found on the Curriculum website under Online Courses and once completed gets emailed to April Cubbage and myself. In addition, since there has been faculty concern about being pressured to teach a course online once this emergency is over, a box has been added at the top of the form that states the course is only to be taught online in an emergency situation.

Karah Street voiced concern over having an emergency online addenda field for a class that will make the course unacceptable by transfer institutions. Faculty were reminded that they still have a choice on whether to teach a course fully online or not.

D. Hiring Committees
Scott Fredrickson reported that Dan Walsh had already shared this information in his President’s report.

E. Facilities Master Plan
Dan Walsh shared that two weeks ago Senators received this information to review. The plan isn’t calling out the perimeter road and the road between the ATAS and science building (pedestrians only). Those items need to be included. Blake Stephens feels that we need more time to review since we need to vote on it. Lindsay Steinriede asked who should be contacted if issues or concerns are found. Contact Shouka Torabi and Dan Walsh and they will pass it on.
F. CO-VID 19 update

Dan Walsh shared that there hasn’t been a substantial change since we last met. Summer will be online. District administration seems to be leading towards starting our fall semester online, but this hasn’t been formally decided. In all reality, it will probably be July before we know what to expect for fall.

Ann Marie Breslin addressed the concerns in her division with students having issues with synchronous teaching due to personal restrictions. Can the class note that if the class goes online, it will be synchronous or asynchronous? It would help with students’ selection of courses.

Lindsay Steinriede voiced concern that courses taught asynchronous initially couldn’t successfully then be brought on campus since students may not be available.

Dan Walsh reminded faculty to work with the DSPS students in their classes and if help is needed to provide accommodations, please contact DSPS for assistance. For the time being, do you best to make information available including captions on videos. There is a Zoom lobby on the DSPS website and get immediate feedback and help if necessary.

G. Senate Elections

Dan Walsh announced that the voting for next year’s Senate Exec will happen April 15-29th. Please vote!

8. NEW BUSINESS

A. 2022-2023 Academic Calendar

Dan Walsh shared the calendar that had previously come through Senate. It is going to the next BOT for approval.

B. Professional Development Week (aka Flex Week)

Dan Walsh announced that they are looking for PD Week presenters; however, if we are still online, it could be a virtual PD Week.

C. Professional Development Obligation (formerly known as Flex Hours)

Dan Walsh shared that all full-time faculty have met their Flex Hours due to the time spent converting to an off-campus environment. He will worry about how to report that to the state. The window for PD funds will remain open in case faculty have projects they are interested in receiving funding.
9. COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Committees

Margot Lovett shared that EPA and the Honors Board are continuing to meet.

C. REPRESENTATIONAL AREA REPORTS

Ari Grayson reminded faculty that if students are struggling during this transitional time, Health Services is doing teletherapy. These services are free to students. Please share the information.

D. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Claire Cesareo shared that the summer MOE was sent out and will be approved tonight. The district made a commitment that they will make every effort to find courses for students that need them to finish their degree or certificates. Emily Quinlan reviewed the documents and commended them on the work they have done during this shutdown.

B. Student Government

Suzette Quinlan, ASG representative, reported that ASG had their first meeting last week since the shutdown. Student trustee elections for next semester are coming up. Candidate videos will be sent out to all students and elections will take place April 14-16th. Students are trying to stay optimistic and muddle through this new environment.

C. Classified Staff

Darren England shared that the Classified Senate will be meeting this week.

E. ADJOURNMENT –

Dan Walsh adjourned the meeting at 2:40pm.
Agenda Item 6A.1 - Proposed Curriculum Committee Bylaws changes for Fall 2020
Agenda Item 6A.2 - Proposed Noncredit Program Revisions for Academic Year 2020-21
Agenda Item 6A.3 - Proposed Noncredit Course Revisions for Academic Year 2020-21 (Spring)
Agenda Item 6A.4 - New Credit Course Justification (CIMN 600) for Academic Year 2021-22
Agenda Item 6A.5 - Proposed New Credit Program for Academic Year 2021-22
Agenda Item 6A.6 - Proposed New Noncredit Program for Academic Year 2021-22 (Fall 2021)
Agenda Item 6A.7 - Proposed New Credit Courses (KNEA 609 – 1 unit and 1.5 units) for Academic Year 2021-22
Agenda Item 6A.8 - Proposed Credit Course Revisions for Academic Year 2021-22
Agenda Item 6A.9 - Online Addenda
Agenda Item 6B.1 - Geography (GEOG)
Agenda Item 6B.2 - Gender and Sexuality Studies (GSS)
Agenda Item 6B.3 - Health Information Technology (HIT)
Agenda Item 6B.4 - Interior Design (ID)
Agenda Item 6B.5 - Adapted Kinesiology and Special Education (KNEA&SE)
Agenda Item 6B.6 - Mathematics (MATH)
Agenda Item 6B.7 - Medical Lab Technology (MLT)
Agenda Item 6B.8 - Physics (PHYS)
Agenda Item 6B.9 - Sociology (SOC)
Agenda Item 6B.10 - Culinary, Hospitality, and Tourism (TOUR&FN)
Agenda Item 7A - Approval of Faculty to Sit on Committees DRAFT
Agenda Item 7E - Facilities Master Plan
Agenda Item 8A - 2022-2023 Academic Calendar

KEYWORDS