SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES
August 26, 2020
2:00 PM to 4:00 PM
Zoom Teleconference

Senate Officers:
11 Blake Stephens, AIA, President Present
12 Dan Walsh, Past President Present
13 Margot Lovett, Ph.D., Pres.-Elect Present
14 Heidi Ochoa, Vice Pres. Present
15 Kris Leppien-Christensen, Vice Pres. Present
16 Michelle Duffy, Ed.D., Secretary Present
17 Claire Cesareo, EPA Chair Present
18 Brett Myhren, Co-Chair, ITL Present
19 Pete Murray, Co-Chair ITL Present
20 Senate Officers:
21
22 Advanced Tech & Applied Science (2)
23 Ari Grayson (alt) Present
24 Lisa Inlow Present
25 Morgan Barrows Present
26
27 Associate Faculty (4)
28 Bentley Cavazzi Present
29 Kendrick Kim Present
30
31 Counseling Services (2)
32 Jan Ventura Present
33 Sarah Chang Present
34
35 Econ & Wkforce Dev and Bus Science (2)
36 Brock Schermerhorn Present
37 Emily Quinlan Present
38
39 Extended Learning (1)
40 Jill Ibbotson Present
41 Rebecca Zaino Absent
42
43 Fine Arts & Media Technology (3)
44 Deidre Cavazzi Present
45 Maria Mayenzet Present
46 Shawn O’Rourke Present
47 Barbara Holmes (alt) Absent
48
49 Health Sciences & Human Services (3)
50 Jodi Caggiano Present
51 Jackie Novak Present
52 Pat McGinley Present
53
54 Kinesiology & Athletics (2)
55 Deidre Cavazzi Present
56 Lindsay Steinriede Present
57
58 Liberal Arts (4)
59 Carrie Goulding Present
60 Daniel Barlow Present
61 Femia Scarfone Present
62 Jennifer Hedgecock Present
63
64 Math, Science & Engineering (4)
65 Jacob Tracy Present
66 Jim Repka Present
67 Karah Street Present
68 Michele Rousseau Absent
69
64 Online Education & Learning Resources (1)
70 Jenny Langrell Present
71
72 Social and Behavioral Sciences (3)
73 Anwar Hijaz Present
74 Erica Vogel Present
75 Poly Zweigle Present
76
77 Student Equity & Special Programs (2)
78 Ann Marie Breslin Present
79 Efren Rangel Present
80 Michael Hoggatt Present
81
82 Shared Governance Group Representative
83 Lewis Long, Faculty Assoc. Pres. Present
84 Darren England, Class, Senate Pres. Present
85 Valia Oliva, ASG Student Rep. Present
86
87 Visitors and Other Guests
88 Dan Predoehl, Int. Dean, HSHS
89 Elliot Stern, Saddleback College President
90 Karima Feldhus, Dean, Extended Learning
91 Matt Sherman, KNES
92 Tram Vo-Kumamoto, Vice President for Instruction
93
94
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MINUTES

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2:00 p.m. to 4:00 p.m.

Teleconference via Zoom Videoconferencing https://cccconfer.zoom.us/j/91049115305 consistent with the provisions of Executive Order N-25-20

1. CALL TO ORDER

The meeting was called to order at 2:00pm.

2. ADOPTION OF AGENDA

Kris Leppien-Christensen moved to adopt the agenda with the flexibility to move items to accommodate guests. Deidre Cavazzi seconded. The Academic Senate unanimously approved the adoption of the agenda.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Jim Repka moved to adopt the minutes from the previous meeting. Ann Marie Breslin seconded. The Academic Senate unanimously approved the adoption of the minutes. Morgan Barrow and Valia Oliva (student representative) abstained.

4. PUBLIC COMMENTS

Elliot Stern welcomed back the Academic Senate members and reminded senators that he is happy to attend when invited. He shared: (1) the enrollment gain has disappeared which is disappointing and it looks like it is a decrease on the add side that impacted this drop. This will be investigated. The drop is not attrition which is good news. The attrition rate is no different than for that of online courses in general. This is excellent news and he thanked faculty for working hard to ensure that the move online was done well and (2) Elliot thanked the faculty for welcoming the pivot from talking about co-vid to talking about equity and shared his excitement about the book club and the conversations about the mascot. It will be an interesting year and plan to make some progress!

5. PRESIDENT’S REPORT
Next BOT meeting is Monday night August 31st at 6:30. It is important that faculty are present to be visible to the BOT especially in this election year. Margot Lovett clarified that there is a seat available this election cycle and the FA has a candidate they are supporting.

Blake Stephens’ theme for this year is Renaissance since we are no longer traveling to campus and have time for a rebirth of our skills and can focus on keeping ourselves healthy and happy. Senators please reach out to at least two faculty in your area to see if they need assistance and then have them out to two other faculty.

Blake Stephens also proposed that faculty please consider signing a petition to defund CalBright. Margot Lovett clarified that the link is in the President’s report (see Item 5A).

Finally, Blake announced that there has been ongoing improvement from District Services.

6. ADOPTION OF CONSENT CALENDAR ITEMS

Ann Marie Breslin motioned to approve the adoption of the Consent Calendar items. Deidre Cavazzi seconded the motion. The Academic Senate voted to approve the adoption of the Consent Calendar items.

7. OLD BUSINESS

A. Approval of Faculty to sit on Committees

Ari Grayson motioned to approve the Faculty to sit on Committees. Heidi Ochoa seconded the motion. The Academic Senate voted to approve the changes to Faculty to sit on Committees unanimously.

B. Board Policies/Administrative Regulations

Dan Walsh discussed the following BPs/ARs:

**AR 3736 Information Security** - Just for information and is a reminder that we cannot store private information on our server.

**BP/AR 2120 Institutional Planning** - It doesn’t appear to be changed much and it outlines how we participate in the big college planning process.

**BP/AR 3200 Accreditation** - It has been rewritten and appears to still be written as we actually operate.

All of these will be discussed on Friday at the District Wide Planning Committee meeting. The CPL BP/AR is also currently being working on by the faculty and Tram Vo-Kumamoto since it needs to be adopted by the end of the year.

Valia Oliva, Director of Academic and Division Affairs from Student Government, cannot attend on Fridays and asked if the meetings are recorded. Dan Walsh responded that the
minutes are posted but not recorded. He suggested that ASG sent a representative in her place.

C. Curriculum Update

Michelle Duffy shared that she and Kris Leppien-Christensen will be co-chairs of the Curriculum Committee for the 2020-2021 academic year. Michelle will be working with faculty in BS/EWD, CE, COUN, HSHS, LA, MSE, OELR, SBS, and SESP. Kris will be working with faculty in ATAS, FAMT, and KNES.

Training for Meta (the next generation of CurricUNET) will be developed during September and training will begin later in the semester. Faculty who have courses still going through scheduled review will be contacted and trained early so that the courses can be updated.

Important changes in the PCAH: (1) All 7 narrative items are required for new and/or revised; (2) CTE Programs require Advisory Committee Minutes to be submitted at the State Chancellor’s Office in addition to LMI data and analysis.

Online Addendum: 500+ courses were processed over the summer. Thank you to all of the faculty who submitted their addenda and to April Cubbage and Bret Myhren of the DE Committee for working hard to approve them. September 4th is the due date for all outstanding Fall course online addenda. The form can be found on the Curriculum Website.

New Courses/Programs: September 25th is the due date to submit new courses/programs for spring 2022. The new course proposal forms and new program initiation forms can be found on the Curriculum Website. All new courses and programs must go through initial approval by the Curriculum Committee before being built in Meta.

8. NEW BUSINESS

A. Elliot’s Book Club

Margot Lovett shared that the purpose of the book club is to focus on equity and to begin broader conversations about racism. The book *How to Be an Anti-Racist* by Ibram Kendi has received great reviews and the Equity and Inclusion Council (EIC) will coordinate everything on campus. There was an e-mail sent from Elliot for faculty and staff to request books. Pete Murray (ITL co-chair) shared that participation will be through small reading groups using a co-facilitator model. Groups will be organized by comfort level and the ITL/EIC will follow up with an interest survey to help designate the groups. Pete asked senators to reach out to faculty to see who is interested in joining and/or being a facilitator. Contact Pete. Administrators and staff are welcome too!
Meetings are scheduled once a month on the fourth Friday of the month: Sept 25th, Oct 23th, and Nov 20th from 10-11:30am. Deidre Cavazzi asked if consideration has been given for faculty who teach during that time. Margot Lovett replied yes.

B. Academic Senate Bylaws

Dan Walsh shared a change to the Academic Senate bylaws to give consistency to the meeting dates. He proposed a change of “meet the first and third Wednesdays.” This is proposed to begin October 2020.

C. Professional Development Week Wrap Up

Dan Walsh thanked Christie Smead for all of her help getting the week organized and set up. A lot of learning took place and overall attendance was up with minimal overlapping of presentations. He is looking for feedback on how to improve things for the spring.

D. Flex Committee

Dan Walsh shared that the Flex structure that was set up years ago has become more of a hindrance than a help. The ITL will be the group on campus that coordinates all professional development so the plan is for the ITL and Professional Development coordinator to take over the responsibilities. Faculty who served on the Flex Committee are encouraged to join the ITL to continue to serve in the area of professional development. The plan is to simplify recording and approval of Flex hours on the Professional Development website.

9. COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Committees

None.

10. REPRESENTATIONAL AREA REPORTS

Blake Stephens shared his excitement that the ground is being grated for the new ATAS building, finally!

11. CONSTITUENCY GROUP REPORTS
A. Faculty Association

Jenny Langrell shared that the Faculty Association is supporting Caroline Inmon and the incumbents will likely be reelected. This would be a major swing.

B. Student Government

None.

C. Classified Staff

Darren England welcomed everyone back. He reported that Classified have been holding down the fort, clearing prereqs, and getting students into classes. They are establishing the Caring Campus workgroup and are still looking for a few members. The Employee of the Year award ceremony did not take place as planned. Kevin Dalla Betta was the employee of the year and then retired. Looking for a classified person to fill his position on the Classified Association.

12. ADJOURNMENT –

Blake Stephens adjourned the meeting at 3:08pm.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 3A - Minutes from 5-6-2020 Draft
Agenda Item 5 – President’s Report
Agenda Item 6A.1 - Taxonomy revisions for academic year 2020-21 (PHOT & Emeritus)
Agenda Item 6A.2 - Revised course for 2020-21 (MATH 224S)
Agenda Item 6A.3 - Proposed course revisions and deletions for 2021-22
Agenda Item 6A.4 - Proposed program revisions for 2021-22
Agenda Item 6A.5 - Proposed program deletions for 2021-22
Agenda Item 6A.6 - Online addenda
Agenda Item 7A - Approval of Faculty to Sit on Committees
Agenda Item 7B.1 - AR 3736 Information Security
Agenda Item 7B.2 - BP/AR 2120 Institutional Planning
Agenda Item 7B.3 - BP/AR 3200 Accreditation