SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES
April 10, 2019
2:00 PM to 4:00 PM
President’s Conference Room AGB 106

Senate Officers:
8 Blake Stephens, AIA, President Present
9 Bruce Gilman, Ph.D., Vice President Present
11 Scott Fredrickson, Vice President Present
12 Dan Walsh, President Elect/Past Pres. Present
13 Michelle Duffy, Ed.D., Secretary Present

Advanced Tech & Applied Science (2)
15 Morgan Barrows Absent
16 Ken Lee Absent
18 Lori Hoolihan (Alternate) Absent
19 Lindsay Fox (Alternate) Absent
20 Ari Grayson (Alternate) Present

Associate Faculty (4)
22 Karyn Bower Absent
24 Sara Gonzalez Absent
25 Dana Jean Smith Absent
26 Michelle Weckerly Absent

Econ & Wkforce Dev and Bus Science (2)
28 Don Bowman Present
30 Brock Shermerhorn Present

Counseling Services (3)
32 Maryam Azary Present
34 Jan Ventura Present

Community Ed, Emeritus Inst & K-12 (1)
36 Jill Ibbotson Present
38 Annie Gilbert (Alternate) Absent
39 Pamme Turner (Alternate) Absent

Fine Arts & Media Technology (3)
41 Kim Stankovich Absent
43 Barbara Holmes Present
44 Maria Mayenzet Present

Health Sciences & Human Services (3)
46 Jodi Caggiano Present
48 Jackie Novak Present
49 Pat McGinley Present
50 Carrie Danko (Alternate) Absent

Kinesiology & Athletics (2)
52 Deidre Cavazzi (Spring) Absent
53 Lindsay Steinniede Present

Liberal Arts (4)
56 Jennifer Hedgecock Present
58 Femia Scarfone Present
60 Carrie Goulding Present

Math, Science & Engineering (4)
62 Jonathan Luque (Spring) Present
64 Jim Repka Present
65 Jacob Tracy (Spring) Present
66 Karah Street Present

Online Education & Learning Resources (1)
68 Jenny Langrell Present

Social and Behavioral Sciences (4)
72 Christina Smith Present
73 Erica Vogel Present
74 Margot Lovett Present

Student Equity & Special Programs (2)
76 Ann Marie Breslin Present
77 Efren Rangel Present

Shared Governance Group Representative
80 Kurt Meyer, Faculty Assoc. Pres. Absent
81 Darren England, Class. Senate Pres. Absent
83 Citlali Perez, ASG Student Rep. Present

Visitors and Other Guests
85 Terence Nelson, VETS
86 Tram Vo-Kumamoto, VPI
88 Marina Aminy, Dean, OELR
89 Christina Hinkle, Dean, SBS
90 Kris Leppien-Christensen, SBS
91 Jennifer Klein, Dir. Rsrch Plng Accreditation
92 Truong Tran, Research & Planning
93 Brett Myhren, LA/Online Education Chair
1. CALL TO ORDER

The meeting was called to order at 2:00pm.

2. INTRODUCE AND WELCOME GUESTS

Terence Nelson, Counselor and Coordinator for Vets Program, introduced himself.

3. ADOPTION OF AGENDA

Don Bowman moved to adopt the agenda with flexibility to move items to accommodate guests. Margot Lovett seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Ann Marie Breslin moved to adopt the minutes from the previous meeting. Brock Schermerhorn seconded. The Academic Senate unanimously approved the adoption of the minutes.

5. PUBLIC COMMENTS

Terence Nelson, Counselor and Coordinator for Vets Program, reported that he has found the rigor and support for veterans in the classroom to be amazing and he thanked faculty for their assistance and work with this population of students. He also announced that a current vet is on the verge of being accepted as a transfer student to Yale which is a huge accomplishment! Moreover, Saddleback’s retention rate for vets is at 90%, yet we are dropping in the number of new veteran’s coming to Saddleback so he urged leaders to not forget about this population when making attempts to increase enrollments. Terence also shared that the American Council on Education (ACE) who is a leader in course credit for service is requesting faculty participation in high need areas to review DOD curriculum to see if it should receive course credit. He urged senators to please share this opportunity with colleagues.

Handout distributed.

Margot Lovett shared that Honors Transfer Council of California occurred over the weekend and 30 Saddleback College students presented their research. The average
acceptance rate for a college was 70%, yet 100% of Saddleback students were accepted. A team of Saddleback students even won first place in the science poster division.

6. PRESIDENT’S REPORT

(see attached Item 6A)

7. ADOPTION OF CONSENT CALENDAR ITEMS

Dan Walsh motioned to approve the adoption of the Consent Calendar Items. Jodi Caggiano seconded the motion. The Academic Senate voted to approve unanimously.

8. OLD BUSINESS

A. Approval of Faculty to sit on Committees
No changes at this time. No action needed.

B. BPARs
No update at this time.

C. Curriculum Update
Michelle Duffy reminded senators about upcoming due dates for the 2020-2021 scheduled review cycle. Scheduled review course lists were posted on the Curriculum Website on March 1st and emailed to division deans and senior admins with the direction to share them with department chairs. The due date (launch date) for all scheduled review, new courses, and paperwork for new/revised programs is April 30th. Remaining Bootcamp in BGS 249 is scheduled for Thursday, April 18th 1-3pm. If you would like help outside of the bootcamps, please contact your division’s Curriculum Lead.

D. Faculty Development Funding Guidelines Changes
Blake Stephens shared that Faculty Development Funding Guidelines are being cleaned up and a previous voted on change to the bylaws had not been included in the revision.
Don Bowman moved to amend the faculty bylaws to reflect changes already voted on. Margot Lovett seconded. The Academic Senate unanimously approved to amend the faculty bylaws section of Faculty Development Funding Guidelines to reflect changes previously approved.

E. Senate Resolution Supporting Student Housing on Campus
Javier Osorio, ASG representative, was not present; however, Blake Stephens shared that a questionnaire has been distributed to students in regards to student housing and ASG will report back once the data is collected.
Jennifer Klein shared that 2,500 responses have been received and nudges are being sent; however, the response rate is still lower than desired. ASG and research are hoping to get 5,000 responses. Blake Stephens recommended that faculty tell students about the survey to encourage more feedback. ASG is keeping the survey open longer and Jennifer will resend the email next Monday, April 15th at 8am so that students can find it in their email. Senators please encourage faculty to share this with their students.

9. NEW BUSINESS

A. Guided Pathways Self-Assessment

Kris Leppien-Christensen reported that the Guided Pathways Self-Assessment is due to the Chancellor’s Office at the end of the month. The next Guided Pathways meeting is tomorrow afternoon, April 11th and the committee leaders will also make a presentation Friday, April 12th at the Deans and Department Chairs meeting. Finally, Version 1.2 of Guided Pathways will presented on April 29th at the next Town Hall meeting (lunch served). It will be at noon in SSC 212. In the meantime, Kris urged faculty to please keep working on roadmaps for your programs.

B. Student Equity Plan

Jennifer Klein shared the 2019 Plan Update via Power Point and noted that we are required to use the data provided by the Chancellor’s Office in our plan. Expected outcomes of our current integrated plan was to move the needle on student equity and success. The five goals were as follows: (1) identify academic barriers, (2) increase access and support, (3) increase transfer-level math and English, (4) increase degrees, certificates, and transfer, and (5) increase success for disproportionately impacted students.

The new plan for Equity is now called SEAP and the new CO metrics are associated with it. The new metrics show economically disadvantaged and ethnicity (Hispanic) as areas of disproportionate impact in which our college is to focus. The SEAP Workgroup which consists of approximately 40 individuals from various areas (admin, faculty, staff) will be working to address these areas. If interested in helping the SEAP group, please contact the Office of Research and Planning.

C. Online Education – Publishing Canvas Course Shells

Brett Myhren shared a Power Point that reviewed how to publish canvas course shells for courses that are taught on campus. It covered benefits of publishing, number of published courses by division/department, a short video on how to publish, login, etc… all videos are available on the Faculty Center website under the area called Toolbox. Several faculty expressed their good experiences in using Canvas for their face-to-face courses. Dr. Stern added several reasons why he feels using our LMS for all courses is a smart idea. Contact Brett Myhren with questions.
D. Faculty Obligation Number

President Stern briefly reviewed the budget and our need to make cuts in order to successfully navigate forward. He shared a PowerPoint and had items for senators to consider: (1) need to focus on scheduling - program scheduling, gaps/conflicts, alternative scheduling for working students; (2) waitlist policies - consistency, fairness, maximizing enrollments; (3) CCAPS/Dual enrollment opportunities; (4) increase course success rates, retention, and persistence; (5) examining priority registration; (6) distance ed. expansion.

In order to reduce cuts: He suggested freezing all full-time faculty positions but maintain FON. No growth positions should go forward. In addition, he feels that reassigned time and stipends should be examined; however, he acknowledged the need for faculty input on this matter.

Tram Vo-Kumamoto provided background information about FON and the history of how/when it came about. She also shared projections on our upcoming budget and what that translates to for our FON requirement. Essentially, all of the full-time faculty positions that were previously Board of Trustees approved cannot go forward. The Emeritus position does not help us with FON so it was removed and the COS position is a growth (new) position and the budget cannot support growth at this time.

E. Full Time Faculty Hiring List Freeze

Blake Stephens shared that the Senate Execs discussed how President Stern and VPI Vo-Kumamoto planned to cut the bottom three positions on the full-time faculty hiring prioritization and not move them forward. New funding sources were discussed to make up the difference between the cost of the full-time faculty and the use of part-time faculty. The monies have been located and all positions (except Emeritus and COS) will go forward. As we move into the future, we need to discuss how to address full-time faculty retirements. Dan Walsh thanked the Political Science division for delaying hiring for their position for a year.

A question was posed about revisiting Saddleback’s offering of applied baccalaureate degrees and discussion ensued as a way to increase FTES. President Stern said that we will be revisiting this as a college in the near future.

Margot Lovett commented on the how the Board of Trustees funds the college on proposed and not actuals is a bad model and questioned President Stern as to whether or not he feels it is reasonable for the board to fund us as if we are not a basic aid district. She requested that we have that conversation in conjunction with the discussion to shrink our budget. Dr. Stern admitted that he agrees; however, he is pragmatic and believes in incremental change. The Board of Trustees pays technology and retirement outside of state allocations (other colleges use state allocation monies). Perhaps the question is what else can we have them support outside of the DRAC model? Margot Lovett commented that faculty are the most likely group to lead this charge with the Board of Trustees.
President Stern promised that if we work together towards meeting the short-term goals he outlined, he will work with us to address the Board and how funds are allocated. Dan Walsh noted that at some point the faculty need to address the Board of Trustees as a group and enlighten them as to how the funding model is negatively impacting our programs and students.

Blake Stephens moved to approve eight faculty positions to move forward (two from last cycle and the six off the prioritization list excluding Emeritus and the new COS position). Jenny Langrell seconded. The Academic Senate unanimously approved to move forward with hiring of the eight new faculty positions.

10. COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Committees

None.

11. REPRESENTATIONAL AREA REPORTS

None.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

None.

B. Student Government

None.

C. Classified Staff

None.

13. ADJOURNMENT –

Blake Stephens adjourned the meeting at 3:55pm.

HANDOUTS DISTRIBUTED WITH AGENDA AND/OR AVAILABLE ON SADDLEBACK SHAREPOINT:

Agenda Item 4 – Minutes from 3-27-2019 – Draft
Agenda Item 6 – President’s Report: 4-10-2019
CONSENT CALENDAR ITEMS: Curriculum 7A.1-6
7A.1 Proposed Program Revisions for Academic Year 2019-20
7A.2 New Credit Program Justifications for Academic Year 2020-21
7A.3 New Noncredit Program Justifications for Academic Year 2020-21
7A.4 New Credit Course Proposals for Academic Year 2020-21
7A.5 New Noncredit Course Proposals for Academic Year 2020-21
7A.6 Proposed Course Revisions for Academic Year 2020-21
Agenda Item 8A – Approval of Faculty to Sit on Committees - No Changes as of 3-27-2019
Agenda Item 8D - Faculty Development Funding Guidelines Changes
Agenda Item 9A - Guided Pathways Self-Assessment
Agenda Item 9B - Student Equity Plan
Agenda Item 9C - Online Education – Publishing Canvas Course Shells
Agenda Item 9D - Faculty Obligation Number

Keywords