## ACADEMIC SENATE

### MINUTES

**February 13, 2019**  
**2:00 PM to 4:00 PM**  
President’s Conference Room AGB 106

### Senate Officers:
- **Blake Stephens,** AIA, President  
- **Bruce Gilman,** Ph.D., Vice President  
- **Scott Fredrickson,** Vice President  
- **Dan Walsh,** President Elect/Past Pres.  
- **Michelle Duffy,** Ed.D., Secretary

### Present:
- **Bruce Gilman,** Ph.D., Vice President  
- **Scott Fredrickson,** Vice President  
- **Michelle Duffy,** Ed.D., Secretary  
- **Karyn Bower**  
- **Sara Gonzalez**  
- **Dana Jean Smith**  
- **Michelle Weckerly**  
- **Don Bowman**  
- **Brock Shermerhorn**  
- **Maryam Azary**  
- **Jan Ventura**  
- **Annie Gilbert** (Alternate)  
- **Pamme Turner** (Alternate)  
- **Kim Stankovich**  
- **Barbara Holmes**  
- **Maria Mayenzet**  
- **Jodi Caggiano**  
- **Jackie Novak**  
- **Pat McGinley**  
- **Carrie Danko** (Alternate)

### Absent:
- **Lori Hoolihan** (Alternate)  
- **Lindsay Fox** (Alternate)  
- **Ari Grayson** (Alternate)  
- **Deidre Cavazzi** (Spring)  
- **Lindsay Steinriede**  
- **Steve Rosa** (Fall)  
- **Jennifer Hedgecock**  
- **Femia Scarfone**  
- **Daniel Barlow**  
- **Carrie Goulding**  
- **Jonathan Luque** (Spring)  
- **Jim Repka**  
- **Jacob Tracy** (Spring)  
- **Karah Street**  
- **Ann Marie Breslin**  
- **Efren Rangel**  
- **Michael Hoggatt** (Alternate)  
- **Orlantha Nin** (Alternate)

### 2:00 PM to 4:00 PM

### Advanced Tech & Applied Science (2)
- **Morgan Barrows**  
- **Ken Lee**  
- **Lori Hoolihan** (Alternate)  
- **Lindsay Fox** (Alternate)  
- **Ari Grayson** (Alternate)

### Associate Faculty (4)
- **Karyn Bower**  
- **Sara Gonzalez**  
- **Dana Jean Smith**  
- **Michelle Weckerly**

### Econ & Wkforce Dev and Bus Science (2)
- **Don Bowman**  
- **Brock Shermerhorn**

### Counseling Services (3)
- **Maryam Azary**  
- **Jan Ventura**  
- **Pamme Turner** (Alternate)

### Community Ed, Emeritus Inst & K-12 (1)
- **Jill Ibbotson**  
- **Annie Gilbert** (Alternate)  
- **Pamme Turner** (Alternate)

### Fine Arts & Media Technology (3)
- **Kim Stankovich**  
- **Barbara Holmes**  
- **Maria Mayenzet**

### Health Sciences & Human Services (3)
- **Jodi Caggiano**  
- **Jackie Novak**  
- **Pat McGinley**  
- **Carrie Danko** (Alternate)

### Kinesiology & Athletics (2)
- **Deidre Cavazzi** (Spring)  
- **Lindsay Steinriede**  
- **Steve Rosa** (Fall)

### Liberal Arts (4)
- **Jennifer Hedgecock**  
- **Femia Scarfone**  
- **Daniel Barlow**  
- **Carrie Goulding**  
- **Jim Repka**  
- **Jacob Tracy** (Spring)  
- **Karah Street**

### Math, Science & Engineering (4)
- **Jonathan Luque** (Spring)  
- **Jim Repka**  
- **Jacob Tracy** (Spring)  
- **Karah Street**

### Online Education & Learning Resources (1)
- **Jenny Langrell**

### Social and Behavioral Sciences (4)
- **Christina Smith**  
- **Erica Vogel**  
- **Margot Lovett**  
- **Howard Gensler**

### Student Equity & Special Programs (2)
- **Ann Marie Breslin**  
- **Efren Rangel**  
- **Michael Hoggatt** (Alternate)  
- **Orlantha Nin** (Alternate)

### Shared Governance Group Representative
- **Kurt Meyer,** Faculty Assoc. Pres.  
- **Darren England,** Class. Senate Pres.  
- **Citlali Perez,** ASG Student Rep.

### Visitors and Other Guests
- **Aimee Tran,** Counseling/Articulation  
- **Tram Vo-Kumamoto,** VPI  
- **Nicole Major,** Co-Chair OER Workgroup  
- **Jared Lessard,** Research, Planning & Accreditation  
- **Dr. Ann-Marie Gabel,** VC Business Services

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Approved 2-27-2019
SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

February 13, 2019
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

1. CALL TO ORDER
The meeting was called to order at 2:05pm.

2. INTRODUCE AND WELCOME GUESTS
Tram Vo-Kumamoto, Vice President of Instruction and Aimee Tran, Articulation

3. ADOPTION OF AGENDA
Don Bowman moved to adopt the agenda with flexibility to move items to accommodate guests. Ann Marie Breslin seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING
Deidre Cavazzi moved to adopt the minutes from the previous meeting. Lindsay Steinriede seconded. The Academic Senate unanimously approved the adoption of the minutes.

5. PUBLIC COMMENTS
Aimee Tran shared that today is Kindness Day hosted by the Caught You Caring committee. Bruce Gilman shared that One Book, One College hosted their first event yesterday with over 100 student attendees. Wednesday, February 20th is their next event.
Tram Vo-Kumamoto thanked faculty for their work on the Progress Reports. Increased use is encouraging and overall 1,041 students have been contacted through this effort.

6. PRESIDENT’S REPORT
(see attached Item 6A)

7. ADOPTION OF CONSENT CALENDAR ITEMS
Margot Lovett moved to adopt the consent calendar items. Jackie Novak seconded. The Academic Senate unanimously approved the adoption of the consent calendar items.
8. OLD BUSINESS

A. Approval of Faculty to sit on Committees
Bruce Gilman motioned to approve the Saddleback College Academic Senate Approval of Faculty to Sit on Committees for Senate and Curriculum, amending for attendees’ suggestions on adds, deletions, and edits. Jim Repka seconded the motion. The Academic Senate voted to approve unanimously.

B. BPARs: BP 1500 Naming College Facilities
Tabled to February 27th meeting.

C. Curriculum Update
Michelle Duffy shared dates for the upcoming 2020-2021 scheduled review cycle. Scheduled review course lists to be released on March 1st with a due date (launch date) of April 30th.

9. NEW BUSINESS

A. AB 705 Update
Truong Tran explained what AB 705 is and the time of the work being completed in order to meet the state mandates. Full implementation of AB 705 is required by Fall 2019. The results for English Placements showed a larger number placing into transfer level English and Math when high school transcripts were used. First time college student throughput rate for one semester grew from 21% to 35% in English and from 10% to 13% in Math. Truong also reviewed the amount of money that students saved by being able to take the college level English/Math courses rather than start with basic skills courses.
Handout provided (see attached Item 9A)

B. ZTC- Zero Textbook Cost Update
Nicole Major shared a Power Point which gave an overview of Open Educational Resources (OER) and Zero Textbook Cost (ZTC) and where we were in Fall 2016 (0 sections) as compared to Fall 2018 (45 sections). Faculty have already been selected for the upcoming training group; however, if you are interested in participating, there may be room. Contact Nicole Major or Jennifer Pakula.
Jerrad Jessard reviewed the data for ZTC courses and student outcomes; He found a 92% retention rate for students in ZTC courses rather than 88.4% for students in non ZTC courses as well as 77% success rate for students in ZTC courses as compared to a 73.5% success rate for students in non ZTC courses. He also reviewed the faculty survey regarding use of ZTC resources.
Handout provided (see attached Item 9B)
C. Gateway Update

Vice Chancellor Ann Marie Gabel reviewed a Power Point presentation that gave an update on the Gateway Building. The plan showed the breakdown of the 52,000 building square-footage and its designated usage. Blake Stephens questioned about when our concerns about the cap load ratio will be alleviated. Anne Marie responded “never” since in order to qualify for state funding we need to be within our cap load ratios. Three is an effort being made to try to expand the cap load ratios, yet for classroom space it will most likely always be a concern. Jan Ventura asked about the possibility of Counseling being relocated to the Gateway building since they are dealing with mold. Ann Marie answered that the decision about who will have access has not been determined. Any health and safety concerns should be directed to Risk Management. Ann Marie Breslin questioned if the funding for the building is cemented or if only the funds for planning have been secured. Ann Marie Gabel responded that the funds are there and should be allocated as such in the next fiscal year.

Handout provided (see attached Item 9C)

D. Cap load Ratio

Blake Stephens shared his understanding of the cap load ratio and that once we put the new Gateway building and ATAS building online, we will not fall within the parameters of cap load ratio.

E. Educational Master and Strategic Plan Update (EMSP)

Blake Stephens shared that this is an ongoing process and will link our Educational Plan with our Facilities Plan. At this point the old ATAS building is not planned for teardown.

Handout provided (see attached Item 9E)

10. COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Committees

None.

11. REPRESENTATIONAL AREA REPORTS

None.
12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Blake Stephens shared that potential contract vote will be coming soon.

B. Student Government

Citlali Perez, ASG rep, shared that a survey sent was out to students about Professor of the Year nominations.

C. Classified Staff

None.

13. ADJOURNMENT –

Blake Stephens adjourned the meeting at 3:27pm.

HANDOUTS DISTRIBUTED WITH AGENDA AND/OR AVAILABLE ON SADDLEBACK SHAREPOINT

Agenda Item 4 – Minutes from 1-30-2019 – Draft
Agenda Item 6 – President’s Report: 2-13-2019
Agenda Item 7A.1 – New course proposals for academic year 2020-21
Agenda Item 7A.2 – New program justifications for academic year 2020-21
Agenda Item 7A.3 – Proposed program revision for academic year 2019-20
Agenda Item 7A.4 – Online Addenda: BIO 28 - Plants and Human Affairs; ENV 18 - Introduction to Ecology
Agenda Item 8A – Approval of Faculty to Sit on Committees 2-13-2019
Agenda Item 8B – BP 1500 - Naming of College Facilities
Agenda Item 9A – AB 705 Update
Agenda Item 9B – ZTC - Zero Cost Textbook Update
Agenda Item 9C – Gateway Update
Agenda Item 9E – Educational Master and Strategic Plan Update (EMSP)

KEYWORDS