### SADDLEBACK COLLEGE – ACADEMIC SENATE

**MINUTES**  
**February 27, 2019**  
2:00 PM to 4:00 PM  
President’s Conference Room AGB 106

#### Senate Officers:
- Blake Stephens, AIA, President  
- Bruce Gilman, Ph.D., Vice President  
- Scott Fredrickson, Vice President  
- Dan Walsh, President Elect/Past Pres.  
- Michelle Duffy, Ed.D., Secretary

#### Associate Faculty
- Karyn Bower  
- Sara Gonzalez  
- Dana Jean Smith  
- Michelle Weckerly

#### Advanced Tech & Applied Science (2)
- Morgan Barrows  
- Ken Lee

#### Econ & Wkforce Dev and Bus Science (2)
- Don Bowman  
- Brock Shermerhorn

#### Counseling Services (3)
- Maryam Azary  
- Jan Ventura

#### Community Ed, Emeritus Inst & K-12 (1)
- Jill Ilbiston  
- Annie Gilbert (Alternate)  
- Pamme Turner (Alternate)

#### Fine Arts & Media Technology (3)
- Kim Stankovich  
- Barbara Holmes  
- Maria Mayenzet

#### Health Sciences & Human Services (3)
- Jodi Caggiano  
- Jackie Novak  
- Pat McGinley  
- Carrie Danko (Alternate)

#### Kinesiology & Athletics (2)
- Deidre Cavazzi (Spring)  
- Lindsay Steinriede  
- Steve Rosa (Fall)

#### Liberal Arts (4)
- Jennifer Hedgecock  
- Femia Scarfone  
- Daniel Barlow  
- Carrie Goulding

#### Math, Science & Engineering (4)
- Jonathan Luque (Spring)  
- Jim Repka  
- Jacob Tracy (Spring)  
- Karah Street

#### Online Education & Learning Resources (1)
- Jenny Langrell

#### Social and Behavioral Sciences (4)
- Christina Smith  
- Erica Vogel  
- Margot Lovett  
- Howard Gensler

#### Student Equity & Special Programs (2)
- Ann Marie Breslin  
- Efren Rangel  
- Michael Hoggatt (Alternate)  
- Orlantha Nin (Alternate)

#### Shared Governance Group Representative
- Kurt Meyer, Faculty Assoc. Pres.  
- Citlali Perez, ASG Student Rep.

#### Visitors and Other Guests
- Tram Vo-Kumamoto, VPI  
- Holly Pittaway, SBS  
- Mahmoud El-Farra, ASG Director-Sustainability  
- Kim d’Arcy, Director, Learning Resource  
- Center
1. CALL TO ORDER

The meeting was called to order at 2:00pm.

2. INTRODUCE AND WELCOME GUESTS

Mahmoud (Sam) El-Farra- Director of Sustainability for Student Government
Holly Pittaway- Anthropology (SBS)

3. ADOPTION OF AGENDA

Don Bowman moved to adopt the agenda with flexibility to move items to accommodate guests. Ann Marie Breslin seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Ann Marie Breslin moved to adopt the minutes from the previous meeting. Margot Lovett seconded. The Academic Senate unanimously approved the adoption of the minutes.

5. PUBLIC COMMENTS

Sam El-Fara shared Student Government goals for sustainability across campus:
universal transportation, water refill stations, recycling… He would like to begin an active campus-wide committee on sustainability. Contact him at sustainability@saddlebackasg.edu if interested.

6. PRESIDENT’S REPORT

(see attached Item 6A)

7. ADOPTION OF CONSENT CALENDAR ITEMS

Dan Walsh moved to adopt the consent calendar items. Don Bowman seconded. The Academic Senate unanimously approved the adoption of the consent calendar items.
8. OLD BUSINESS

A. Approval of Faculty to sit on Committees
Dan Walsh motioned to approve the Saddleback College Academic Senate Approval of Faculty to Sit on Committees for Senate and Curriculum, amending for attendees’ suggestions on adds, deletions, and edits. Margot Lovett seconded the motion. The Academic Senate voted to approve unanimously.

B. BPARs: BP 1500 Naming College Facilities
Dan Walsh reported that the revision of BPARC 1500 added wording about the naming of facilities and who should be involved in the discussion. The new version added the college president and campus leadership groups so that the college would have more say in the process. Blake Stephens suggested that something be added in regard to a timeframe for naming of building. Lindsay Steinriede asked if this board policy was coming back. Yes. No vote needed at this time.
(see attached Item 8B)

C. Curriculum Update
Michelle Duffy shared dates for the upcoming 2020-2021 scheduled review cycle. Scheduled review course lists to be released on March 1st with a due date (launch date) of April 30th.

9. NEW BUSINESS

A. Academic Senate By-Laws Revisions
Dan Walsh shared that Senate exec would like to expand the attendance at their meetings by including the EPA Chair, Curriculum Chair, and ITL Chair.
(see attached Item 9A)

B. LRC- Tutoring Accessibility and Referral
Jonathan Luque shared how AB 705 has changed the ways in which students are moving into college level coursework; however, what hasn’t changed is the way in which apportionment is received for students taking advantage of supervised tutoring. Currently, faculty are required to refer students for tutoring if apportionment for the students is to be received. To comply with Ed Code 58170, he proposed a resolution that essentially states that the faculty by default approve all students with access to tutoring unless the faculty member chooses to opt out.
Ann Marie asked if something of this nature is in compliance with the requirements of Ed Code. Dan Walsh replied that this is not an uncommon practice and resolutions of this type are in place at other colleges. Don Bowman asked if this could perhaps cause any
issues of too much demand and not enough tutoring resources available. Kim d’Arcy assured that tutor hiring has been ramped up - in part - to accommodate the influx of Pathways students and thus does not anticipate problems for students accessing tutor assistance. She also expressed that she is happy, happy, happy to share a boilerplate statement that faculty can include in their syllabi.

Dan Walsh moved to endorse the proposed resolution. Bruce Gilman seconded. The Academic Senate unanimously approved the adoption of the proposed resolution.

(see attached Item 9B)

C. 2019 Block Schedule

Blake Stephens shared that discussions are happening between Senate Exec and the Vice President of Instruction about the block schedule and what it might look like in the future.

10. COMMITTEE REPORTS

A. Executive

Bruce Gilman shared that MIG will be back on campus in April to give a campus-wide presentation to help us draft our Educational Master Plan in an intense design project referred to as a charrette. Blake Stephens embellished on the term charrette.

Dan Walsh briefly mentioned that the process for the Professional Development Funding Committee will be streamlined for the future and be brought in alignment with Flex hour reporting.

Blake Stephens discussed the safety and facilities discussion held at Consultation Council. Temporary magnetic strips will be used to allow faculty to lock doors as an immediate fix. Electronic door locks will be installed on every door within one year beginning with the BGS meeting. Discussion followed.

Dan Walsh shared that ATAS building was also discussed during Consultation Council including a section of road that will be blocked off to allow pedestrian traffic. To account for traffic flow, a bypass road will be created.

B. College/Senate Committees

None.

11. REPRESENTATIONAL AREA REPORTS

None.

12. CONSTITUENCY GROUP REPORTS
A. Faculty Association

Jenny Langrell reminded senators that the vote on the contract will be coming soon and you must be a member by March 7th if you want to vote.

B. Student Government

Citlali Perez, ASG rep, shared that elections are open for appointed positions. She also announced an all call for women who would be interested in talking with a group of students about leadership.

C. Classified Staff

Darren England couple more days about classified employee of the year; submission due by Sat March 2nd. Online form is submitted to the committee who then ranks the submissions and makes a decision on the recipient. Luncheon is Friday, March 8th in SSC 212.

13. ADJOURNMENT –

Blake Stephens adjourned the meeting at 2:57pm.

HANDOUTS DISTRIBUTED WITH AGENDA AND/OR AVAILABLE ON SADDLEBACK SHAREPOINT

Agenda Item 4 – Minutes from 2-13-2019 – Draft
Agenda Item 6 – President’s Report: 2-27-2019
Agenda Item 7A.1 – New course proposals for academic year 2020-21
Agenda Item 7A.2 – New program justifications for academic year 2020-21
Agenda Item 8A – Approval of Faculty to Sit on Committees 2-27-2019
Agenda Item 8B – Agenda Item 8B – BP 1500 - Naming of College Facilities
Agenda Item 9A – Academic Senate By-Laws Revisions
Agenda Item 9B – LRC - Tutoring Accessibility and Referral Resolution

KEYWORDS