A CELEBRATION OF 25 YEARS
AUGUST 17-21, 1992

"BACK TO THE FUTURE"

SADDLEBACK COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
John C. Connolly, Shirley Gellatly, Joan J. Hueter, Marcia Milchiker,
Robert L. Moore, Iris Swanson, Harriett S. Walther.
Heather Love, Student Trustee. Dr. Richard Sneed, Chancellor.
SADDLEBACK COLLEGE: Constance M. Carroll, President

FACULTY IN-SERVICE AND PROFESSIONAL DEVELOPMENT PROGRAM
WELCOME TO THE NEW ACADEMIC YEAR

The 1992-93 academic year marks the twenty-fifth year of Saddleback College's excellent service to students and the community. Since its modest start in the fall semester 1968, with the original 30 faculty members and entering class of 2,341 students, Saddleback has become one of the largest community colleges in California, serving 24,000 students, as well as one of the top ten transfer institutions in California. The College's success in preparing students for transfer, for careers and for general intellectual development is primarily due to the talent and commitment of the Saddleback faculty, which now includes over 230 full-time members and over 350 associate faculty.

The Faculty In-Service and Professional Development Program has become an important tradition at Saddleback College. Its unique combination of scholarly presentations, governance and organizational meetings, specialized workshops, retreats, flex-time for individual projects and opportunities for socializing is intended to enhance the faculty's professional growth as well as to strengthen the faculty as a key segment of the College community. This fall's program includes these elements and inaugurates the celebration of Saddleback College's twenty-fifth anniversary.

Welcome to the new academic year at Saddleback College, celebrating twenty-five years of excellence.

Constance M. Carroll
President

Everett Brewer
Vice President for Instruction

Michael J. Merrifield
Academic Senate President
IN-SERVICE KEYNOTE EVENTS

“AIN'T MISBEHAVIN’”

Presenter: Division of Fine Arts and Communications—Summer Stock
Time: 9:00-9:45 a.m., Monday, August 17
Location: McKinney Theatre

In celebration of its 15th Anniversary Season, Summer Stock is pleased to present excerpts from the award-winning Fats Waller Musical Show, “Ain’t Misbehavin’.” Consisting of a parade of songs written or made famous by legendary jazzman Thomas “Fats” Waller, the show recaptures the Golden Age of Harlem cabarets in the 1930s. “Ain’t Misbehavin’,” directed by Adleanne Hunter, is knockout entertainment.

AN OWNER’S GUIDE TO THE FUTURE: KEY TRENDS FOR THE ’90s

Presenter: David M. Zach, Futurist
Time: 10:30-11:45 a.m., Monday, August 17
Location: McKinney Theatre

David M. Zach, a much sought-after speaker, is one of the few professionally trained futurists in the United States. Known for his humorous, creative and highly visual presentations, Mr. Zach takes his audience on a down-to-earth guided tour of the future.

In addition to nearly 10 years’ experience as a trend and forecasting analyst in the private sector, Mr. Zach has taught future studies at the University of Wisconsin-Milwaukee.

Mr. Zach holds a master of science degree in futures research from the University of Houston-Clear Lake and a bachelor of science degree in political science from the University of Wisconsin-Madison.

SADDLEBACK COMMUNITY COLLEGE DISTRICT ACADMIC CALENDAR 1992-93

FALL SEMESTER 1992

August 17-21 (Monday-Friday) ..............................................Staff Development Days
August 24 (Monday) ............................................................Instruction Begins
* September 7 (Monday) .....................................................Labor Day – Holiday
* November 9 (Monday) .....................................................Veterans Day – Holiday
* November 26-27 (Thursday/Friday) ...................................Thanksgiving – Holiday
December 14-19 (Monday-Saturday) ..................................Final Examinations
December 21 (Monday) .......................................................Faculty Contractual Day / Classes Not in Session
* December 24-January 1 (Thursday-Friday) .........................District/Colleges Closed
December 21-January 8 (Monday-Friday) .........................Classes Not in Session

SPRING SEMESTER 1993

* January 1 (Friday) ..........................................................New Year’s Day – Holiday
January 5-8 (Tuesday-Friday) ............................................Staff Development Days
January 11 (Monday) ............................................................Instruction Begins
* January 18 (Monday) ......................................................Martin Luther King, Jr. – Holiday
* February 12 (Friday) ......................................................Lincoln’s Birthday Observed – Holiday
* February 15 (Monday) ....................................................Presidents Day – Holiday
April 5-10 (Monday-Saturday) ...........................................Classes Not in Session
May 13-20 (Thursday-Thursday) .......................................Final Examinations
† May 13 and 21 (Thursday and Friday) .............................Faculty Contractual Day / Classes Not in Session
May 20 (Thursday) ..........................................................Irvine Valley College Commencement
May 21 (Friday) ..............................................................Saddleback College Commencement

SUMMER SESSION 1993

* May 31 (Monday) .............................................................Memorial Day – Holiday
June 28-August 6 (Monday-Friday) ..................See Schedule of Classes for Starting and Ending Dates of Each Class
* July 5 (Monday) ..............................................................Fourth of July – Holiday

* Holidays for classified and administrative staff – district and college offices closed.
† Final exams for Irvine Valley College begin after 4 p.m. on May 13, 1993.
SADDLEBACK COLLEGE
NEW FACULTY ORIENTATION PROGRAM
THURSDAY, AUGUST 20, 1992

To welcome the new full-time faculty and to provide information that will assist in the orientation to Saddleback College, this program is scheduled during the faculty inservice week on Thursday, August 20, 1992, and the program will be conducted in the Administration and Governance Building (AGB Conference Room). The activities and presenters are outlined in the following schedule:

1:30 p.m. Refreshments and Greetings

1:40 p.m. Welcome ......................................................................Everett Brewer,
Vice President for Instruction

1:45 p.m. Overview of the College.............................................Constance M. Carroll, President

FACULTY GOVERNANCE

2:00 p.m. Academic Senate .........................................................Michael J. Merrifield,
President, Academic Senate

2:10 p.m. Curriculum Committee ..............................................Bob Jacobsen, Chair
Curriculum Committee

2:15 p.m. Personnel and Payroll ..............................................Betsy Limebrook,
Certificated Personnel Analyst
Katie Slavin, Business Services
Anna Smith, Payroll/Benefits Manager

2:45 p.m. Admissions & Records .................................Gary Stakan, Dean, Admissions & Records

SUPPORT SERVICES

3:00 p.m. Welcome and Introduction to Student Services .............Vern Hodge,
Vice President for Student Services

3:05 p.m. Counseling Services and Special Programs .....................Jerilyn Chuman,
Dean, Counseling Services and Special Programs

3:10 p.m. Learning Resources and Media Services .........................Susan Corum,
Dean, Learning Resources

3:15 p.m. Publications Center ..................................................Paul Sandstedt, Publications Manager

3:20 p.m. Questions and Answers

3:30 p.m. Closing Remarks and Adjournment ..............................Everett Brewer,
Vice President for Instruction

INVITED FACULTY LECTURES
AND WORKSHOPS

SEMINAR: FINANCIAL PLANNING FOR RETIREMENT

Presenter: Fred Weber
Time: 2:00-3:30 p.m., Monday, August 17
Location: BGS 207

This financial seminar is designed to enable you to take complete advantage of all the benefits offered by the Retirement System and the Saddleback College faculty contract. This includes information on the tax breaks offered by the IRS such as Tax-Sheltered Annuities and Pension Funds. With proper use of tax benefits, pension plans, your home, and tax-sheltered annuities, a professor can be economically comfortable in 15 years.

MENTORSHIP NETWORKING

Presenter: Johe Morris
Time: 2:00-3:30 p.m., Monday, August 17
Location: AGB Conference Room

The Mentorship Program has entered its second year at Saddleback College, and on behalf of the college we wish to extend a very warm welcome to our new faculty colleagues. This session is an opportunity for faculty mentors and mentorees to network with one another and with other members of our college family—everyone is invited. Come learn about mentorship, find out what others are doing and, most importantly, welcome our newest faculty arrivals!

(Continued on next page)
MLA/APA: IN SEARCH OF A DOCUMENTED PATH

Presenters: Brenda Bruno, Richard Victor, Gita Satyendra-Holland
Time: 9:00-10:30 a.m., Tuesday, August 18
Location: BGS 115

This workshop is designed for all faculty interested in updating their knowledge of documentation styles and state-of-the-art library resources. Brenda Bruno and Richard Victor will introduce, demonstrate and compare documentation styles; Gita Satyendra-Holland will explain the workings of ProQuest-Infotrac-Newsbank. Suggestions for short research assignments also will be discussed.

Brenda Bruno
Richard Victor
Gita Satyendra-Holland

COMPUTER TRAINING: INTRODUCTION TO IBM and MACINTOSH

IBM Presenter: Carolyn Gillay — Location: BGS 206
Macintosh Presenter: Gary Luke — Location: BGS 210
Time: 9:00-11:30 a.m., Tuesday, August 18

Each workshop will provide introductory knowledge of the computer. Demonstrations, implications for teaching and software will be explored. Participants will be asked to complete a computer-needs assessment at the end of each session to ascertain what hands-on computer workshops should follow during Spring 1993 In-Service.

Carolyn Gillay
Gary Luke

FRIDAY, AUGUST 21, 1992

9:00-11:00 a.m. Academic Senate Meeting LIB 105
11:00 a.m.-Noon Curriculum Committee Meeting LIB 105
Bob Jacobsen, Chair
Noon-1:00 p.m. Lunch On Your Own
Noon-6:00 p.m. “Links to the Past” Scholarship Golf Tournament and Dinner Casta Del Sol
6:00-8:00 p.m. Division* Potluck
*Mathematics, Science & Engineering ONLY TBA

THANK YOU TO THE IN-SERVICE COMMITTEE

Arlene Thomas, Co-Chair
Ruth Jacobson, Co-Chair
JoAnn Alford
Dona Anderson
Ding-Jo Currie
Rich Goodman
Lee Haggerty
Miki Mikolajczak
Karen Shaver
Betty Sherrer
Bill Weisgerber
### THURSDAY, AUGUST 20, 1992

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<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>9:00-11:00 a.m.</td>
<td>President's Breakfast</td>
<td>Cafeteria</td>
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<td>“College Progress and Plans”</td>
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<td>Constance M. Carroll, <em>President</em></td>
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<td>“Academic Issues” and</td>
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<td>Special Recognition of Past Academic Senate Presidents</td>
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<td>Michael J. Merrifield, <em>Academic Senate President</em></td>
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<td>Open Forum/Announcements</td>
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<td>11:00 a.m.-Noon</td>
<td>Building Bridges: NEH Faculty Study on China and Japan</td>
<td>BGS 210</td>
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<td>Lynn Wells, Susan Ruyle, Vince McCullough</td>
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<td>11:00 a.m.-Noon</td>
<td>Sharing Faculty Development Projects</td>
<td>BGS 321</td>
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<td>Dona Anderson, Loma Hopkins, Gary Luke, Miki Mikolajczak, Nancy Reynolds</td>
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<tr>
<td>Noon-1:00 p.m.</td>
<td>Lunch On Your Own</td>
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<td>Noon-1:00 p.m.</td>
<td>Faculty Photo Session</td>
<td>SSC Student Lounge</td>
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<td><em>Faculty members are encouraged to have their photographs updated so the College will have current photographs for use in promotional materials.</em></td>
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<td>1:00-2:00 p.m.</td>
<td>The Product Design Process and Fostering Student Technical Creativity</td>
<td>BGS 115</td>
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<td>David Titus</td>
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<td>1:00-2:00 p.m.</td>
<td>SIDS: A First Responder's Video</td>
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<td>Susan Nawa-Raridon</td>
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<td>1:00-4:00 p.m.</td>
<td>Faculty Mentor Training for At-Risk Students</td>
<td>BGS 314</td>
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<td>Miki Mikolajczak</td>
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<td>1:30-3:30 p.m.</td>
<td>New Faculty Orientation</td>
<td>AGB Conference Room</td>
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<td>3:30-5:00 p.m.</td>
<td>Staff/Faculty Development Workshop</td>
<td>LIB 105</td>
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<td>Dona Anderson</td>
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<tr>
<td>5:45-6:45 p.m.</td>
<td>New Associate Faculty Orientation</td>
<td>FA 101</td>
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<td>7:00-9:00 p.m.</td>
<td>Associate Faculty Division/Department Meetings</td>
<td>TBA</td>
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### EDUCATION, LIFE AND HEALTH IN ERITREA, NORTH AFRICA

**Presenter:** Terri Whitt  
**Time:** 10:30-11:30 a.m., Tuesday, August 18  
**Location:** SM 313

In the Horn of Africa on the west coast of the Red Sea, Eritrea regained its freedom from communist occupation in May 1991. This presentation and film will share with you the current education, life and health of this war-torn country. The determination and tenacity of the Eritrean people will touch you.

### GETTING PUBLICITY FOR YOUR PROGRAM

**Presenters:** J. Michael Reed and PIO Staff  
**Time:** 9:00-10:30 a.m., Wednesday, August 19  
**Location:** BGS 210

J. Michael Reed, Journalism Program chair and adviser to the “Lariat,” and members of the Saddleback College Public Information staff will discuss ways to get publicity for your programs and activities. Topics will include: role of the public information office, role of the student newspaper, accessing outside media, special publications, special events, and more. A workshop/discussion format will be used.

### ENERGY: WIND AND SUN vs. NUKES

**Presenter:** Bob Parsons  
**Time:** 9:00-10:30 a.m., Wednesday, August 19  
**Location:** SM 313

Bob Parsons will compare and contrast so-called “soft” energy technologies (solar-wind) with “hard” ones (nuclear). In his discussion, Parsons will outline his ideas on what the United States energy policy should be.
RECOGNITION AND HELP FOR TROUBLED STUDENTS

Presenter: Rich Goodman
Time: 10:30-11:30 a.m., Wednesday, August 19
Location: BGS 210

Many students at Saddleback College face problems which stem from a variety of sources including family, friends and themselves. Rich Goodman will discuss how, as instructors, we can properly "intervene" to reduce problems by becoming more "aware." A panel of faculty, counseling and health center personnel will offer their assistance in how to be sensitive to students in need of help.

MATRICULATION: PREREQUISITE ENFORCEMENT ISSUES AND EARLY ALERT PROGRAM '92-'93

Presenter: Ding-Jo Currie
Time: 10:30-11:30 a.m., Wednesday, August 19
Location: LIB 105

The latest information on prerequisite and co-requisite requirements and their enforcement will be presented. Also, Ding-Jo Currie will review the Early Alert Program.

SEXUAL HARASSMENT IDENTIFICATION AND PREVENTION

Presenter: Davida Hopkins-Parham
Time: 1:00-3:00 p.m., Wednesday, August 19
Location: BGS 115

This workshop is designed to assist academic personnel in developing an understanding of the identification and prevention of sexual harassment. During the workshop, Ms. Hopkins-Parham will provide an overview of the legal foundations of sexual harassment, as well as employer and faculty member responsibilities and liabilities in a college environment.

TUESDAY, AUGUST 18, 1992

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<td>Computer Training: Introduction to IBM and Macintosh</td>
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<td>Macintosh: Gary Luke</td>
<td>BGS 210</td>
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<td>10:30-11:30 a.m.</td>
<td>Education, Life and Health in Eritrea, North Africa</td>
<td>SM 313</td>
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<td>Terri Whitt</td>
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<td>11:30-1:30 p.m.</td>
<td>Division* Potluck</td>
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<td>*Except Mathematics, Science &amp; Engineering—See Friday, August 21</td>
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<td>1:30-3:00 p.m.</td>
<td>Division Meetings</td>
<td>TBA</td>
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<td>3:00-4:30 p.m.</td>
<td>Department Meetings</td>
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WEDNESDAY, AUGUST 19, 1992

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<td>Recognition and Help for Troubled Students</td>
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<td>10:30-11:30 a.m.</td>
<td>Matriculation: Prerequisite Enforcement Issues and Early Alert Program '92-93</td>
<td>LIB 105</td>
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<td>Ding-Jo Currie</td>
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<td>11:30-1:00 p.m.</td>
<td>Pizza Party</td>
<td>Ballpark Pizza, Crown Valley &amp; Marguerite</td>
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<td>1:00-3:00 p.m.</td>
<td>Sexual Harassment Identification and Prevention</td>
<td>BGS 115</td>
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<td>Davida Hopkins-Parham</td>
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<td>3:00-4:00 p.m.</td>
<td>Our Generation: The Sandwich Group</td>
<td>BGS 210</td>
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<td>Maria Estrada</td>
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<td>3:00-4:30 p.m.</td>
<td>Hearing: Shared Governance Structure Proposals</td>
<td>SM 313</td>
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<td>Sponsored by Academic Senate</td>
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“BACK TO THE FUTURE”
A CELEBRATION OF 25 YEARS

FALL 1992 IN-SERVICE AND
PROFESSIONAL DEVELOPMENT PROGRAM
SCHEDULED ACTIVITIES

MONDAY, AUGUST 17, 1992

8:00-9:00 a.m. Continental Breakfast
Hosted by OCTFCU
Fine Arts Quad

9:00-9:45 a.m.
“Ain’t Misbehavin’”
Division of Fine Arts and
Communications—Summer Stock
McKinney Theatre

9:45-10:30 a.m.
Opening Remarks, Introductions,
and Presentation of Service Pins
Dr. Richard Sneed, Chancellor
McKinney Theatre

10:30-11:45 a.m.
KEYNOTE SPEAKER
An Owner’s Guide to the Future:
Key Trends for the ’90s
David M. Zach, Futurist
McKinney Theatre

Noon-2:00 p.m.
Faculty Association Meeting and Luncheon
Cafeteria

2:00-3:30 p.m.
Seminar: Financial Planning for Retirement
Fred Weber
BGS 207

2:00-3:30 p.m.
Mentorship Networking
Johe Morris
AGB Conference Room

OUR GENERATION: THE SANDWICH GROUP
Presenter: Maria Estrada
Time: 3:00-4:00 p.m., Wednesday, August 19
Location: BGS 210

Maria Estrada, Licensed Social Worker in the area of aging, will give a
presentation on the aging process and care for the elderly. Estrada will
distribute resource materials on facilities care and financial information. An
open discussion will follow.

BUILDING BRIDGES: NEH FACULTY STUDY ON CHINA AND JAPAN
Presenters: Lynn Wells, Susan Ruyle, Vince McCullough
Time: 11:00 a.m.-Noon, Thursday, August 20
Location: BGS 210

Participants in the National Endowment for the Humanities 1991 Summer Seminar will share projects that grew out of this fascinating study of the
literature and culture of China and Japan. Lynn Wells will direct a duo
performance entitled “From the Male Perspective: In Ancient Japan.” Susan
Ruyle will give a slide presentation on “Nature and the Self: East Meets West.”
Finally, Vince McCullough’s presentation on T’ai Chi Chuan is intended to
engage us in the experience of this meditative art based on the ancient Chinese
concept of “wu wei.”

Lynn Wells  Susan Ruyle  Vince McCullough

(Continued on next page)
SHARING FACULTY DEVELOPMENT PROJECTS

Chair: Dona Anderson
Time: 11:00 a.m.-Noon, Thursday, August 20
Location: BGS 321

Faculty members will share information on development projects currently in progress. Presentations include Loma Hopkins discussing her work on a faculty handbook titled “Working With Disabled”; Gary Luke discussing his Interactive Video Project; Dona Anderson and Nancy Reynolds discussing a software library being developed for the faculty; and Miki Mikolajczak discussing students at risk.

THE PRODUCT DESIGN PROCESS AND FOSTERING STUDENT TECHNICAL CREATIVITY

Presenter: David Titus
Time: 1:00-2:00 p.m., Thursday, August 20
Location: BGS 115

The design process for functional products and devices will be discussed. This applied design method is an integrated combination of scientific principles, technical resources, analysis at several levels, creative inventiveness, and systematic critical thinking skills. In short, this is a methodical and organized approach to technical problem-solving. Training student designers and fostering their technical creativity will be a focus of this presentation.

SIDS: A FIRST RESPONDER’S VIDEO

Presenter: Susan Nawa-Raridon
Time: 1:00-2:00 p.m., Thursday, August 20
Location: BGS 210

This is an educational video designed to present new ways of working with families who have just experienced the death of their child due to Sudden Infant Death Syndrome. The video includes a scenario of a “baby-not-breathing call.” Experts on SIDS discuss the roles of paramedics, firefighters, police, public health nurses and coroners’ investigators in helping the family deal with their grief and the loss of their child.

FACULTY MENTOR TRAINING FOR AT-RISK STUDENTS

Presenter: Miki Mikolajczak
Time: 1:00-4:00 p.m., Thursday, August 20
Location: BGS 314

As part of the college’s implementation of the Transfer Center Plan, the Transfer Center Advisory Board identified the role of faculty to serve as mentors to this special population. This is the first of four 3-hour training sessions.

STAFF/FACULTY DEVELOPMENT WORKSHOP

Presenter: Dona Anderson
Time: 3:30-5:00 p.m., Thursday, August 20
Location: LIB 105

A workshop for all employees of Saddleback College on how to write and complete a successful development grant. Discussion will include topics such as process and procedures, forms and timelines.