# Saddleback College
## Classified Senate General Meeting
### Agenda
**Wednesday, February 5th, 2013**
**10:30am to 11:30am Presidents Conference Rm**

<table>
<thead>
<tr>
<th></th>
<th>Call to Order</th>
<th>A. President Mike Sauter</th>
<th>1 min</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Approval of Agenda</td>
<td>A. Senate Body</td>
<td>1 min</td>
</tr>
<tr>
<td>3</td>
<td>Approval of Minutes</td>
<td>A. Senate Body</td>
<td>1 min</td>
</tr>
</tbody>
</table>
| 4 | Reports | A. Budget Report - Treasurer - Lori  
B. BAARC Report - Member at Large - Craig  
C. BP & AR - Pres./Pres. Elect - Mike, Dennis  
D. Academic Senate - Pres. Elect - Dennis  
E. Strategic Planning - Pres. - Mike  
F. Technology Committee - Pres. - Mike  
G. Parking Committee - Michelle | 5 min. |
| 5 | President’s Report | A. College and District Committee Assignments  
A.A.Student Success Committee - Steering Committee  
Erin Long, General Assembly Kathy Schultz  
A.B.District Resource Allocation Committee (DRAC)  
Ed De La O  
A.C.Safety and Facilities Committee needs 2  
Classified Staff for representation | 5 min. |
| 6 | Presentation | A. Tony Lipold - Saddleback College Stadium | 10 min. |
| 7 | Presentation | A. Chief Wilkinson - Parking Update | 5 min. |
| 8 | Proposed Student Parking Fee Rate Increase | A. Proposal to raise student parking rates  
B. Proposal to raise Cross Key VIP parking rates  
C. Proposal to raise Vendor parking rate | 15 min. |
<table>
<thead>
<tr>
<th>Page</th>
<th>Topic</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>HR/Financial Services NEW Product Development</td>
<td>A. “Workday” has been awarded the contract to develop and implement a new HR and Financial System for the district. 18 month timeline to completion. Starting with HR. District will be looking for focus groups to help plan, develop and test.</td>
</tr>
</tbody>
</table>
| 10   | NEW Classified Senate Scholarship | A. The Classified Senate, with the support of Classified Staff, and the Commencement Flower Sale of 2013 has established a first of its kind scholarship to support Classified Staff who are working hard to continue their education.  
B. “This scholarship supports Classified Staff of Saddleback College to further their education. They can attend any college, university (private or public); does not have to be attending Saddleback College.”  
Scholarship Eligibility Requirements:  
1. Classified Staff member.  
2. Saddleback College full or part-time permanent employee.  
C. One $500 award. |
| 11   | Classified Development Day | A. Classified Development Day, Tuesday March 25th 8am to 4:30. Location Irvine Ranch Outdoor Education Center |
| 12   | CERT TEAM and Active Shooter Exercise | A. March 25th Saddleback will host outside agencies (police, fire and emergency) in an Active Shooter Exercise.  
B. Saddleback CERT was asked to participate. NOT A REQUIREMENT. |
| 13   | OPEN TOPIC | A. What’s happening in your area? Upcoming Events? Concerns? Comments? |
# Safety and Facilities Committee
(Replaces existing Safety Committee)

**Purpose of the Committee:**

Provide a venue to identify, discuss, and, when needed, make recommendations regarding campus safety and facility issues. Coordinate with the Districtwide Safety Committee. Review and make recommendations regarding facility requests submitted via the resource request process.

**Meets:**

Monthly first, then quarterly

**Chair:**

Director of Facilities or designee (must be member of Districtwide Safety Committee)

**Members:**

- Chief of Police
- Director of Health Center
- Two Faculty
- Two Classified
- One Dean
- One Student

**Reporting/Recommending Responsibilities:**

This committee will make recommendations to the Districtwide Safety Committee, the College Resource Committee, the Director of Facilities and Consultation Council, as appropriate.

**SharePoint Site:**

https://sharepoint.

**Decision-Making Process:**

Information will be shared and discussed, input will be provided and recommendations made when appropriate.

**Communication Process:**

Communication will be disseminated via email and SharePoint to the committee and other individuals or groups as appropriate. Presentations on safety and facility issues may be made to various councils and committees as needed.
# Saddleback College Proposed Student Parking Fee Rates

<table>
<thead>
<tr>
<th>Student Rates</th>
<th>Current Rates</th>
<th>Effective Fall Semester 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Annual</td>
<td>Fall</td>
</tr>
<tr>
<td>Student</td>
<td>$60.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>BOG Student</td>
<td>$52.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>Motorcycles</td>
<td>$25.00</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

Note:
* BOG Fee Waiver Students will be charged allowable rates per Education Code.

*New rates will include online processing fees, currently $3.75 (semester permit) or $4.50 (annual permit) per transaction.*

Reasonable & Fair is there is a parking spot.

# Saddleback College Proposed Vendor/Other Parking Fee Rates

<table>
<thead>
<tr>
<th>Vendor/Other Rates</th>
<th>Current Rates</th>
<th>Effective Fall Semester 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Annual</td>
<td>Monthly</td>
</tr>
<tr>
<td>Vendors</td>
<td>Various</td>
<td>Various</td>
</tr>
<tr>
<td>Cross Key (Optional)</td>
<td>Annual</td>
<td>Fall</td>
</tr>
<tr>
<td></td>
<td>$20.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Daily Parking</td>
<td>$2.00</td>
<td>Hourly</td>
</tr>
<tr>
<td>Meter Rate</td>
<td>$5.00</td>
<td>Hourly</td>
</tr>
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Note:
CTA and CSEA rates subject to contract negotiations. Currently $20.00 for a permit.

Feb 5th Senate Committee - Vendor Definitions
Project Timeline

Implementation will take approximately 18 months, starting immediately.

Phase 1 - HR and Payroll
Phase 2 - Financials

HR System
Recording, Time
Absences, Leave
Reporting
Payroll
Hiring
Onboarding
Benefits

Feb  Mar  Apr  May  Jun  Jul  Aug  Sep  Oct  Nov  Dec  Jan  Feb  Mar  Apr  May  Jun  Jul  Aug
Plan
Architect
Input
Config & Prototype
Test
Deploy
FDM
Plan
Architect
Config & Prototype
Test
Deploy
Classified Senate Scholarship-G73

This scholarship supports classified staff of Saddleback College to further their education. Can attend any college, university (private or public); does not have to be attending Saddleback College. Scholarship criteria: 1. I am a Classified Staff member 2. I am a Saddleback College full-time or part-time permanent employee

Application Deadline: 03/10/2014  Number of Awards: 1  Amount of Awards: $500.00

Scholarship Eligibility Requirements:
1. I am a Classified Staff member
2. I am a Saddleback College full-time or part-time permanent employee

Return to Scholarships Search  Apply Now
ATTENTION CAMPERS!
CLASSIFIED STAFF DEVELOPMENT DAY
SAVE THE DATE
TUESDAY, MARCH 25
8:00A-4:30P
THE IRVINE RANCH OUTDOOR EDUCATION CENTER
Hello CERT Team.

I hope everyone made it through the first week of classes without issue.

This is a call out for all available CERT team Members. On March 25, 2014 8:00am-5:00pm we will be having an active shooter exercise. This will be a large scale exercise that will include multiple agencies. If you are available for the call out, please get prior approval from your Manager and then email me to let me know you can participate.

Note: This exercise is the same date as Classified day.

Thank you all for your continued support and willingness to help. Together we can make our campus safer.

Andrew Craven
Police Technical Services Specialist
Saddleback College Police Dept.
acraven@saddleback.edu
949-582-4585
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