

CLASSIFIED SENATE

The Classified Senate held its general meeting on Wednesday, March 27, 1996. President Mark Kruhmin called the meeting to order at 2:07 p.m.

PRESIDENT'S REPORT:

The Senate will sponsor a workshop given by Tom Pritchard on Thursday, May 16, 1996, 11:30-1:30p.m. on conflict and conflict resolution. The Needs Assessment Survey showed this as a high interest issue. As in previous workshops we plan to provide sandwiches. Volunteers are needed to help Mary prepare these.

Classified Senate Elections - Mary Amelotte is working on a list of who's term is up this year.

Mark distributed a letter of support for the Classified Senate from the Academic Senate. He stated that the college, district and state are in favor of the Senate's existence and asked the members to send letters of support to Phil Lesch, Labor Relations Representative CSEA, 326 West Katella Ave., Suite E, Orange, CA 92667 with cc's to others. Mark has sent a letter to our local CSEA to see if the two executive committees can sit down, talk things over and work things out.

Mark reported a lot of discussion about changing the W date from the 12th week to the 10th week to be able to enforce pre and co-req's. The students are against it.

Multi-Cultural Week, sponsored by ASG will be held April 8 - 12th, featuring music, dance, food, religion, etc. Contact ASG if you wish to be involved.

The Chili Cook Off will be held April 26th.

Mark reported that the COP initiative passed and will raise 14.2 million. Since some prior COP funds are already in use, the district debt is approximately 25 million with the first repayment of 1.2 million due May, 1999. As approved by the Board, the Academic Senates have control of the budget models. The district has awarded a bid to Ewing & Co. for a classification study. The purchase of 4 new copiers was approved by the Board and will go to Business Sci., Liberal Arts, Duplicating, and Math, Science and Engineering, with installation to be accomplished during spring break. Mark reported that Dr. Tony Huntley is Saddleback's Teacher of the Year.

COMMITTEE REPORTS:

Innovation & Technology:

Matt Suarez reported that 6 million of the COP funds are being set aside for technology, with 3.2 million for hardware/computers and \$720,000 for software and site licences. The plan is to use greatly utilize the Web. was noted.

Staff Development:

Mary Amelotte stated that the last window period for the fiscal year will be May 1st. It appears that we will not have any funds to roll over. Mary and Linda Wood reported that this year's Staff Development Day on April 3, 1996 will have the largest turn out of Saddleback staff with 124 planning to attend. We have budgeted \$3,500 for this event. Mary was thanked by all for her work on Staff Development. She has volunteered to do a presentation on the forms involved at the next Classified Breakfast. Linda reported that we were unable to get a presenter from PERS to attend.

Safety:

Beth Brokaw reported that the Disaster Preparedness Drill held March 15 went well. The O.C. Fire Dept. will be holding a mass casualty evacuation drill on April 16th in the Fine Arts area. A new insurance vendor will be on campus March 25th to review hazard and safety reports for corrective and preventive action. Although Saddleback has not had problems, violence in the workplace is up and we are asked to be aware of our surroundings and to report anything suspicious to Campus Safety.

Student Services:

Nancy Penny reported that the major topic was additional ATM machines. Only 8% of our students belong to the Credit Union and would like additional vendors. Locations were discussed. Nancy shared information about a Student Services booklet containing "where to find" information. Admissions and Records will get a document imaging machine. The KinderCaminata will be held 3/29/96. There was discussion of the proposed change to the withdrawal date.

Curriculum:

Nadine Mendelson reported, for Susan Garant, that the Distance Learning definition was passed with the new key for it being DL.

College Budget:

Mark Kruhmin reported that a procedure allowing for rolling over money from fiscal years towards big ticket purchases was discussed.

Chancellor's Cabinet/Docket:

Heather MacLean reported that a docket meeting was held but no cabinet meeting. "The Almanac", full of statistics is now available.

District Gay/Lesbian:

Mary Amelotte reported on this advisory group to the Chancellor. The topic at the last meeting was the domestic partnership issue, for which the committee is lobbying, and it was a heated meeting. We are urged to write to the Chancellor and Board members to share our feelings on this issue.

Classified Hiring Priority Committee:

Mark Kruhmin reported that this task will take longer than originally anticipated.

The meeting was adjourned at 3:25p.m.

Respectfully submitted

/bb