

*Minda Wood*

**SADDLEBACK COLLEGE  
CLASSIFIED SENATE  
MINUTES OF THE GENERAL MEETING**

**Wednesday, November 24, 1993**

The Classified Senate held its general meeting on Wednesday, November 24, 1993. President Connie McClain presided. The meeting was opened at 2:08.

- I. INTRODUCTION - Connie introduced Jean Lucus the new senator from Campus Safety.**
- II. GENERAL BUSINESS - Minutes of the previous meeting were approved as written.**
  - A. Reports -**
    - 1a. Michael Estes reported on the District Budget Committee. At issue are the 23 Saddleback retirements along with budget restructuring to a "Centralized Pool". The district committee agrees to staff parity which means the full-time/part-time ratios at each campus should be close to 75/25 (AB 1725) but that is on hold for now. That would force many of Saddleback's empty positions to IVC which could eliminate some small programs entirely and severely impact some larger ones at Saddleback. However, there is no money for new positions at this time. CTA has agreed to voluntary transfers.**
    - 1b. Michael Estes reported on the College Budget Committee. They are trying to project next year's budget without any of the ending numbers. Key issue is positions. A concern is that all groups are represented on the budget committee that makes recommendations to the President. Why does the President then go back to each group for input?**
    - 2. Chancellor's Cabinet - Mark Sierakowski. It was a docket meeting so there was no report.**
    - 3. Connie McClain reported on the Executive Board's position on additional consultant expense for ethnic studies evaluation/recommendation. It was felt that because there are people on campus with the necessary expertise we would not support the expense of a consultant. This was essentially the position that the administrators took also.**
    - 4. President's Council - Connie McClain. Dr. Nelson will take an informational item to the the Board on December 7th. regarding Ethnic Studies.**
      - 4a. College task force material fees - There was no meeting and no report.**
      - 4b. 1994 Academic Calendar Committee. There was general discussion as to whether the Classified Senate should have a representative on this committee. It was felt that we should. Connie will talk to Pat Lucus and move forward with this.**
    - 5. Curriculum - Joy Kahrs. There was discussion, which was carried over, on Cooperative Work Experience (CWE) revolving around the Child Development area and its labs.**
    - 6. Cafeteria - Mark Sierakowski. They are in the process of renegotiation their 5 year contract. Send written concerns and comments to Mark Sierakowski at Math/Sci/Engr.**
    - 7. Search Committees**
      - 7a. Chancellor's Search - Connie McClain. The committee sent five names forward and one dropped out. The names have been publicized. Site visits will be made and the candidates will be on Saddleback's campus on December 14th.**
      - 7b. President's Search - Mike Estes. They are in process and may have names by early Dec.**
    - 8. Safety Committee - Beth Brokaw. They are trying to put some teeth into the committee.**
    - 9. Student Services - No report.**
    - 10. Marketing. Connie reported that the committee has not met yet. They suffer from lack of funds with all monies going to the schedule. Christmas cards were discussed at President's Council with the decision to use the money for generic brochures (\$2,800).**

11. Other. Connie reported that there had been discussion on ISS's accounting and recording system that does not account for Positive Attendance classes.
- B. Staff Development
1. Excel Class - Jean Lukas and Joy Kahrs reported that it is a good class.
  2. State Report - Connie reported that the report that was due to the state on Nov. 1st , which affects whether we get AB 1725 funds, was not sent in. Dona Anderson is addressing this issue.
- C. CCLC Meeting - Mark Sierakowski and Connie McClain attended the Community College League of California's meeting held last weekend. Over 700 people were there. They found it to be informative and worthwhile. Next year's meeting will be held here in Irvine and Connie would like to see more classified staff attend. The state-wide Classified Senate By-laws were approved. They are working towards a seat on the Board of Governors and the State Legislature to OK it. Saddleback belongs to the Southeast area.
- D. CSEA/Classified Senate discussions using C-FEIR - Mike Estes and Connie reported that we are working towards a deleniation of responsibilities. Bill Andrews is the facilitator.

### III. NEW BUSINESS

- A. Connie reported that the Flex In-Service draft should be out today.
- B. Alma Vanasse is retiring which will necessitate a replacement senator. Areas may elect, or appoint replacements in whatever manner they deem proper. This is not spelled out in our by-laws.
- C. Our senate is working on a statement for reassigned or release time for classified employees. IVC does not want a uniform statement. We decided that we don't want it in the contract as negotiated by CSEA, but would like to see it as a Board Policy.
- D. The college holiday party will be from 5:00-7:00p.m. on December 7, 1993 at the Holiday Inn on La Paz in Mission Viejo.

The meeting was adjourned by President Connie McClain at 3:45p.m.

Respectfully submitted,

Beth Brokaw