



**Saddleback College
Classified Senate**

Minutes

Wednesday, July 24, 2013

1. Call to Order – President Mike Sauter at 12:15 p.m.
2. Approval of the Minutes: June 26, 2013 – 1st Don Mineo, 2nd John Andrews
3. Approval of the Agenda: 1st Dennis Stachelski, 2nd Lori Parra
4. Action Item:

	Action Items	Assigned to	Deadline	Status/Comments
1	Meetings will be on the first and third Wednesday of the month from 10:30 – 11:30 a.m. in AGB, starting August 7th	Mike Sauter	7/24/13	Approved: 1 st Tracy McConnell 2 nd Valerie Senior

5. President's Report
 - a) Introduction of the Executive Team
Pres; Mike Sauter, Pres. Elect; Dennis Stachelski, Past Pres; Don Mineo, Secretary; Grisel Heredia, Treasurer; Lori Para, Member at Large; Craig Connor and Gabbie Landingham, Event Coordinator; Tracy McConnell & Marlene Sais, Webmaster; Mike Martinez
 - b) Campus Fire Incident - Moment of Silence for Jacob Matthews
 - i) Health Center and Crisis Intervention on campus is only available to students; employees with benefits can use EAP referral program
 - ii) Chief of Police, Chris Wilkinson is available to meet with divisions about Campus Policies and Training on emergency situations, active shooter, etc.
 - c) Governor Signs State Budget- Cola Increase of 1.57%. first paycheck for FY 2013-2014 paid on August 9, 2013
 - d) Lynda.com is available online (login & password)
 - i) Logins: Sc_vil, Sc_lib, Sc_ssc, Sc_tas, Sc_hs, Sc_sm, Sc_agb, Sc_fa, Sc_pe
 - ii) Password: Please email the Senate for password.
 - e) Summer enrollments are down and Fall enrollments are moving slowly, but this was already expected. Report VPI. Some classes may be cut in the fall.
6. Classified Senate Planning Retreat at the Norman P. Murray Ctr, 8/1/13 from 8:30 a.m. - 4:30 p.m.
 - a) Agenda Topics Include: Planning, Executive Council Job Responsibilities, Governance Business, Senator Outreach, Committee Assignments, Fundraiser and Activities Committee
 - b) Senators, and Fundraising and Activities Committee Invited to attend in the afternoon session from 2:00 – 4:00 p.m.
7. Academic Senate's Recommendations for Student Success Committee. (Handout)
 - a) Matriculation would be renamed Student Success Center

- b) Concerns about the Definition of Student Success: "Career Aspirations" should be worded differently
- c) Lack of staffing plans and how it fits in the Strategic Plan
- 8. Next Classified Senate Meeting is Wednesday, August 7th at 10:30am - 11:30am. AGB President's Conference Room.
- 9. Open Discussion: BGS Fire and Campus Response/Reaction
 - a) Lack of timely notification (phone system should have been used)
 - b) CERT members need to be contacted and assembled
 - c) Cameras will be installed on campus starting with Campus Security & Child Development Center
- 10. Adjournment at 1:30 p.m.

Senate Members Present:

Mike Sauter, President
Dennis Stachelski, President Elect
Lori Parra, Treasurer
Grisel Heredia, Secretary
Mike Martinez, Webmaster
Tracy McConnell, Event Coordinator

Ashley SanFilippo
John Richards
Vivian Nguyen
Rosann Rios
Patrick Eades
Jose Huerta

Paul Bonkowski
Pablo Saldana
Valerie Senior

Approved