Online Course Addendum to Course Online of Record

Date: 03/04/2019
Cat ID (from COR): 955485.00
Course Number and Name: HS 285 Ethical Issues and Clients Rights
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Regular and Effective Contact Practices

Establishing Expectations Identify where or how expectations for frequency and timing of instructor initiated contact and feedback as well as expectations for student participation will be conveyed to students. (Select all that apply. If you select Other, please describe.)

Syllabus, Orientation, Weekly virtual office hours via Zoom, email correspondence (M - F)

Instructor to Student Contact:

Announcements and/or Email must be selected with a frequency identified. Then, at least one more type of instructor-to-student contact (choices 1-6) must also be identified. Keeping in mind that more than one instructor might teach this class, selections should reflect minimum requirements as determined by the department. Individual instructors can always add more.

1. **Announcement**: Scheduled Reminders, Current events related to content, Faculty absence, Announcements of current events, as they occur.
   *Frequency of Announcement (regular contact)*: Weekly

2. **Email**: Instructor to Student questions and/or responses, Reminders
   *Frequency of email (regular contact)*: Weekly

3. **Individualized Assignment Feedback**: Graded assignments returned to student, Instructor's feedback of students' DB comments

4. **Course Navigation Tools**: Weekly Checklists, Netiquette Guide

5. **Office Hours**: In Person, Virtual
6. **Orientation:** Online

**Student to Student Interaction:**

1. **Interaction:** Synchronous communication opportunities, Discussion Boards, email correspondence, Raise Your Hand
2. **Frequency of Student-to-Student Interaction:** As assigned - based on discussion board or other assignments

**Content Delivery:**

1. **Lecture:** Written Narrative, Electronic slide show, Video
2. **External Resources:** Websites, Video, Journal Articles, Interactive Website/Lab, Handouts
3. **Lab:** None
4. **Field Trip:** None
5. **Supplemental Meetings:** Scheduled, as needed.

**Course Quality Standards:**

The section below captures representative adaptations to assignments, methods of evaluation or grading criteria that might be utilized when the course is taught online. When there are no differences, the check box in the “same as traditional” area can be used. Keep in mind that this addendum applies to any instructor who teaches the course, so any adaptations described will be representative samples not required elements.

How many course objectives do you have? 1-7

**Objective 1:**
Identify the various ethical decision making models.

1. **Assignment same as traditional:** Yes
   **Assignment adaptations for online version:** None needed.

2. **MOEs same as traditional:** Yes
   **Method of Evaluation Adaptations for online version:** None needed.

3. **Grading same as traditional:** Yes
   **Rubric/Grading Method of Adaptations for online version:** None needed.
Objective 2:
Recognize and balance the effects of personal values in the professional relationship.

1. **Assignment same as traditional:** Yes
   **Assignment adaptations for online version:**
   None needed.

2. **MOEs same as traditional:** Yes
   **Method of Evaluation Adaptations for online version:**
   None needed.

3. **Grading same as traditional:** Yes
   **Rubric/Grading Method of Adaptations for online version:**
   None needed.

Objective 3:
Apply ethical practices that pertain to multicultural and cultural diversity competencies.

1. **Assignment same as traditional:** Yes
   **Assignment adaptations for online version:**
   None needed.

2. **MOEs same as traditional:** Yes
   **Method of Evaluation Adaptations for online version:**
   None needed.

3. **Grading same as traditional:** Yes
   **Rubric/Grading Method of Adaptations for online version:**
   None needed.

Objective 4:
Identify legal parameters of confidentiality and mandated reporting duties.

1. **Assignment same as traditional:** Yes
   **Assignment adaptations for online version:**
   None needed.

2. **MOEs same as traditional:** Yes
   **Method of Evaluation Adaptations for online version:**
   None needed.
3. **Grading same as traditional:** Yes
   **Rubric/Grading Method of Adaptations for online version:**
   None needed.

**Objective 5:**
Establish appropriate boundary management skills.

1. **Assignment same as traditional:** Yes
   **Assignment adaptations for online version:**
   None needed.

2. **MOEs same as traditional:** Yes
   **Method of Evaluation Adaptations for online version:**
   None needed.

3. **Grading same as traditional:** Yes
   **Rubric/Grading Method of Adaptations for online version:**
   None needed.

**Objective 6:**
Differentiate between Scope of Practice (Legal Element) and Scope of Competence (Ethical Element).

1. **Assignment same as traditional:** Yes
   **Assignment adaptations for online version:**
   None needed.

2. **MOEs same as traditional:** Yes
   **Method of Evaluation Adaptations for online version:**
   None needed.

3. **Grading same as traditional:** Yes
   **Rubric/Grading Method of Adaptations for online version:**
   None needed.

**Objective 7:**
Recognize the purpose of clinical and professional supervision and its impact on professional developmental process.

1. **Assignment same as traditional:** Yes
Assignment adaptations for online version:
None needed.

2. MOEs same as traditional: Yes
   Method of Evaluation Adaptations for online version:
   None needed.

3. Grading same as traditional: Yes
   Rubric/Grading Method of Adaptations for online version:
   None needed.

Additional Objective Beyond 7:

Status: approved

Approver: bmyhren@saddleback.edu

Approved Date: 04/26/2019

Comment: Thanks for making the changes!