

Emeritus Instructors: How to Reset Your Password

1) Log into the District website www.socccd.edu

2) Click on **SharePoint Login** on the left side.

3) Log in.

4) Click **Password Reset** at the bottom left.
(See arrow, below.)

5) Follow the prompts to re-set your password.

NOTE: You will use your new password for MySite and your Outlook email account.

