**Office of Grants & Contracts**

Roxanne Metz  
Grants Manager  
rmetz@saddleback.edu  
(949) 582-4824

Catherine Arreguin  
Grants Analyst  
carreguin@saddleback.edu  
(949) 348-6087

Edward de la O  
Grants Analyst  
edelao@saddleback.edu  
(949) 582-4505

Grants Office Webpage  
http://www.saddleback.edu/grants/  

**Grants Office Major Functions**

- Assist with developing narratives, program design, grant goals and outcome measures
- Research & develop grant proposals
- Consultation & oversight in the administration of grant operations, budgets, reporting
- Pursue & coordinate grants sponsored by various funders
- Help turn ideas, thoughts, & bullets into a cohesive narrative as required by funders

*Check out the new Grants.gov website – your portal to funding.*

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**Grant’s Office Funding Awards & Application Updates**

**Southern CA Edison Community Investment Awards $25,000 In Support of STEM Student Success (IS$)**

The Saddleback College Foundation and was awarded $25,000 in scholarship funds to help promote STEM program diversity, “foster inclusion,” promote retention, completion and persistence; and prepare students for the global marketplace. Edison grant dollars funded, in part, 14 tutors serving over 600 students in STEM subjects.

**Community Foundation, S.L. Gimbel Foundation - Saddleback College Linear Arboretum**

An application prepared by the Grant’s Office and submitted by the Saddleback College Foundation resulted in a $25,000 award to be used toward the construction of a 2.6 mile long walking and biking trail that will surround 200 acres of the Saddleback College campus.

**Community Education wins Competitive Contract - After-School Enrichment Programs**

The Office of Grants and Contracts provided technical assistance to Saddleback College’s Community Education Department in their pursuit of a competitive bid application to provide CUSD with summer and afterschool activities for K-12 youth. The service and technical assistance provided throughout this competitive bid process is available to all Saddleback departments, programs, Deans, and Faculty including: application formatting, writing/editing of narratives, and ensuring that all documents, forms, and requirements are complete and accurate. The Department of Community Education started pilot programming in Summer 2013 and will provide extended programming beginning in Fall 2013.

**U.S. Department of Labor (DOL) Trade Adjustment Assistance Community College & Career Training (TAACCCT)**

The Office of Grants and Contracts played a pivotal role in developing the College’s application to the DOL for TAACCCT program funding. The application, entitled Orange County Health Care Career Transitions (OCHC²T) – Fast Track to Success, builds upon Saddleback’s framework of successful allied health programs. OCHC²T highlights growth in the healthcare industry along with the promise of high-wage, high-skill jobs and discusses forthcoming Affordable Care Act legislation. The program proposes to deliver a Health Career Readiness Program using cutting-edge technology to streamline and enhance allied health training programs by emphasizing sector specific basic skills in a contextualized approach to medical mathematics, professional communication, medical terminology, critical thinking, career transition planning, and study skills.

The program will develop programs and provide credentials and certificates in three healthcare areas: 1) Pathways to High Paying Jobs (Stepped Certificates); 2) Emerging Roles in the Wake of Accountable Care; and 3) Top of Practice skills for Incumbent workers.

This application was a coordinated effort between The Office of Grants and Contracts; District Public Affairs and Government Relations; Department of Health Sciences Division of Nursing; Office of Technology and Learning Services; Faculty; and Saddleback’s Dept. of Planning, Research, and Accreditation.
**Grant Funds Can Help You:**

- Accomplish goals identified in your program review
- Address institutional goals and objectives
- Disseminate your knowledge or accomplishments
- Develop collaborative projects with internal and external colleagues
- Build upon your current program strengths
- Address student or community needs
- Help expand successful and/or promising practices

Please contact us at [scgrants@saddleback.edu](mailto:scgrants@saddleback.edu) with any questions or ideas you may have regarding grants or other funding opportunities.

**Manager’s Message:**
I have been serving as the grants and contracts manager at Saddleback College for a few months now, and during this short time I have had the opportunity to meet people throughout the college who are engaged in excellent work to support the students, the college, and the community. I’m thrilled to be working at a college where there are so many wonderful and fundable ideas for which to pursue grant funding. If you need grant funding to turn your ideas into reality, please contact the grants office to see how we can help!

Roxanne Metz  
Saddleback College Grants and Contracts Manager

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**California Community Foundation (CCF) Renews and Increases Nursing Scholarship Funding for 2013/14**

The Saddleback College Foundation was awarded a second year of funding under its CCF Nursing Scholarship program. During year one of the program, the Division of Nursing awarded a total of $20,000 in scholarships to 46 nursing students. Based on performance and grant reporting, the Saddleback Foundation received an increase in funding for a 2013/14 total of over $24,000.

**Summary**

**Grant Office Summary 2012/13**

In 2012-13 Saddleback College submitted over 20 grant applications and administered over $3.3 million in grant funding. The Grants Department also provided technical assistance support for several funding allocations for career and technical education (e.g. Carl D. Perkins and CTE Transitions), two competitive bid applications, and an endowment proposal. Pending applications currently exceed $2.7 million. The grants ticker below indicates the award value of all current grants.

**Grants Ticker**

| $ | 4 | 2 | 6 | 7 | , | 5 | 8 | 8 | Current Grant Total |

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**National Endowment for the Humanities & The American Library Association - Muslim Journeys, a Bridging Cultures Bookshelf Program**

The Muslim Journeys Bookshelf is a collection of books, films, and other resources assembled with the goal of familiarizing the public with the cultural heritage of Islamic civilizations around the world. It is intended to provide the American public with trustworthy and accessible resources about the cultural heritage associated with Islamic civilizations. Resources are chosen especially for public audiences, based on the advice of scholars, librarians, and other humanities educators and program experts. Saddleback College’s Learning Resource Center was awarded an estimated $2,500 in books, materials, and other learning resources.

**Orange County Workforce Investment Board (OCWIB)**

The Grants Office on behalf of Saddleback’s Department of Business Science and Economic & Workforce Development submitted an application to become an approved vendor for the OCWIB. As a vendor, Saddleback College can apply for future OCWIB funding opportunities. Although specific funding opportunities have not been announced, Saddleback did identify itself within the application as a potential service provider in two areas: 1) Development of new training programs and curricula to meet the workforce training needs of Orange County in targeted industry clusters; and, 2) Conducting outreach to students in the K-12 environment to engage and educate them on the most promising job opportunities and training programs to obtain those jobs. Saddleback College was rated as a “highly preferred provider” based on information provided in its application to the OCWIB. As future funding becomes available Saddleback College will consider applying.