

Saddleback College Honors Program Student Handbook 2018-19

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Contents:

- Maintenance of Good Standing
- Completion Requirements
- The Honors Curriculum
- Honors Transfer Agreements
- General Warnings
- Web Resources
- A Saddleback College Alphabet

Read this Student Handbook carefully.

Read all emails from the Honors Program Office (schonorsprogram@saddleback.edu) and the Honors Program Chair (arosenberg@saddleback.edu).

Read every issue of the newsletter, the "Honors Program FYI." It is sent to the email you listed as your forwarding, non-Saddleback address. If you aren't receiving the newsletter, tell us! We have no other way to reach you.

We Are Officially Not Responsible

for anything bad that happens to you or good that doesn't happen to you if you ignore them.



Maintenance of Good Standing: Certificate-Track Honors students must

- Maintain a cumulative GPA ≥ 3.25 in UC-transferable courses.
- Meet with an Honors counselor in the Transfer Center once per semester. Call 949.582.4328 from 8:30AM – 9:30 on Wednesdays to make an appointment for the following week. This is a special call-in day and time for Honors students only. **Transfer Center No-Shows may lose Good Standing.** If you must miss a Transfer Center appointment, you must give notice.
- Make good progress toward Program completion. This equates to completing at least one Honors class every semester and following the academic plan completed in the Transfer Center, unless **both** the Honors counselor and Honors Program Chair allow an exception. A Summer Honors course of at least 3 units may substitute for one Honors course in the **following** year. **Exceptions will be allowed in only the most exceptional circumstances.**
- Make good progress (as determined by the Honors counselor) toward completing academic goals such as major preparation.
- Engage in community service, school service, or leadership activity, unless for extenuating circumstances you are excused from this requirement. This is self-reported by essay. The form is on our website, and a reminder will be sent out by newsletter when it is due.
- Commit no acts of academic dishonesty or other violations of the Saddleback College Student Code of Conduct.
- Keep appointments, update contact information as needed and handle correspondence in a timely fashion, meeting deadlines.

Completion: To “complete the Honors Program,” not only current Good Standing but also successful completion of the “Honors Curriculum” listed on the following page, under the following conditions:

- **All** Honors courses counting toward program completion **must be graded. No P/NP allowed.**
- Students must have a cumulative UC-transferable GPA of 3.25 over all coursework at all colleges attended at the time of completion.
- Students must have a cumulative GPA of 3.20 over all Honors coursework at the time of completion.

Students who complete the Honors Program receive not only the Certificate but also special transcript notation, “Honors Program Completed [Sem/Yr].”



Students who complete the program retain their benefits, including submittal for priority registration, without taking additional Honors courses so long as they continue fulfilling their community service and counseling requirements and maintain their record of academic integrity.

Completion is necessary but NOT sufficient for Honors transfer eligibility!

THE HONORS CURRICULUM

COMPOSITION CORE:

Option 1 ENG 1AH
Option 2 ENG 1BH
Option 3 LIB 2(H) + any
Honors literature course.
Honors literature may be
taken at Saddleback or IVC.
An extra HUM/HON CSS
course may be used as well
as Honors literature.

ELECTIVES:

Scheduled with your Honors Counselor:
Choose among Honors courses here or Irvine
Valley College. The units required depends upon
the Composition Core Option taken:

Option 1: 5 units (15 total)
Option 2: 6 units (15 total)
Option 3: 6 units (18 total)

HUMANITIES/HONORS CORE: "CULTURE, SCIENCE, SOCIETY"

Complete your Composition Core before enrolling in these courses.

Six units (two courses) from the following: HUM 10, 30, 31

(These courses may be renamed as HON 11-16 in the 2018-19 academic year.)

Students may take **ANY TWO** HON/HUM CSS courses, in **ANY ORDER**.

These courses are offered only at Saddleback College.

IVC Honors Humanities courses do **not** count toward the CSS Core.

BIOLOGY/PRE-HEALTH TRACK:

Students who complete BIO 3AH and 3BH may waive one HON/HUM CSS course.

Honors Probation: Students who have been admitted as Certificate-Track students but fall out of good standing are still Honors students, but are on "Honors Probation." These students retain their eligibility for Transfer Center counseling, are welcome in all Honors classes that suit their academic pursuits, and receive Honors credit for all such courses on their transcripts. They are not eligible for priority registration (unless given by another program or by legislation). Until reinstated, they will not be eligible for Honors transfer agreements and will not receive transcript or certificate recognition for Program completion. Honors Probation does not appear anywhere on transcripts; it is a category internal to the Honors Office. **Students on Honors Probation should still meet with their Transfer Counselor. It is our goal that students on Honors Probation return to Good Standing, and our mission to assist that whenever possible.**

Honors Disqualification: Students whose enrollments indicate no intent to complete the Program, those who commit acts of academic dishonesty, and those who otherwise violate the College Student Code of Conduct may be permanently removed from Certificate-Track status. These students retain only their eligibility to enroll in Honors classes so long as they are students of Saddleback College, and will receive Honors credit for all such courses on their transcripts. They lose all rights to Honors Program completion, participation in Honors transfer agreements.

Honors Transfer Agreements

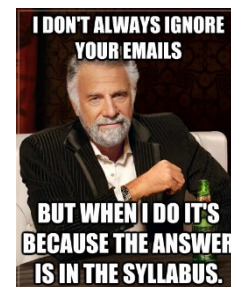
University of California: Honors transfer agreements ARE NOT GUARANTEES.

- **UC Irvine Transfer Honors:** Requires GPA \geq 3.4.
- **UC Irvine Honors-to-Honors:** Requires GPA \geq 3.7.
- **UCLA TAP (Transfer Alliance Program):** Requires GPA \geq 3.5. Caveats:
 - TAP is not for nursing, engineering, art/architecture, music, or film schools.
 - Most competitive majors require a GPA substantially higher than 3.5.
- **UC Riverside Honors-to-Honors:** Requires GPA \geq 3.5.

Other Honors Transfer Partnerships vary widely. See <http://hicca.org/transfer-partners>.

🔥 General warnings:

1. **Nothing's automatic!** Among the things you must handle yourself are
 - Making sure your AP scores are visible on your MySite Academic Record.
 - Petitioning for grade forgiveness if you repeat a class in which you earn a D or F.
 - Petitions for Graduation/Degree or Certification of IGETC or CSU-GE
 - Dropping Classes: Do not expect a professor to drop you if you stop attending. After a certain date, the professor must issue an "F," which cannot be changed.
 - Petitions for Program Completion: This form is available on our website.
2. **About Those Dropped Classes:**
 - Don't drop a class without contacting an Honors counselor in the Transfer Center.
 - Different classes have different drop dates, based upon start date and duration.
 - There are three different drop dates for every class: Refund/NoRecord/W.
 - Do not rely on the syllabus to find drop dates. If it's in error, you're out of luck.
3. **About That Syllabus: READ IT.** It is your contract for the class. You're responsible for dates, deadlines, and rules in it whether or not the professor reminds you in class. NEVER ask the professor anything about the class before you check the syllabus, lest you do the equivalent of wearing a T-Shirt that says "**I Don't Read Stuff.**"
4. **Email Notice:** Mail sent to your saddleback.edu or ivc.edu address is legally delivered. If you don't use that email, make sure it is forwarded to one you do.
5. **Communication with transfer schools, especially UCs and CSUs:** Be professional and meet deadlines. These institutions have no sense of humor about anything [including but not limited to deadlines you didn't know about, almost-met criteria, overlooked details, your ignorance of their rules, your misreads, your belief in bad advice, your failing to comply with their procedures, your not keeping track of their changes in requirements, your not filing forms you never heard of, computer crashes (yours or theirs), any and all goblin attacks, and any other possible events not herein listed that do not explicitly involve FEMA, and probably not those either], so embrace the bureaucracy. It will be worse after you transfer; get used to it now.



Web resources:

- Transfer Center: <http://www.saddleback.edu/transfer/> 949-582-4328 (SSC 225B)
- Student Tech Support: <http://www.saddleback.edu/oe/student-technical-support/>
- Faculty histories: <http://catalog.saddleback.edu/content.php?catoid=9&navoid=612>
- Health Center: <http://www.saddleback.edu/shc/> 949-582-4606 (SSC 117)
- What counts toward what major, and where, in CSUs and UCs: <http://www.assist.org/>