

# Saddleback College Honors Program Student Handbook 2019-20

**Office:** LRC 114

**Phone:** 949-582-4853

**Email:** [schonorsprogram@saddleback.edu](mailto:schonorsprogram@saddleback.edu)

**Web:** <http://www.saddleback.edu/honors/>

## Contents:

- Saddleback College Web Resources
- Maintenance of Good Standing
- Honors Completion
- Honors Curriculum
- Honors Transfer Partnerships
- Research Opportunities
- A Saddleback Honors Alphabet
- General Warnings

**R  
E  
A  
D**

**This Student Handbook.**

**All emails** from the Honors Office and Honors Chair. They will come from one of these addresses:  
[schonorsprogram@saddleback.edu](mailto:schonorsprogram@saddleback.edu)    [mdevine@saddleback.edu](mailto:mdevine@saddleback.edu)    [arosenberg@saddleback.edu](mailto:arosenberg@saddleback.edu)

**All issues of the Honors Program FYI.** This newsletter is sent to the email you listed as your forwarding, non-Saddleback address. If you aren't receiving the newsletter, tell us.

**All Canvas notices.** Canvas is the platform for online classes, the Honors Program, and the honor societies.

## Saddleback College Web Resources:

- Transfer Center: [saddleback.edu/transfer/](http://saddleback.edu/transfer/) **949-582-4328 (SSC 225B)**
- Student Tech Support (For email too): [saddleback.edu/sts](http://saddleback.edu/sts)
- Health Center: [saddleback.edu/shc/](http://saddleback.edu/shc/) **949-582-4606 (SSC 117)**
- Canvas Help for Students (no login required): [canvas.saddleback.edu/courses/8354](http://canvas.saddleback.edu/courses/8354)
- Did you know tutoring is FREE? [saddleback.edu/tutoring](http://saddleback.edu/tutoring) **949-582-4519 (LRC 212)**
- Campus map: [saddleback.edu/maps](http://saddleback.edu/maps)
- FAQs on degrees & courses: [saddleback.edu/counseling/Frequently-Asked-Questions](http://saddleback.edu/counseling/Frequently-Asked-Questions)
- Clubs on campus: [scstudentdevelopment.com/clubs](http://scstudentdevelopment.com/clubs)
- College catalog: [catalog.saddleback.edu/](http://catalog.saddleback.edu/)

## Maintenance of Good Standing:

To maintain priority registration and other benefits of “Good Standing,” students must

- Maintain a cumulative GPA  $\geq 3.25$  in UC-transferable courses.
- Meet with an Honors Counselor once per semester whether or not you meet with counselors in other programs. Call 949.582.4853 from 9:00AM – 4:00PM M-Th to make an appointment. No-shows may lose Good Standing; if you must miss an appointment, you must give notice.
- Complete at least one Honors class every semester, following the plan developed during Honors Counseling, unless **both** the Honors Counselor and Honors Chair allow an exception. A Summer Honors course may substitute for one Honors course in the **following** year.
- Engage in community service, school service, or leadership activity, unless for extenuating circumstances you are excused from this requirement. This is self-reported by an essay describing your service and its effect on you. The form is on our website and on Canvas.
- Commit no acts of academic dishonesty or violate the Student Code of Conduct.
- Keep appointments, update contact information as needed and handle correspondence in a timely fashion, meeting deadlines.

**Honors Probation:** Students who have been admitted as Certificate-Track students but fall out of good standing are still Honors students, but are on “Honors Probation.” These students

- retain their eligibility for Transfer Center counseling,
- are welcome in all Honors classes that suit their academic pursuits, and
- continue to receive Honors credit for all such courses on their transcripts.

Students on Honors Probation

- are not eligible for priority registration (unless given by another program or by legislation),
- are not eligible for Honors transfer agreements, and
- will not receive transcript or certificate recognition for Program completion.

**Honors Probation does not appear on transcripts. Students on Honors Probation should still meet with their Transfer Counselor. It is our goal that students on Honors Probation return to Good Standing, and our mission to assist that whenever possible.**

**Honors Disqualification:** Students whose enrollments indicate no intent to complete the Program, those who commit acts of academic dishonesty, and those who otherwise violate the Student Code of Conduct may be permanently disqualified. These students retain only their eligibility to enroll in Honors classes. They will receive Honors credit for all such courses on their transcripts. They lose all rights to participation in Honors transfer partnerships.

## Honors Completion:

To complete the Honors Program, students must be in Good Standing and complete the Honors Curriculum, under the following conditions:

- All Honors courses must be graded. No P/NP option allowed.
- A UC-transferable GPA of 3.25 over all work at all colleges attended.
- A cumulative GPA of 3.20 over all Honors coursework.

Students who complete the Honors Program receive not only the Certificate but also special transcript notation, “Honors Program Completed [Sem/Yr].”

**Students who complete the program retain Honors benefits**, including priority registration, so long as they continue fulfilling their community service requirements and maintain their record of academic integrity. **Students should continue with Honors Counseling until transfer.**



## Honors Curriculum:

The Honors curriculum is made up in three parts: Composition Core, Honors Core, and Electives.

### COMPOSITION CORE:

- Option 1: ENG 1AH
- Option 2: ENG 1BH
- Option 3: LIB 2H + any Honors literature course or *extra* HON CSS course. Honors literature courses may be taken at Saddleback or Irvine Valley College (IVC).

### HONORS ELECTIVES:

- Scheduled with your Honors Counselor:  
Choose among Honors courses here or at IVC.  
Required units depend upon the Core Option taken:
- Option 1: 5 units
  - Option 2: 6 units
  - Option 3: 6 units

### HONORS CULTURE/SCIENCE/SOCIETY (HON CSS) CORE:

Any two courses from HON 11-14 (6 units).

- These are not sequenced courses; you may take any of them, in any order.
- Your Honors Counselor will tell you if your desired transfer school has more specific requirements.
- We strongly recommend students finish the Composition Core before starting the Honors Core.

### HONORS BIOLOGY / PRE-HEALTH TRACK:

- Composition Core Option 1, 2, or 3
- BIO 3AH *and* 3BH
- One course from HON 11-14 (3 units)
- No electives required

**HON courses are offered only at Saddleback College.  
IVC Honors Humanities and Biology courses do *not* fulfill the HON Core.**

## Honors Transfer:

**Honors Program completion is necessary *but not sufficient* for Honors transfer eligibility.  
Honors transfer partnerships do *not* offer admission guarantees.**

### University of California:

- UC Irvine Transfer Honors: Requires GPA  $\geq 3.4$ .
- UC Irvine Honors-to-Honors: Requires GPA  $\geq 3.7$ .
- UCLA Transfer Alliance Program: Requires GPA  $\geq 3.5$  and an allowed alternate major.
  - Most majors look for a higher GPA. See [admission.ucla.edu/Prospect/Adm\\_tr/Tr\\_Prof18\\_mjr.htm](http://admission.ucla.edu/Prospect/Adm_tr/Tr_Prof18_mjr.htm).
  - TAP is not accepted by the nursing, engineering, art/architecture, music, film, or public policy schools. Work with your Honors Counselor to develop a strategy for successful transfer to UCLA if you are considering these majors.
- UC Riverside Honors-to-Honors: Requires GPA  $\geq 3.5$ .

**Other Transfer Partners:** We have over 30 transfer partners. Since these schools are quite different from each other, partnership benefits vary too. See [www.honorstransfercouncil.org/transfer-partners](http://www.honorstransfercouncil.org/transfer-partners).

### Research Opportunities:

One of the most valuable experiences available through Honors is participation in undergraduate research conferences. These really are "extraordinary" in the true sense of the word. The great majority of undergraduates -- even at four-year schools -- aren't able to participate in them. To apply, work with a faculty mentor to submit an "abstract," a summary of your research. Work in any course is acceptable, but HON CSS courses and the Honors Biology Track are especially good starting points. Submission deadlines will be announced in the newsletter and via Canvas as we receive them; deadlines for our usual conferences fall in October, December, and February. For more information, see [www.saddleback.edu/honors/Student-Research](http://www.saddleback.edu/honors/Student-Research).

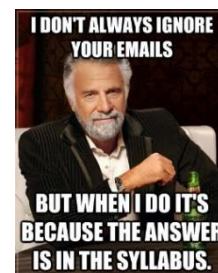
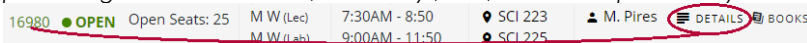
## A Saddleback Honors Alphabet:

<b>ADT</b>	Also AA-T, AS-T: Associate Degree - Transfer <a href="https://saddleback.edu/transfer/associate-degree-transfer">saddleback.edu/transfer/associate-degree-transfer</a>
<b>AGS</b>	Alpha Gamma Sigma, the Honor Society of California Community Colleges
<b>ASG</b>	Associated Student Government <a href="https://saddlebackasg.com/">saddlebackasg.com/</a>
<b>AVID-HE</b>	Advancement Via Individual Determination (Higher Ed) <a href="https://saddleback.edu/avid">saddleback.edu/avid</a>
<b>DSPS</b>	Disabled Students Programs and services <a href="https://saddleback.edu/dsps">saddleback.edu/dsps</a>
<b>EOPS</b>	Extended Opportunity Programs and Services <a href="https://saddleback.edu/eops">saddleback.edu/eops</a>
<b>HSC</b>	Honors Student Council (of ASG, Associated Student Government)
<b>HTCC</b>	Honors Transfer Council of California: transfer partnerships, student research conference <a href="https://honorstransfercouncil.org/">honorstransfercouncil.org/</a>
<b>IGETC</b>	General Education for UC and CSU: <a href="https://saddleback.edu/articulation/igetccsu-degree-resources">saddleback.edu/articulation/igetccsu-degree-resources</a>
<b>PTK</b>	Phi Theta Kappa, the International Honor Society of the Two-Year College <a href="https://ptk.org/">ptk.org/</a>
<b>TAG</b>	Transfer Admission Guarantee to UC Davis, Irvine, Merced, Riverside, Santa Barbara, Santa Cruz: not all majors! See <a href="https://admission.universityofcalifornia.edu/transfer/guarantee/index.html">admission.universityofcalifornia.edu/transfer/guarantee/index.html</a>
<b>TAP</b>	(1) UC: "Transfer Admission Planner," an online tool to help prepare for transfer to UC: <a href="https://admission.universityofcalifornia.edu/transfer/transfer-admission-planner/index.html">admission.universityofcalifornia.edu/transfer/transfer-admission-planner/index.html</a> (2) UCLA: "Transfer Alliance Program" for honors students. <b>Not</b> a guarantee! <a href="https://tap.ucla.edu/">tap.ucla.edu/</a>



### General warnings:

- Nothing's automatic!** Among the things you must handle yourself are
  - Making sure your AP scores are visible on your MySite Academic Record.
  - Petitioning for grade forgiveness if you repeat a class in which you earn a D or F.
  - Certification of your general education for transfer
  - Dropping Classes: Don't expect a professor to drop you if you stop attending.
- Dropping Classes and Choosing "Pass/NoPass":**
  - Don't **ever** drop a class or elect "P/NP" without contacting an Honors Counselor.
  - "P/NP" may hurt your major preparation and even your GPA as some schools calculate it.
  - There are three drop dates: Refund/NoRecord/W. Only Ws show on your transcript.
  - Do not rely on the syllabus to find drop dates. It's easy for professors to get them wrong. *(Different sections of the same class might have different drop dates! It's a complicated formula based on the percentage of the class done, so holidays, etc., have an impact. Verify each drop date in the class schedule.)*



- Read Your Syllabi. Keep Them Handy!** The syllabus is your contract for the class. You're responsible for dates, deadlines, and rules in them whether or not the professor reminds you. NEVER ask a professor anything about the class before you check the syllabus, lest you do the equivalent announce **"I Don't Read Stuff."**
- Saddleback doesn't text** (except for emergency alerts). Communication is by email. What's sent to your saddleback.edu address is legally delivered. If you don't check that email, make sure it's forwarded to one you do (see the Student Tech Support link, p. 1).
- Communication with transfer schools, especially UCs and CSUs:** Meet deadlines. Answer all requests. These institutions have no sense of humor about anything [including but not limited to deadlines you didn't know about, almost-met criteria, overlooked details, your ignorance of their rules, your misreads, your belief in bad advice, your failing to comply with their procedures, your not keeping track of their recently announced changes in requirements, your not filing forms you never heard of, computer crashes (yours or theirs), any and all goblin attacks, and any other possible events not herein listed that do not explicitly involve FEMA, and probably not those either], so embrace the bureaucracy. It will be worse after you transfer; get used to it now.
- We're here to help. The Honors Office is your home on campus.** Come in to relax, study, get some refreshments, ask questions, makes suggestions, meet us, meet each other. **Welcome!**