

New Certificate

100%
ONLINE
8 WEEK COURSES



CAREER OPPORTUNITIES

- Revenue Cycle Management
- Health Data Management
- Health Data Analyst
- Healthcare Optimization
- Practice Management
- Health Data Education
- Medical office administration
- Quality Improvement analyst
- Help Desk

HEALTH CARE IT

Healthcare Technology Optimization Specialist Certificate

The mission of the Healthcare Technology Optimization Specialist (HCTOS) certificate at Saddleback College is to provide comprehensive and high valued courses that enable students and professionals to demonstrate proficiency in various healthcare IT workforce roles integral to the implementation and management of electronic health information, due to the increase for digital access in healthcare information exchange.

<u>Course ID</u>	<u>Units</u>	<u>Title</u>
HSC 104	3	Medical Terminology
CIM 10	3	Introduction to Information Systems
Or		
CIM 1	4	Computer Information Systems
MA 280	3	Healthcare Organizational Practices
Or		
HIT 100	2	Health Information Science
CIMW 105	3	Web Development and DB-Intro SQL and MYSQL
HIT 111*	3	Healthcare Information Technologies
CIMA 288	3.5	Database Reporting

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

The CIM course requirements of this certificate are stepping stones in other CIM certificates or AST degrees, specifically: Administrator Assistant, Applications Developer, E-Commerce Specialist, Network Administrator, Software Specialist, Web Design, and Webmaster. In addition, this certificate serves as a stepping stone into leading-edge evolving certificates: web and mobile developer, cloud specialist, cyber security and computer information systems.

Prepares students for health technology exams offered by AHIMA

- Complete in 6 month or less certificate
- Preparation for entry level employment
- Perfect for IT and Healthcare professionals

Contact Safiah Mamoon: Smamoon@saddleback.edu

For more information contact us at:

28000 Marguerite Parkway

Mission Viejo, CA 92656

949.582.4731

2018

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