



ADMINISTRATIVE MEDICAL ASSISTANT PROGRAM

Roadmap – 27 Units

Recommended sequence of courses

SEMESTER 1		Units
HSC 104	Medical Terminology	3
MA 206	Introduction to Medical Assisting	3
CIM 112	Microsoft Office	3

SEMESTER 2		Units
MA 280	Healthcare Organization Practices	3
MA 224A	Basic Medical Insurance, Billing, and Reimbursement	3
HSC 106	Legal and Ethical Aspects of Health Information	3

SEMESTER 3		Units
HSC 107	Human Body Fundamentals	3
MA 282	Fundamentals of Medical Practice Coding	3

MA 217A	Medical Assistant Clinical Experience Comprehensive-Externship. Students must successfully complete all Medical Assistant courses with a grade of "C" or better prior to enrolling in the externship.	3
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Total 27

Effective Spring 2019

