Assessment Exam Schedule
English and Math Placement
October 2018

Requirements for Assessment Testing:
1. Photo I.D. is required for check-in.
   (e.g. Driver’s License, High School ID card, Passport, etc.)
2. Saddleback College application for the current/upcoming term is required.
3. Cell phones must be off in the Matriculation Office.
4. Arrive on time! For Nights & Weekends, your appointment has a set Start Time.
   For Walk-in Testing, arrive for check-in between 9:00am–1:30pm on any available
   Monday or Thursday. (For dates, see Walk-in Testing Dates to the left.)
5. Allow 2.5–3 hours if taking all assessment exams (English and Math).
   For English exam only: allow 1.5 hours. For Math exam only: allow 1–1.5 hours.

The following items are not allowed in the Testing Lab:
Calculators; notebooks, binders; headphones; food, drinks (except water bottles).
Do not bring any of these items to your testing session.

How to make an appointment for Nights & Weekends sessions:
Log into MySite using your Saddleback Student Number and 4-digit PIN.
Click on 'My Information' > 'Appointments', then click on 'Make an Assessment
Appointment.' Select 'Nights & Weekends' as the testing type. Available dates will
display. Select your testing session date and time.

Appointments for 'Nights & Weekends' testing sessions can also be scheduled by
calling or visiting the Matriculation Office: 949-582-4970 or Village 8-5.

Matriculation Process
The Matriculation Process consists of three required steps:

Students who want to enroll in ESL courses must take the English as a
Second Language (ESL) exam. An exam appointment is required.

Remember to complete your
(1) Online Orientation and
(3) Advisement/Ed Plan

Click on these graphic images from the Matriculation website:
www.saddleback.edu/matriculation

Assessment Exam Schedule
Walk-in Testing Sessions Mondays and Thursdays (Village 8-5)
Check-in available between 9:00am–1:30pm on Mondays and Thursdays ONLY. Check-in closes at 1:30pm.

Nights & Weekends Testing Sessions (Village 8-3)
*Appointment Required* To make an appointment for an after-hours evening or Saturday testing session, see below.

Available Testing Sessions:

Walk-in Testing Dates
Arrive between 9am–1:30pm to
check-in for Walk-in Testing. (VIL 8-5)

<table>
<thead>
<tr>
<th>Date</th>
<th>Check-in Hours</th>
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<tbody>
<tr>
<td>Mon. 01</td>
<td>9am-1:30pm</td>
</tr>
<tr>
<td>Thur. 04</td>
<td>9am-1:30pm</td>
</tr>
<tr>
<td>Mon. 08</td>
<td>9am-1:30pm</td>
</tr>
<tr>
<td>Thur. 11</td>
<td>9am-1:30pm</td>
</tr>
<tr>
<td>Mon. 15</td>
<td>9am-1:30pm</td>
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<tr>
<td>Thur. 18</td>
<td>10:30am-1:30pm</td>
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<tr>
<td>Mon. 22</td>
<td>9am-1:30pm</td>
</tr>
<tr>
<td>Thur. 25</td>
<td>9am-1:30pm</td>
</tr>
<tr>
<td>Mon. 29</td>
<td>9am-1:30pm</td>
</tr>
</tbody>
</table>

Nights & Weekends Testing Dates
*Appointment Required* Arrive by the Start Time for your scheduled appointment. (VIL 8-3)

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time &amp; End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed. 03</td>
<td>4:45pm-8pm</td>
</tr>
<tr>
<td>Sat. 13</td>
<td>10:45am-2pm</td>
</tr>
<tr>
<td>Mon. 15</td>
<td>4:45pm-8pm</td>
</tr>
</tbody>
</table>

Note: November 2018 Assessment Testing Dates will be available by 10/23/18.

Dates, Times, and Room Locations are subject to change without notice.
For updates, visit our website: www.saddleback.edu/matriculation

Matriculation Office • 949-582-4970 • Village 8-5
Matriculation Process

Matriculation is a pre-enrollment process

To submit an application, go to www.saddleback.edu and click on Apply Now. If you need assistance with your application, please call the Admissions & Records Office: 949-582-4555.

All students that are required to matriculate must complete the 3-step Matriculation Process (see below) before registering for classes. State regulations grant registration appointment priority to qualifying students that are in good academic standing.

1. **Orientation** familiarizes students with campus services and programs. To begin the Orientation, go to www.saddleback.edu/matriculation and click on the Online Orientation link. Students must pass all sections, including the final exam, to receive credit for completing the Orientation.

2. **Math and English Placement** is used as an indicator of the course levels a student should begin with to meet their goals. As of May 2018, U.S. high school transcript data can be used for initial Math and English placement. Students that have completed Math and English courses at another U.S. college or completed AP exams can submit alternative evidence (see below). If neither a high school transcript nor alternative evidence is available, assessment testing is required.

3. **Advisement/Ed Plan** helps students to determine their educational goal, plan out their upcoming classes, and prepare a “First Semester Educational Plan.” The Advisement session requires your Math and English placement, derived from an evidence evaluation or assessment testing. To begin, go to www.saddleback.edu/matriculation and click on the Online Advisement link. At the end of the Advisement, you will build a First Semester Plan using My Academic Plan (MAP).

**Accepted Alternative Evidence for Evaluation:**
It is your responsibility as a student to provide your evidence to the Matriculation Office two weeks prior to your assigned Registration Date to prevent delays. For Math and English placement, you may submit any combination of the following evidence for evaluation:

- **High school transcript** from a U.S. high school with at least 3 years of coursework and passing grades ("C" or higher) in English composition and Math (Algebra or Calculus).
- **Transcript** from an accredited U.S. college/university with a completed course in English composition and Math (Algebra or Calculus) with a minimum grade of a "C", "P" or "CR."
- **Advanced Placement (AP) score report** with AP English Lang/Lit and AP Calculus AB/BC exam scores. Only scores of 3 or higher are accepted for placement.

Submitting alternative evidence does not exempt you from the Orientation or Advisement/Ed Plan steps of the Matriculation Process.

Only students that have earned a college degree or are concurrently enrolled at a 4-year college or university are exempt from the Matriculation Process.

**Registering for Classes:**
Upon completion of the Matriculation Process, you will be eligible to register for classes on your assigned registration date. To view your date in MySite, click on My Information > Appointments.

**Parking**
- Parking permit is required on campus at all times.
- Daily parking passes are available at the yellow parking pass dispensers.
- **Parking Lot #1** is closest to the Village.
- Do not use metered parking spaces (2-hour limit).