SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

December 6, 2017
2:00 p.m. to 4:00 p.m.
President’s Conference Room AGB 106

Senate Officers:
1. Dan Walsh, President      Present
2. Bruce Gilman, Ph.D., Vice President  Absent
3. Kim Stankovich, Vice President   Present
4. Blake Stephens, AIA, President Elect  Present
5. Vacant, Past President    ---------
6. Michelle Duffy, Ed.D., Secretary  Present

Advanced Tech & Applied Science           (2)
7. Morgan Barrows   Present
8. Ken Lee    Absent

Associate Faculty           (4)
9. Karyn Bower    Absent
10. Sara Gonzalez   Present
11. Dana Jean Smith Absent
12. Michelle Weckerly  Present

Econ & Wkforce Dev and Bus Science     (2)
13. Don Bowman    Present
14. Scott Fredrickson  Present

Counseling Services           (3)
15. Maryam Azary    Present
16. Lisa Tran    Present

Community Ed, Emeritus Inst & K-12    (1)
17. Jill Ibbotson   Present

Fine Arts & Media Technology           (3)
18. Ryan Even      Present
19. Charlie Myers    Absent
20. Heidi Ochoa    Present
21. Laura Haight    Absent

Health Sciences & Human Services       (3)
22. Kim Branch-Stewart Absent
23. Jodi Caggiano  Present
24. Carrie Danko    Present

Kinesiology & Athletics                 (2)
25. Deidre Cavazzi Present
26. Lindsay Steinriede  Present

Liberal Arts                                (4)
27. Jennifer Hedgecock Present
28. Femia Scarfone  Present

Math, Science & Engineering              (4)
29. Ed Haley  Present
30. Jason Hole    Absent
31. Jonathan Luque (Fall)  Present
32. Jacob Tracy (Spring) ------

Online Educat & Learning Resources        (1)
33. Jenny Langrell Absent

Social and Behavioral Sciences           (4)
34. Brenda Plascencia-Carrizosa  Present
35. Christina Smith  Present
36. Erica Vogel    Present

Student Equity & Special Programs    (1)
37. Ann Marie Breslin Present
38. Olantha Nin    Absent

Shared Governance Group Representative
39. Craig Connor, Class. Senate Pres.  Absent
40. Darren England, Class. Senate VP1  Present
41. Maya Fransz-Myers, ASG Stud. Rep  Absent

Visitors and Other Guests
42. Alannah Rosenberg, April Cubbage  Absent
43. Brett Myhren, Dustin Bothwell, Gregory Anderson, Juan
44. Avalos,Karima Feldus, Patricia McGinley


1. CALL TO ORDER

The meeting was called to order at 2pm.

2. INTRODUCE AND WELCOME GUESTS

None.

3. ADOPTION OF AGENDA

Don Bowman moved to adopt the agenda. Blake Stephens seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Morgan Barrows moved to adopt the minutes from the previous meeting. Blake Stephens seconded. The Academic Senate voted to approve the minutes unanimously.

5. PUBLIC COMMENTS

Dustin Bothwell shared that Monday, December 11- Thursday, December 14th, the LRC Tutoring Center would offer free coffee, snacks, scantrons, and green books while supplies last for finals.

Alannah Rosenberg reported for Honors student council. Monday, December 11th is Nobel Prize Celebration day for astrophysics and astronomy.

Don Bowman shared that the Accounting Society meeting on December 6th would feature a Forensic accountant. The meeting will take place in BGS 254.

Gregory Anderson emphasized that he works hard to bring things through normal processes and not rush through procedures; however, because of the deadlines involved, he worked directly with Dan Walsh regarding the request for a PRT visit focusing on enrollment management.

6. PRESIDENT’S REPORT

No paper copy of report to save paper; Dan Walsh reported that ATAS is getting a new building and interesting developments have arisen during conversations with district services. If any ATAS faculty have concerns, please contact Dan.

Dan also shared that Curriculum bylaws changes that there was a misunderstanding about the changes made and he is working with curriculum to correct.
Faculty to Sit on Committees will no longer be printed. They will be published online instead with changes noted in red.

7. ADOPTION OF CONSENT CALENDAR ITEMS

(See Agenda Item 7.A)

Carrie Danko moved that the Academic Senate adopt the Consent Calendar items. Blake Stephens seconded the motion. The Academic Senate voted to approve the Consent Calendar items unanimously.

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

No changes. No action.

B. Canvas: Faculty Reimbursement for Conversion

Dan Walsh shared that the Chancellor’s Cabinet educated the board about the Canvas Reimbursement conversation and put it back on the agenda with a change in the source of the funding. Interim Chancellor recommended a change from Basic Aid funding to Contingency reserve funds instead; this was not approved by the Faculty Association. Vote will occur at the next BOT meeting.

C. Great Teachers Seminar

Blake Stephens reported that an invite went out to all faculty. The event runs January 10th (5pm) - Jan 12th (noon). He encouraged all faculty to consider attending this teacher led and faculty focused event. Blake also thanked the Academic Senate and President Anderson for funding the event.

D. Reaffirmation of Support of Honors Program Funding through Office of Instruction

Alannah Rosenberg distributed a handout that outlines the instructional budget that has been historically allocated to the Honors Program so that honors can supplement the honors courses offered by participating departments.

In 2009, the Senate passed a resolution for a centralized budget for the Honors Program that reaffirmed how the program had been functioning. This fall, an honor course was scheduled to be cancelled although Alannah was functioning under the assumption that honors was funding the course. It came to light that VPI Werle had frozen the Honors program budget and it had not been distributed to the divisions offering honors courses.

Alannah requested a repeat endorsement of the 2009 Academic Senate resolution supporting a centralized instructional budget for the Honors Program.
Heidi Ochoa moved that the Academic Senate renew their endorsement of the Honors Program Funding resolution. Deidre Cavazzi seconded the motion. The Academic Senate voted to renew the endorsement of the resolution unanimously.

(see Agenda Item 8.D)

E. BPARC

Dan Walsh shared five resolutions that will be coming back to our next Academic Senate meeting. He instructed senators to review and share away.

AR 5618: Credit by Examination; currently the transcript shows P/NP. This resolution would assign a grade for the high-school class; some four-year institutions are requesting grades.

AR 6110: Articulation of Courses and Programs

AR 3605: Employee travel- Payment of Employee Travel Expenses

BP 3009: Internal Audit

AR 3009: Internal Audit- Charter

9. NEW BUSINESS

A. Guided Pathways Update

No report.

B. Calendar Committee

Carrie Danko shared that the committee is working on the 2019-2020 calendar; they are looking at a couple of new options; will compare with IVC and bring back.

C. Curriculum Committee Update

Kim Stankovich and Michelle Duffy shared Curriculum Prioritization for 2018-2020. Deidre Cavazzi asked for clarification about extra courses for the 2020 implementation. Michelle Duffy explained that departments would be given the chance to start to balance their scheduled review cycles so that approximately 20% of their courses come through review each year.

Darren England emphasized the importance of aligning the courses with degrees.

Don Bowman applauded the Curriculum Committee and specialists.

D. Distance Education/Online Education Committee

April Cubbage and Brett Myhren presented the OE Committee One Sheet and bylaws. Membership is open and not designated since members can change. Each division should have at least one member.
Dan Walsh recommended that section 2.2 of the bylaws be amended to say that the OE Committee Chair(s) are selected by the committee and then approved by the Senate unless the committee cannot come to consensus.

Dan Walsh to communicate information about whether or not the chair needs to be a full-time faculty member.

Michelle Duffy noted that recommendation of Online Addenda should be added to the responsibilities.

Blake Stephens motioned for approval of the OE One Sheet and bylaws. Morgan Burrows seconded; The Academic Senate voted to approve the OE One Sheet and bylaws of the resolution unanimously.

10. COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Committees

Brenda Placenscia-Carrosoza thanked President Anderson for offering to meet with people and have conversations with committees.

Kim Stankovich shared information about SLOs; some departments have not put in their results. Please go back to your divisions and emphasize the importance of recording results and emphasize that the work needs to be done completely before we leave for break.

Deidre Cavazzi reminded that this cycle’s program reviews are due by December 31st.

11. REPRESENTATIONAL AREA REPORTS

Deidre Cavazzi shared that there will be a production in the studio theater February 6-10th. Topics center around climate change and arctic ecosystems with guest speakers and a dance production. MELT event will be held in the art center in January.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Blake Stephens reminded that we are in a contract negotiation cycle; FA proposal has been sun-shined; please join the faculty association if not a member; Board meeting Monday night will include a vote for Canvas compensation; Please consider setting aside Mondays for the Board meeting so that you can attend as we venture through contract negotiations.
B. Student Government

None.

C. Classified Staff

Darren England updated on Veterans baskets drive. Over a ton of non-perishables, $2000 in gift cards and cash was collected and they were able to provide 60 families with Thanksgiving meals.

13. ADJOURNMENT –

Dan Walsh adjourned the meeting at 3:27pm.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from November 15, 2017
Agenda Item 7.A.1 New Noncredit Courses for the Academic Year 2018-2019(BS)
Agenda Item 7.A.2 Notice of Intent for New Noncredit Certificate Completion
Agenda Item 7.A.3 Proposed Curriculum Revisions and Deletions (ATAS, FAMT, HSHS, KNES)
Agenda Item 7.A.4 Proposed Program Revisions (HIT A.S.)
Agenda Item 7.A.5 Online Addenda (CHI, FR, GER, HEBR, HIST, ITA, KOR, MUS, PHIL, PORT, PRSN)
Agenda Item 8.A Approval of Faculty to Sit on Committees dated December 6, 2017
Agenda Item 8.D.1 Honors Program Proposed Resolution of the Saddleback College Academic Senate
Agenda Item 8.D. 2 Honors Program Instructional Budget History
Agenda Item 8.E. AR3605, AR3009, AR6110, AR5618
Agenda Item 9.C Curriculum Prioritization 2018-2020
Agenda Item 12.C Giving Thanks to Our Saddleback College Student Veterans’

KEYWORDS