## SADDLEBACK COLLEGE – ACADEMIC SENATE

### MINUTES

**January 31, 2018**

2:00 p.m. to 4:00 p.m.

President’s Conference Room AGB 106

**Senate Officers:**
- Dan Walsh, President Present
- Bruce Gilman, Ph.D., Vice President Present
- Kim Stankovich, Vice President Present
- Blake Stephens, AIA, President Elect Present
- Vacant, Past President Present
- Michelle Duffy, Ed.D., Secretary Present

**Advanced Tech & Applied Science** (2)
- Morgan Barrows Absent
- Ken Lee Absent

**Associate Faculty** (4)
- Karyn Bower Absent
- Sara Gonzalez Present
- Dana Jean Smith Absent
- Michelle Weckerly Present

**Econ & Wkforce Dev and Bus Science** (2)
- Don Bowman Present
- Scott Fredrickson Absent

**Counseling Services** (3)
- Maryam Azary Present
- Lisa Tran Present
- Dana Jean Smith Absent

**Community Ed, Emeritus Inst & K-12** (1)
- Jill Ibbotson Present

**Fine Arts & Media Technology** (3)
- Ryan Even Absent
- Charlie Myers Present
- Heidi Ochoa Present

**Health Sciences & Human Services** (3)
- Kim Branch-Stewart Present
- Jodi Caggiano Present
- Carrie Danko Present

**Kinesiology & Athletics** (2)
- Deidre Cavazzi Present
- Lindsay Steinriede Present

**Liberal Arts** (4)
- Jennifer Hedgcock Absent

**Math, Science & Engineering** (4)
- Ed Haley Present
- Jason Hole Absent
- Jonathan Luque (Fall) Absent
- Jacob Tracy (Spring) Present

**Online Educat & Learning Resources** (1)
- Jenny Langrell Present

**Social and Behavioral Sciences** (4)
- Brenda Plascencia-Carrizosa Present
- Christina Smith Present
- Erica Vogel Present

**Student Equity & Special Programs** (1)
- Ann Marie Breslin Present
- Olantha Nin Absent

**Shared Governance Group Representative**
- Craig Connor, Class. Senate Pres. Absent
- Darren England, Class. Senate VP1 Present
- Maya Fransz-Myers, ASG Stud. Rep Present

**Visitors and Other Guests**
- Aimee Tran, Alannah Rosenberg, Christina Vo-Kumamoto
- Gregory Anderson, Karima Feldhus, Tram Vo-Kumamoto
1. CALL TO ORDER

The meeting was called to order at 2pm.

2. INTRODUCE AND WELCOME GUESTS

None.

3. ADOPTION OF AGENDA

Jim Repka moved to adopt the agenda. Don Bowman seconded the motion. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Blake Stephens moved to adopt the minutes from the previous meeting. Jim Repka seconded. The Academic Senate voted to approve the minutes unanimously.

5. PUBLIC COMMENTS

None.

6. PRESIDENT’S REPORT

(See Agenda Item 6.A)

7. ADOPTION OF CONSENT CALENDAR ITEMS

Jim Repka moved that the Academic Senate adopt the Consent Calendar items. Jodi Caggiano seconded the motion. The Academic Senate voted to approve the Consent Calendar items unanimously.

(See Agenda Item 7.A)

8. OLD BUSINESS

A. Approval of Faculty to Sit on Committees

Ann Marie Breslin motioned to approve the Saddleback College Academic Senate Approval of Faculty to Sit on Committees, amending for attendees’ suggestions on adds, deletions, and edits. Deidre Cavazzi seconded the motion.

The Academic Senate voted to approve unanimously.
B. Calendar Committee

Carrie Danko shared that a vote today was desired. Only versions A and B were sent out to senators, but concern was raised about not matching IVC’s calendar. The dead days in their calendar were a concern since IVC wants them before finals. All three calendars were reviewed. Deidre Cavazzi motioned to adopt the IVC calendar with the switch of May 22nd and May 23rd. Bruce Gilman seconded and Ann Marie Breslin suggested a friendly amendment of calling IVC’s calendar with the adjustment -Calendar C instead for clarity. Deidre Cavazzi agreed to the amendment. Discussion ensued. Deidre Cavazzi withdrew her motion. Blake Stephens proposed Calendar D that takes IVC’s calendar and moves dead day Nov 12 to Sept 3 and swaps Dec 21 and 22. Deidre Cavazzi seconded. The Academic Senate voted to approve Calendar D unanimously.

C. BPARC: AR 3605

Dan Walsh shared that this AR still needs considerable revisions and will most likely be rewritten. He asked for additional feedback and anticipates that a new version with our feedback should surface in the next few weeks. No additional comments were shared.

D. OE Committee Bylaws

Dan Walsh shared.

E. Guided Pathways: Program Pathways Template

Renah Wolzinger shared a handout that showed the Guided Pathway work groups; Areas of Concentrations meets on Thursdays at 1pm; Web/IT workgroup meets Friday mornings at 9am; GP Small Workgroup meets Tuesdays at 3pm. Email Renah Wolzinger if you are interested in joining a workgroup. February will be the final online version and departments will be asked to fill out the templates and submit.

Dan Walsh made an inquiry about when a department chair does his/her model of how to move through the sequence of classes in order to graduate in two years, would he/she need to work with counseling to fold the GE courses into the sequence. Renah agreed that would be best.

Hoping to capture completion data using this model. Ann Marie Breslin asked if we should follow the native pattern. Aimee Tran recommended that the IGETC pattern would be the best place to start since it provides students with more flexibility.

Deidre Cavazzi asked when a department would have the chance to review where their department falls within the areas of concentration. Renah clarified that programs could
F. College Promise

Juan Avalos shared the slides from the Professional Development week presentation. The Visioning piece is being set aside for spring and the focus is shifted to launching their base in fall. Draft vision statement was brought to the Student Success Coordinating Council to be discussed and revised. It looks at a comprehensive approach serving students in our service area. If you have interest in being involved, please attend the meetings. A logistical team is being formed to help with the roll out.

Brenda Plascencia-Carrizosa asked about DACA students not being included in the COUN 100 courses. They would not be excluded. In the future, it is the intent to include part-time students. Conversations are still being underway. (see Item 8.F).

9. NEW BUSINESS

A. Gubernatorial Roundtable

Blake Stephens shared that Delane Easton will be coming to speak. We would like to open it up to a round table of candidates. Would the Academic Senate support hosting this educational roundtable at Saddleback? A formal vote was not done, but the Senate seemed favorable.

B. PRT Visit: Enrollment Management

Gregory Anderson shared information about the Partnership Resource Team (PRT). PRT visits are designed to help college leaders complete a self-study on an issue. We have requested a PRT on Enrollment Management with visitations in March, May, and the final one in the fall. The desired outcome is a plan for enrollment management that considers scheduling, marketing, admissions and records, etc. If you are interested in being involved, contact Blake Stephens or Dan Walsh.

10. COMMITTEE REPORTS

A. Executive

None.

B. College/Senate Committees

Kim Stankovich shared that in the fall the Academic Senate made a change to the by-laws of the Curriculum Committee without including them in the discussion. This was
not well received so the Curriculum Committee requested a statement be recorded in the minutes in regard to this issue. The following statement was made:

“On behalf of the Academic Senate Exec, please note that in the future we will make every effort in good faith to make sure the Curriculum Committee or any standing committee of the Academic Senate has an opportunity to see and vote on the by-law changes under which they operate.”

Brenda Plascencia-Carrizosa reported that Culturally Responsive Teaching and Learning is hosting a bilingual event called Poder. Faculty are invited to come, meet the families, and introduce themselves to incoming students. It will be held March 29th 6-8:30pm in SSC 212. Faculty that work with future teachers are having a healthy competition of getting students to donate money and books to this cause. Christina Smith is winning the contest.

Bruce Gilman shared on behalf of One Book One College that the Book-to-Action fund drive is still ongoing. There are three weeks left to donate.

11. REPRESENTATIONAL AREA REPORTS

Kim Branch Stewart shared that HSHS is collaborating with Hoag Hospital and others to host a Bone Marrow and Blood Drive. The intent is to honor donors and recipients. Donor days: March 5th through March 8th. Times vary. An email is coming with details.

Deidre Cavazzi invited all faculty and their students to the Ice Memory Performance Tuesday-Thursdays at 7:30 next week.

Darren England shared that the first Freshman Advantage is Tues., February 6th from 6-8:30pm; if you have forms to share with incoming Freshman get them to Matriculation by this Friday. Next event is scheduled for February 21st.

12. CONSTITUENCY GROUP REPORTS

A. Faculty Association

Blake Stephens shared that the deans sent out a “10 Questions” about the Canvas conversion stipend- the language was not correct; It should have read that funding was for “Courses taught during Fall 2017 or before.”

B. Student Government

Maya Fransz- Meyers shared the Professor of the Year nominations are coming up. They are in need of committee members from faculty and staff to participate. Feb 16th and March 2nd are the dates of the meetings for selection. Forms will be posted soon.

C. Classified Staff
Darren England voted on increasing part-time staff to receive same amount of professional development funds as full-time staff; There is a classified staff luncheon next Friday

13. ADJOURNMENT –

Dan Walsh adjourned the meeting at 3:38pm.

HANDOUTS DISTRIBUTED WITH AGENDA

Agenda Item 4.A Minutes from January 17, 2018
Agenda Item 6.A.1 President’s Report
Agenda Item 7.A New Noncredit Course for Academic Year 2018-19: ATAS
Agenda Item 7.A New Credit Course for Academic Year 2018-19: ATAS, LA
Agenda Item 7.A Proposed Program Revisions and Deletions for Academic Year 2018-2019
Agenda Item 7.A Proposed Curriculum Revisions and Deletions for Academic Year 2018-2019: ATAS, FAMT, HSHS, KNES
Agenda Item 8.D O.E Committee By-Laws
Agenda Item 8.E Program Course Sequence Matrix for Guided Pathways
Agenda Item 11.A 2018 Freshman Advantage Nights “Save the Date”

KEYWORDS