HIGH SCHOOL PARTNERSHIP PROGRAM
Memorandum of Understanding

Saddleback College and the Capistrano Unified School District (CUSD) have developed this joint Memorandum of Understanding (MOU) to provide guidelines to implement a comprehensive outreach program to enhance student preparedness and success at Saddleback College.

Saddleback College and CUSD have developed the Saddleback College High School Partnership (HSPP) to better prepare students for the rigors of college coursework leading to success after high school. The HSPP provides recommended steps for high school students and the suggested roles for the college, high school, student, and parents or guardians in support of a student’s chosen pathway. Under the HSPP, Saddleback College guarantees that high school students who follow all of the recommended steps will have the tools to achieve success whether they seek to attend college, enter the workforce, join the military, or pursue any other pathway after high school.

In addition to developing student outreach programs regarding the college application process, financial aid, and introductions to the career and technical education, honors, and transfer programs at Saddleback College, the collaborative plan between Saddleback College and CUSD will also agree to the following items:

1. CUSD will not reduce staffing ratios for high schools (Aliso Niguel, Capistrano Valley, Dana Hills, San Juan Hills, San Clemente, Serra and Tesoro) as a result of any Saddleback College courses that are taught on the high school campus.

2. Saddleback college and CUSD will include the offering of Saddleback College courses are generally considered during hours that are generally considered the “traditional school day”, 8:00 a.m.-3:00 p.m. this plan will allow students the opportunity to take college classes while eliminating some of the impediment that often restrict students, including transportation and access.

3. Saddleback College classes provide high school students an opportunity for and participate in, coursework aligned to career pathways.

4. Students will voluntarily enroll in the Saddleback College courses.

5. Saddleback College courses will be considered stand-alone courses and not part of the curriculum offerings. Credits will transfer to student transcripts and count as elective credits to meet CUSD graduation requirements.

6. CUSD Board Policy BP 6146.1 regarding graduation and transfer of grades and credit remains in effect.

7. Saddleback College will set and administer any fees for tuition, books, and supplies for the Saddleback College courses.

8. CUSD will not charge facility usage fees to Saddleback College for courses offered to CUSD students under this MOU.

9. Saddleback College faculty will be under the direction of the College and all faculty costs will be the responsibility of Saddleback College.

10. This MOU remains in effect through until terminated by one or both parties.

CUSD shall indemnify and hold harmless DISTRICT its officers, employees and representative from and against all clams, damages, losses and expenses including attorney fees arising out of the performance of the work described herein, cause in whole or in party by any negligent act or omission of the CUSD, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence or willful misconduct of the DISTRICT.
DISTRICT shall indemnify and hold harmless CUSD its officers, employees and representative from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the work described herein, cause in whole or in party by any negligent act or omission of the DISTRICT, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where cause by the active negligence, sole negligence or willful misconduct of the CUSD.

Dr. Joseph Farley, E.D.D. Superintendent
Date 8/20/13

Tod A. Burnett, E.D.D. President, Saddleback College
Date 8-21-13

Dr. Debra L. Fitzsimons E.D.D. Vice Chancellor of Business Services
Date 8-21-13