



# SADDLEBACK COLLEGE

*Covid-19 Update sent via email on Thursday, March 19, 2020*

Students:

Thank you for your patience as we transition to moving classes and services online. Please review the information below, which was also emailed to you on March 19.

In the interest of allowing you to continue your studies while reducing social contact on our campus, we will be moving all classes online beginning March 23 until May 1. We will reassess whether or not online instruction will be extended through the end of the semester by April 1.

## **Transition of In-person Classes to Online**

Most classes will be ready to go online by March 23. Your faculty will be in contact with you this weekend to let you know more about the transition. If you do not hear from your faculty member by Monday, March 23, please reach out to them directly for more information.

## **Suspended Classes**

Classes that are not able to transition online will be suspended until further notice. To access the list of suspended classes, click on the "Suspended Classes" link in the red menu on this page.

## **Student Support Services**

Student support services will be available online. This includes tutoring, counseling, and services that are housed in the Student Services Center. Please check specific department web pages for hours of operation, instructions for online help, etc.

## **Laptop Checkout for Students**

Online learning may be conducted through Canvas, Zoom, or email (your instructor will let you know the specifics). To support you with the transition to online courses, the library will have a limited number of laptops, Chromebooks, and iPads available for students to check out on a first-come, first-serve basis starting Wednesday, 3/25 - Friday 3/27 from 9am-1pm.

**What to bring:** Please bring a picture ID, your student ID number, and your MySite username and password. It'll be a drive-through, kind of like Starbucks, so look for signs and staff guiding you. It'll be processed like a book checkout, and due back by June 1st.

We will need you to login to the laptop to make sure it works before you leave, so please make sure you plan accordingly.

**Where:** Parking Lot 10 (by the Science/Math building)

\*Important: only one of the three main entrances is currently open, so you'll need to show your ID to drive in to the entrance on Marguerite, facing the Mission Viejo Mall.

### **Reduced Cost or Free Internet Access**

Many service providers are providing internet access free of charge or at a reduced rate. Information is provided on the "Internet Access" link in the red menu on this page.

### **Student Tech Support**

Student Tech Support will be available via live chat and email (scstudenthelp@saddleback.edu) Monday through Thursday from 8:00 am to 5:00 pm and Friday from 8:00 am to 2:00 pm. Please visit the Student Technical Support page for more information.

### **Communications and Updates**

We will continue to email you as our primary means of direct communication. While we understand that texting may be preferred by many of our students, cellular networks across the globe are taxed in the face of the rapidly evolving situation we are currently facing. As such, texting may not always be available and email remains the most reliable way of communicating with you.

In the coming days and weeks during our closure, please regularly refer to our COVID-19 Update page for the most current information on college operations, FAQ's, and information on resources available. We know you have many questions and we are committed to ensuring that we are keeping you informed so that we can minimize any confusion for you while you focus on your studies. When significant updates are available, we will notify you by email.

### **Additional Resources**

Information on student technical support, library services, tutoring, etc. are posted on the website. Please check back frequently for updates.

We thank you for your patience during this transition!