

Have you got a new mobile device? Smartphone , Iphone, Ipad or Blackberry? Then you will need to learn how to set up your device for email.

Blackberry devices often require you to pay for an additional fee to work with the Blackberry Enterprise manager. This is typically another \$15-\$30 per month depending upon your wireless carrier.

## Blackberry Activation on Blackberry Enterprise Server

Blackberry—Add the additional service to your plan. Contact ITC and you will be called with a password when you have been added to the Blackberry Enterprise Server. Once you have been notified of your password, follow the steps below or contact ITC for assistance.

1. From your Blackberry, navigate through the menu and select Setup Wizard and click it open.
2. Scroll to Email Setup and select.
3. From the 3 options, choose “I want to use a work email account with a Blackberry Enterprise Server”, then select Next.
4. Next screen, Has your Blackberry Enterprise Server administrator provided you with and Enterprise Activation password? Choose Yes and select Next.
5. Next screen is the Enterprise Activation. For Email, enter the user’s email address.
6. For Password, enter in the password your BES administrator provided you. Note – PIN is automatically entered.
7. After entering in the Email address and Password, press the main scroll button on the Blackberry and select Activate.

Blackberry Activation Complete